

**CITY COUNCIL MINUTES
REGULAR MEETING
MAY 7, 2013**

The Winnemucca City Council met in regular session on Tuesday, May 7, 2013 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Michael Owens, Doug Cain, Jim Billingsley and Paige Brooks. Absent: Councilman Ken Tipton. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The April 23, 2013 minutes of the regular City Council meeting were presented for review and Councilman Cain moved for approval as submitted. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were presented for review and Councilman Owens moved for approval as presented. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

Mayor Putnam presented proclamations declaring: 1) May 2013 as Older Americans Month; and, 2) May 4–11, 2013 as Nevada Wildfire Awareness Week. Tom Brissenden and Patricia Tindall, Pleasant Senior Center, were present to accept the Older Americans Month Proclamation from Mayor Putnam and thanked the City for partnering with the Senior Center on the CDBG grant for their planned expansion.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public or personal communications or correspondence.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a “business,” as the term is defined by statute, the Council agreed that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Cain moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

PLANNING-ZONING / VARIANCE VW-13-02 / SIDE YARD SETBACK REDUCTION / GARCIA

Betty Lawrence, Humboldt County Planning Department, explained this request from Joel Garcia is similar to the setback request approved in 2003 except the request at that time was for

a side yard reduction to two (2) feet. A variance is only good for one year, so Garcia reapplied and is now requesting a zero side yard setback in order to construct a carport. Councilman Cain asked if this was to accommodate wheelchair access. Lawrence stated yes. Councilman Cain moved to approve the variance to allow a zero side yard setback at 235 E. National Avenue, APN 015-024-10, based on staff findings and recommendation. Motion carried unanimously.

PLANNING-ZONING / ORDINANCE INTRODUCTION / REZONE APPLICATION RW-13-03

Mayor Putnam said the rezone application was submitted by Desert Mountain Surveying as agent for Blake and Dawneen Lambert to change the zoning at 560 Hanson Street and 670 W. Sixth Street, Assessor's Parcel Nos. 015-384-06 and 015-384-08, from R-1-6 (Single Family Residential, 6,000 sf minimum lot size) to G-C (General Commercial). Councilman Cain moved to introduce the ordinance and set it for public hearing to consider rezone application RW-13-03. Motion carried unanimously.

PLANNING-ZONING / ORDINANCE INTRODUCTION / REZONE APPLICATION RW-13-05

Mayor Putnam said the rezone application was submitted by Don Smit, Project One, as agent for the City of Winnemucca, to change the zoning at 1078 E. Winnemucca Boulevard, Assessor's Parcel No. 016-273-24, from G-C (General Commercial) to P-F (Public Facility). Councilman Billingsley moved to introduce the ordinance and set it for public hearing to consider rezone application RW-13-05.

STREET CLOSURE REQUEST / COUNTRY AND BLUEGRASS FESTIVAL

Cowboy Country and Bluegrass Association President Joe McIntyre requested closure of Maple Drive between Modoc Drive and Museum Avenue to accommodate their annual festival on June 8 and 9, 2013. Mayor Putnam noted this is the same request as last year. Councilman Owens asked if City staff sets up traffic control for the festival the night before the event. City Manager West stated that the City provides the traffic candles for the event and the event organizers put them in place at the appropriate time. Councilman Owens moved to approve the temporary street closure of Maple Drive between Modoc Drive and Museum Lane on June 8-9, 2013 for the Bluegrass Festival. Motion carried unanimously.

2013 FIRE SERVICE MUTUAL AID AGREEMENT / BUREAU OF LAND MANAGEMENT

Mayor Putnam questioned whether the City will have the ability to ask BLM to leave a mutual aid fire since the agreement states assistance beyond 24 hours will be billed retroactively for the full period from the time of the initial dispatch. City Attorney Maher stated if it is City jurisdiction, the City should have the ability to ask BLM to leave. Maher noted the City situation is not as dire as the County, due to the relatively small area of City in relation to BLM protected property. Maher stated the proposed agreement appears to be basically the same document/agreement as last year. Fire Chief Olsen advised there is a higher rate for use of the City engines, which is good for the City. Maher stated one thing different from last year's agreement is the charge for the use of City facilities by BLM, which has been provided free by the City in the past. City Manager West said he and Olsen had discussed with County Administrator Deist the County purchase of an insurance program from the Nevada Division of Forestry (NDF) which will offset potential claims from BLM. The policy covers all of Humboldt County and other jurisdictions, so the City may have eligibility in the NDF program. Maher asked if the City was covered under

the County policy and West answered that it appears so. Putnam asked if there would be a cost share. West stated the City is such a small part of the County acreage that the County may not ask for the City to participate monetarily. West said he believed the cost of the policy is about \$26,000 per year. Olsen stated that the policy will be in effect July 1 and NDF will pay BLM costs incurred on a fire after the 24 hour period. Olsen believes the County was billed \$60,000 to \$70,000 for BLM assistance on fires last year, so the cost of the policy is minimal compared to actual cost. Olsen stated the City had no BLM assisted fires last year. Councilman Cain moved to approve the 2013 fire service mutual aid agreement with BLM and to authorize the Mayor to sign. Motion carried unanimously.

EASEMENT ACCEPTANCE / HUMBOLDT COUNTY SCHOOL DISTRICT

City Manager West stated it was recently learned that there was no easement along the easterly boundary of the Lowry High School property for the extension of Great Basin Drive. West attended the April 23 School Board meeting where they approved the City request for a thirty (30) foot wide roadway and utility easement. Councilman Owens moved to accept the easement as presented. Motion carried unanimously.

STAFF / COUNCIL REPORTS

City Manager West stated a general report on projects was in the meeting report. He and Mayor Putnam have been working on the health insurance renewal with John Carlson (City insurance representative) and the County over the last month trying to resolve the rate increase. The County and City will be switching insurance coverage from St. Mary's to Anthem, which has a good overall package for health, dental, vision and life insurance. The offered \$500 deductible plan (with the standard dental, vision and life coverage) will increase City employee contributions about 10.8% at a total cost of about \$41,000. West stated the need to educate employees that offering a \$500 deductible is rare and most places only provide for the \$1,000 deductible. West is working on updating the City safety plan and should soon have the plan completed for Council consideration. West noted Building Inspector Sherrie Chaplin is working on weekends to complete plan checks for contractors in a timely manner, and suggested Chaplin be thanked for her dedication.

Councilman Owens asked if the Police Department was completely staffed. City Manager West replied that one officer is enrolled in P.O.S.T. and one is completing FTO.

Councilman Billingsley reported he attended a BLM meeting on the Resource Management Plan which was started in 2005 and they feel they may see completion in the next year. Billingsley stated he had inquiries whether the City had put the berm up on the road behind the houses on Stoneybrook. West stated yes; the road was temporary for construction and several dust complaints were received from the adjacent residents.

Councilman Brooks reported the yurt is planned to come down on May 18, weather permitting. The attendance at the Night at the Museum was good.

Mayor Putnam stated the City received pictures of the proposed vaults for the crematorium and the cost estimate is approximately \$50,000. She attended the public forum for the proposed performing arts center and the next step is to put together the comments to present to the Council. The Community Garden has provided tickets for Council members if they wish to attend the May 18 event.

Mayor Putnam stated in the past only one Council meeting was scheduled in July and asked if the Council wished to do the same this July. The Council suggested having one meeting on July 16, 2013. A notice of the meeting change will be published in the Humboldt Sun prior to July.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public or personal communications or correspondence.

The meeting was adjourned at 2:37 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: May 21, 2013

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Cain, Owens, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	<u>Tipton</u>
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk