

**CITY COUNCIL MINUTES
REGULAR MEETING
JANUARY 6, 2015**

The Winnemucca City Council met in regular session on Tuesday, January 6, 2015 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Ken Tipton, Jim Billingsley, and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The minutes of the December 16, 2014 regular City Council meeting were reviewed and Councilman Owens moved for approval as submitted. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

Mayor Putnam read a proclamation recognizing January as "Stalking Awareness Month" and acknowledged the important work of raising awareness about stalking, and recognizing stalking as a crime. Tiffany Stickney, Winnemucca Domestic Violence Shelter Program Director, thanked the Mayor and the City Council for their continued support.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Tipton moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

REGIONAL PLANNING COMMISSION APPOINTMENT-CONFIRMATION

Mayor Putnam said Jennifer Legarza submitted a letter of interest to serve on the Regional Planning Commission. Legarza has a background in real estate and an interest in land use, zoning issues and master planning. Putnam appointed Legarza to fill the remainder of the term left vacant with the resignation of Dave Mendiola. Councilman Owens moved to confirm the appointment of Jennifer Legarza to the Regional Planning Commission. Motion carried unanimously.

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REPORT ON FIRE STATION PROJECT AND ANIMAL CONTROL SHELTER PROJECT

Don Smit, Aloiau Architects representative, was unable to attend the meeting. This item will be placed on a future agenda.

RECREATION FACILITIES FEES AMENDMENTS / ORDINANCE PUBLIC HEARING

Mayor Putnam reviewed the proposed recreation facilities fees ordinance amendments. City Manager West said the City previously completed a comparison study of the fees charged by other entities to develop the proposed fee schedules. Councilman Brooks asked if West had received any calls regarding the planned increase of recreational fees. West stated no. Don Stoker stated that no one was aware of the planned increase. West stated a notice was published in the newspaper. City Attorney Maher said the published notice is for the public hearing and states that a copy of the proposed draft ordinance is available in the City Clerk's office for review. Brooks asked when the last pool fee increase occurred. West stated three years ago, but there was no increase for several years prior to that time. Putnam stated the different weekend and week day rates have been eliminated at the suggestion of both golf pros. The proposed golf fee increases are implemented over a three year period. There is no proposed increase in the amount of the youth fees; the idea is to encourage youth to play golf. The fee waivers for youth on the boys or girls golf team will remain. For annual passes a formula of 18 times the daily rate was used for each category of users. For the other categories (i.e. husband and wife, family, senior, etc) the individual rate was doubled and then a 25% or approximately \$200 discount was subtracted. Putnam stated the City reviewed rates from other golf courses and said that many of those were also looking at increasing their rates this year. Putnam then called for public comment. Chris Aker asked if the increased revenue would be spent on golf course improvements. Putnam stated the golf fees have never paid for the golf course, and the City has completed some golf course improvements, such as the sand traps and cart path, and there are plans for additional improvements. Financial contributions have been requested from the men's golf association, the ladies' golf association and the two major mining companies for the improvements. West said the expense of the golf course runs about \$250,000 per year over and above the revenue received. Recreation has always been subsidized, and the fee increase will reduce the subsidy. Putnam noted the golf course brings in more revenue than other recreation facilities. Les Warr questioned if the County reimburses the City half of the expenses of the golf course. West stated that the County pays forty percent of the net costs of the golf course, parks, pools and recreation. Warr also stated the golf fee increases were inconsistent with one another because the senior fees will increase by nearly 25%. Putnam stated the adjustments were made using the same formulas; 18 times the daily rate for the annual pass rate. The proposed senior rates are in line with the formula, and are based upon the already reduced daily senior rate. The proposed rates are comparable to other entities. Putnam said the fee increase is proposed to take place over a three year period, and if necessary, they can be reviewed sooner. Warr indicated that if the rates are set too high, the City's overall golf revenue could actually drop. A member of the public (no name was given) commented the City doesn't sell a lot of annual passes to individuals that work Monday through Friday schedules because of the inability to play on the weekends due to tournaments. Putnam stated the two Pro Am Tournaments will be held on Monday and Tuesday this year in order to free up weekend play. Putnam said the cart storage rate fees will increase by \$25.00 for both the gas and electric carts and the trail fees will remain the same. Putnam reviewed the softball player fees, tournament fees and field prep fees. The fees for the Lowry High School golf team and swim team members are waived. Councilman Tipton suggested staff should look into the cost of installing a separate water meter at the golf course in order to get a more accurate cost of the water usage. Councilman Owens moved to approve Ordinance 806 amending Chapter

3.12 of the Winnemucca Municipal Code (WMC) increasing the fees and charges for users of the City recreation facilities including the swimming pools and the City golf course. Motion carried unanimously.

SEWER RATE FEES AMENDMENTS / ORDINANCE INTRODUCTION

Mayor Putnam said this ordinance proposes to amend Title 13 of Winnemucca Municipal Code (WMC) by amending Chapter 13.04 to provide for an increase in the sewer rates assessed sewer users and to provide for an increase in the rates assessed for the sewer system connection fee. Councilman Owens moved to introduce and set for public hearing amendment of Title 13 of the Winnemucca Municipal Code (WMC) by amending Chapter 13.04 as explained. Motion carried unanimously.

FAIRGROUNDS STORM DRAIN EASEMENT

City Manager Steve West stated the dedication of a 25 foot wide storm drain easement from the County across the Fairgrounds property is necessary in order to accommodate the planned storm drain pipeline from East Winnemucca Blvd. The private property owners (along E. Winnemucca Blvd.) are paying for the improvements. Humboldt County agreed at the January 5 Commission meeting to grant the easement. West stated the easement dedication will also have to go to the Ag District #3 Board for confirmation. Councilman Billingsley moved to accept the easement dedication of a 25 foot wide storm drain easement from the County across the Fairgrounds property in order to accommodate the planned storm drain pipeline from East Winnemucca Blvd. Motion carried unanimously.

SEWER PLANT PROJECT / SURVEYING SERVICES

Mayor Putnam stated that Desert Mountain Surveying had submitted a proposal to provide surveying services for the sewer plant project in the amount of \$34,280. City Manager West gave a breakdown of the amount stating approximately \$11,000 is for aerial mapping to be provided by an outside firm, \$5,000 for the control panels for the aerial mapping and approximately \$18,000 for the boundary and right-of-way work. Councilman Billingsley moved to approve the proposal in the amount of \$34,280 for professional services to provide surveying services on the sewer plant project.

SEWER PLANT PROJECT / GEOTECHNICAL AGREEMENT

City Manager West presented the proposal from Pezonella & Associates to provide geotechnical services for the sewer plant project to provide design services and construction testing services. Project consultants, Carollo Engineering, reviewed the proposal and indicated it is appropriate for the project. Staff recommends approval of the design services portion in an amount not to exceed \$113,000 at this time. Councilman Tipton questioned if the hours expended to complete certain tasks described in the proposal were actually less than indicated, will there be a reduction in the fees. West stated yes; this agreement is on a time and material basis and the amount stated is the maximum. Councilman Brooks moved to approve Pezonella & Associates design services and construction testing services not to exceed \$113,000 to provide geotechnical services for the sewer plant project. Motion carried unanimously.

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STAFF-COUNCIL REPORTS

City Clerk Lorrie Haaglund reminded the Council members that financial disclosure reports are due to the Secretary of State office by January 15 and some may have to file the Nevada Acknowledgement of Ethical Standards with the Commission on Ethics.

City Manager West said he is still working on the E. Winnemucca Boulevard curb, gutter and sidewalk project and hopes to go out to bid this spring. The storm drain design for the E. Winnemucca Boulevard drainage project is in its final phase.

Mayor Putnam said the open house for the new fire station will be held January 15, 2015, with the ribbon cutting at 5:30 p.m.

PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public or personal communications or correspondence.

The meeting was adjourned at 3:42 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: January 20, 2015

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Owens, Mavity, Tipton, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk