

**CITY COUNCIL MINUTES  
REGULAR MEETING  
FEBRUARY 17, 2015**

The Winnemucca City Council met in regular session on Tuesday, February 17, 2015 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Ken Tipton, Jim Billingsley, and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

**CALL TO ORDER:**

Mayor Putnam called the meeting to order at 2:00 p.m.

**APPROVAL OF MINUTES:**

The minutes of the February 3, 2015 regular City Council meeting were reviewed and Councilman Mavity moved for approval as submitted. Motion carried unanimously.

**APPROVAL OF WARRANTS:**

The warrants were reviewed and Councilman Brooks moved for approval as submitted. Councilman Billingsley abstained from voting on warrants for Jim Dandy Productions as he is the owner of the business. Motion carried unanimously.

**PROCLAMATIONS / EMPLOYEE AWARDS:**

Mayor Putnam presented Recreation Director Steve Swecker with a 25 year service award. Putnam thanked Swecker on behalf of the City for his dedication, noting that he has made a positive difference in the quality of life of our community.

**PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:**

There were no public or personal communications or correspondence.

**DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Tipton moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

**RECREATION-POOLS MANAGEMENT AGREEMENT / BOYS AND GIRLS CLUB**

Mayor Putnam said the City had previously approved the concept of entering into a recreation and swimming pool management agreement with the Boys and Girls Club/Recreation Complex non-profit group (BGC). City Manager West stated the Council packets include the current year

City budget and a budget showing the proposed splitting of revenues and expenditures for the recreation and pools for next year between the City and BGC. West said the City will reduce its overall costs slightly under the management proposal. Putnam said the City saves the costs of the employee benefits for the Recreation Director position, which will not be filled after the retirement of the current Recreation Director. West said the Winnemucca Improvement Group has not yet received its Boys and Girls Club Charter or the IRS 501(C)(3) non-profit designation. Rusty Barr, Director of the Elko Boys and Girls Club, recommended (to West) that the City approve the proposed agreement with the BGC. If approved, the agreement term will initially be in effect for the period of March through June this year, and then renewed annually, if it is renewed, which will allow the City to determine if the management services are being appropriately provided. The Winnemucca Community Improvement Group (WCIG) will interview the three final candidates and plan to make a selection for the management position on February 19. Councilman Owens asked if the selected candidate will initially be an employee of the City or the BGC. City Attorney Maher said that he/she will be a BGC employee, and the BGC contract to perform the management services for the City. Owens asked if the BGC will be using a City vehicle. West stated that they will have to provide their own vehicle, but they will be using office space in City Hall until the new BGC building is available. Councilman Billingsley said until the building is built and operational there will be adjustments and questions, but he believes the overall plan is a good one. Council Owens moved to approve a management agreement with the Boys and Girls Club/Recreation Complex group, or, if necessary to allow the BGC to complete their charter and tax status process, a management agreement on an interim basis with the individual selected by the WCIG, to provide the pool and recreation services as proposed. Motion carried unanimously.

#### **DEVELOPMENT AGREEMENT / RECREATION COMPLEX ROADWAY / NEW VISION**

Mayor Putnam stated that Alan Means (New Vision Development) has proposed to utilize the final \$297,000 payment due to the City (for the Great Basin Avenue improvements per the development agreement with the City) to construct the proposed recreation complex loop road. Under the proposal, improvements will be constructed on land owned by New Vision, and the improved land having a value equal to the final payment amount will be transferred to City prior to the December 30, 2015 deadline for payment required by to the existing development agreement. City Manager West said the loop road project will require engineering work at a cost of just under \$60,000, which was a cost originally included in the Recreation Complex Phase IV project budget. The Boys and Girls Club will consider reimbursing the City for the engineering costs as a part of the Recreation Complex Phase III project. West explained with a map that the project will create a nice finished roadway between the project phases, and will improve the ability to obtain foundation and grant funding. West said Hunewill Construction donated the rough grading work for the Phase IV improvements (the rest of the complex land), which included the grading for the loop road, thus creating an opportunity to move forward with the loop road construction. Putnam noted that a completed loop road will allow the funding organizations improved access to the property to better understand where the proposed improvements will be located. Councilman Brooks asked which City budget fund would have received the New Vision Development reimbursement payment. West stated it was planned to reimburse the capital improvement fund but, if today's proposal is approved, the projected capital improvement fund balance will be reduced by the dollar amount of the anticipated payment. West said his understanding is that the actual cost of the road work will be slightly higher than the payment required to be made to the City, and New Vision will consider picking up the difference. Councilman Owens stated this is a great opportunity to finish an important

portion of the project, which will allow the foundations and granting entities to better see where improvements they fund will be located. Councilman Billingsley said the foundations typically like to see a funding recipient do what they can, which demonstrates their seriousness. West commented there will be a savings of approximately \$100,000 from a private entity not having to pay prevailing wages. Councilman Tipton moved to amend the development agreement with New Vision Development to allow the final \$297,000 payment due to the City to be used to construct the Recreation Complex loop road as explained. Motion carried unanimously.

### **STAFF-COUNCIL REPORTS**

City Manager West reported that the East Winnemucca Boulevard North-Side project is proceeding along and once the storm drain pipeline has been completed, the curb and gutter work will be scheduled. The preliminary construction plans on the East Winnemucca Boulevard South-Side project have been submitted to the local NDOT staff for review. Once the plans are formally approved by the NDOT, the City will be able to start the process of obtaining other required approvals. The advertisement for Request for Qualifications from prospective CMAR firms for the sewer plant project will be published this week, and the CMAR selection process will move forward in the near future. There is no word yet from the BLM to set a "kickoff" meeting date for the City land application (for the sewer project). The final billing on the fire station project will be presented at the March 10 Council meeting. The animal control center project has experienced a couple of minor delays, but completion is anticipated in late March.

Councilman Owens attended the Airport Board Meeting on February 9, attended the Regional Transportation Commission (RTC) meeting today and will attend the LEPC meeting tomorrow.

Mayor Putnam introduced and welcomed Pam Coats the new Police Department Lieutenant, and thanked Animal Control Officer Connie Patterson for the job she does. Chief Silva stated that Patterson has a sincere passion for the animal control job, and is probably the number one animal advocate in the entire state. Patterson provided a lot of positive input into the construction of the new animal control shelter. Patterson reported that she is now networked into several animal rescue organizations; she sent four animals last week to the SPCA and plans to send another four this week if they are not claimed during the five day reclaiming period. Patterson noted the existing shelter is often out of room and simply cannot hold animals for an extended period of time.

### **PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:**

There was no public or personal communications or correspondence.

The meeting was adjourned at 3:35 p.m.

Respectfully submitted,

Lorrie Haaglund  
City Clerk

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**PASSED AND ADOPTED:** March 10, 2015

**VOTE OF COUNCIL:**

<b>AYES:</b>	<b>Councilmen</b>	<u>Owens, Mavity, Tipton, Billingsley, Brooks</u>
<b>NAYS:</b>	<b>Councilmen</b>	_____
<b>NOT VOTING:</b>	<b>Councilman</b>	_____
<b>ABSENT:</b>	<b>Councilman</b>	_____

**APPROVED:**

**ATTEST:**

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Di An Putnam  
Mayor

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Lorrie Haaglund  
City Clerk