

**CITY COUNCIL MINUTES
REGULAR MEETING
MARCH 10, 2015**

The Winnemucca City Council met in regular session on Tuesday, March 10, 2015 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Ken Tipton, Jim Billingsley, and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The minutes of the February 17, 2015 regular City Council meeting were reviewed and Councilman Tipton moved for approval as submitted. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were reviewed and Councilman Brooks moved for approval as submitted. Councilman Billingsley abstained from voting on warrants for Jim Dandy Productions as he is the owner of the business. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

Shane Piccinini, Public Policy Advocate for the Food Bank of Northern Nevada, gave an overview of programs offered and agencies they are partnered with in Winnemucca/Humboldt County. All programs are grant based. Difficult economic conditions in Nevada have led to an increase in the number of households that are food insecure, and through their partnership with local organizations they are able to improve the quality of life and health by increasing food security. Piccinini stated their goal is to increase the number of servings of nutritious foods consumed by Nevadans, thereby promoting a healthier life style. Mayor Putnam presented Piccinini with a proclamation stating the need for such programs in Winnemucca/Humboldt County and indicated she will write a letter of support for continuing the programs in Winnemucca/Humboldt County and the rest of the State.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public or personal communications or correspondence.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a

business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

FACILITIES USE-FEE WAIVER REQUEST / ROTARY CLUB GOLF TOURNAMENT

Walter "Bud" Vetter, representing the Rotary Club, asked for waiver of the golf fees for the Rotary Club Golf Tournament to be held May 2-3, 2015. Mayor Putnam explained the fees involved with a golf tournament and the criteria to grant a waiver request. City Attorney Maher further explained the provision in the Municipal Code that allows the Council to waive a fee if it is a benefit to the community. Councilman Owens, a member of the Rotary Club, stated the Rotary Club sponsors six scholarships and this year college sophomores are eligible to renew or continue their current scholarship. Vetter said other programs include the literacy program which provides needy children entering kindergarten with a backpack filled with the necessities to start school. Vetter said a small percentage of the fund raiser will go to Rotary International to fund polio research and cure. Councilman Billingsley moved to approve the Rotary Club request for a golf tournament May 2-3, 2015 and to waive the fees. Motion carried unanimously.

REQUEST TO USE SPORTS COMPLEX / EASTER EGG HUNT

Kathi Wolfsteller, for Operation Easter, requested use of the Sports Complex for the annual Easter egg hunt to be held April 4, 2015 beginning at 11:00 a.m. Wolfsteller stated this is the third year for the event which is undertaken entirely with donations from local business owners and citizens. This year, in addition to candy filled eggs, there will be footballs, hula hoops, stuffed animals, little baskets, and Chamber checks as special prizes. Donations not used this year will be stored and used next year. Mayor Putnam thanked Wolfsteller for stepping up and taking charge of this great project and wished her great success. Councilman Brooks moved to approve the Operation Easter request for use of the Sports Complex for the annual Easter egg hunt to be held April 4, 2015 beginning at 11:00 a.m. Motion carried unanimously.

TEMPORARY STREET CLOSURE REQUEST / EVERY FIFTEEN MINUTE YOUTH DRINKING AND DRIVING AWARENESS PROGRAM / HGH-EMS

Ken Whittaker, Humboldt General Hospital EMS representative, requested closure of Kluncy Canyon Road from Park Manor to Great Basin Avenue on May 19, 2015 from 9:00 a.m. until 3:00 p.m. to hold the Every 15 Minute drinking and driving prevention program in conjunction with Lowry High School and local law enforcement agencies to present to junior and senior high school students. Mayor Putnam stated this has been a very successful program and it is important for youth to realize the consequences of making the choice of drinking and driving. Louis Mendiola, Humboldt General Hospital representative, said the road will not be completely closed until after lunch, and extended thanks and appreciation to the City, the Police Department and the Fire Department for their participation in this very beneficial program, and also to the school district, which is a key player in the event. Councilman Mavity moved to approve the request to close Kluncy Canyon from Park Manor to Great Basin Avenue on May 19, 2015 from 9:00 a.m. to 3:00 p.m. for the Every Fifteen Minute Youth Drinking and Driving Awareness Program. Motion carried unanimously.

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FIRE STATION PROJECT COMPLETION REPORT

Don Smit, project manager, reported the fire station is complete and they are now working on the final payment to the contractor. Smit, the City and the contractor have different final payment amounts and they have not yet found the reason for the discrepancies. City Manager West said that the bookkeeping issue is a direct result of paying bills directly for materials used by the contractor on the project in order to save sales tax. West stated the bills are within \$7,000 on the \$1.7 million project, and the total sales tax savings was over \$25,000. Smit will review all invoices and credits issued and have the final request for payment submitted to the City next week. Mayor Putnam stated the end result is a beautiful addition of a new fire house.

INNOVATIVE SOLUTION PROPOSALS FOR ANIMAL CONTROL OPERATIONS / SAUERS

This item was postponed at the request of Sauers.

TEMPORARY STREET CLOSURE / RUN-A-MUCCA

Darrel Field with the Winnemucca Convention and Visitors Authority (WCVA) submitted the annual request for temporary street closures to accommodate the Run-A-Mucca event on Memorial Day weekend. Mayor Putnam indicated that the request was identical to requests made in prior years. Field said there are a few changes in the event which include the Sunday afternoon site not moving to the Model T location. Councilman Brooks moved to approve a request for temporary street closures for the Run-A-Mucca celebration as follows: Lay Street from Winnemucca Blvd. to Wells Fargo entrance on easterly side of Fourth Street from 8:00 a.m. Friday May 22, 2015 to 5:00 p.m. Sunday May 24, 2015 / Fourth Street from Aiken Street to Lay Street from 5:00 a.m. Friday May 22, 2015 to 10:00 p.m. Sunday May 24, 2015 / Fourth Street from Lay Street to approximately 130 feet east of the Lay Street intersection (to a point just west of the Wells Fargo Bank exit) from 3:00 p.m. to 8:00 p.m. Friday May 22, 2015 and 8:00 a.m. Saturday May 23, 2015 to 10:00 p.m. Sunday, May 24, 2015 / Aiken Street from Fourth Street south to the curb cut (approximately 100 feet up Aiken Street) from 8:00 a.m. Friday May 22, 2015 to 10:00 p.m. Sunday May 24, 2015. Motion carried unanimously.

TEMPORARY STREET CLOSURE REQUEST / TRI-COUNTY FAIR AND STAMPEDE

Darrel Field with the Winnemucca Convention and Visitors Authority (WCVA) submitted the annual request for temporary street closures to accommodate the Tri-County Fair and Stampede on Labor Day weekend. Councilman Brooks moved to approve a request for temporary street closures for the Tri-County Fair and Stampede celebration as follows: Winnemucca Blvd. from West Winnemucca Blvd. intersection with Fourth Street to East Winnemucca Blvd. intersection for annual Labor Day Parade from 11:00 a.m. to 12:30 p.m. Saturday September 5, 2015 / Fairgrounds Road from RV Park entrance to Indoor Events Center entrance for Fair events from 3:00 p.m. Thursday September 3, 2015 to 11:00 p.m. Sunday September 6, 2015. Motion carried unanimously.

TEMPORARY STREET CLOSURE REQUEST / FIFTIES FEVER

Darrel Field with the Winnemucca Convention and Visitors Authority (WCVA) submitted the annual request for temporary street closures to accommodate the Fifties Fever car show event to be held Sunday August 2, 2015. Field said the only planned change for the event is the

elimination of the burn out contest. Councilman Brooks moved to approve a request for temporary street closures for the Fifties Fever car show event to be held Friday July 31, 2015 to Sunday August 2, 2015 as follows: Winnemucca Blvd. from West Winnemucca Blvd. intersection with Fourth Street to East Winnemucca Blvd. intersection from 4:00 p.m. to 5:00 p.m. Sunday August 2, 2015 for annual car cruise / Lay Street from Fourth Street intersection to Winnemucca Blvd. from 1:00 p.m. Friday July 31, 2015 to 5:00 p.m. Sunday August 2, 2015 for Winners Casino Car Show / Bridge Street from Fourth Street to the Winnemucca Blvd. intersection and from Winnemucca Blvd. intersection to Giroux Street and Second Street from Bridge Street intersection to Melarkey Street from 8:00 a.m. Sunday August 2, 2015 to approximately 5:00 p.m. Sunday August 2, 2015. Motion carried unanimously.

PARK USE REQUEST / 2015 KOYOTE CRUISERS CAR SHOW

The Koyote Kruisers classic car club sent a letter request to use Vesco City Park for their annual Show 'N' Shine on Saturday June 20, 2015. Councilman Tipton moved to approve the request to use Vesco City Park for the Koyote Kruisers 2015 Show 'N' Shine on Saturday June 20, 2015. Motion carried unanimously.

SPORTS COMPLEX USE REQUEST / MOTHER'S DAY TOURNAMENT / RACKLEY

The Winnemucca Traveling Baseball League requested the use of the Sports Complex for the annual Mother's Day Baseball Tournament on May 9-10, 2015. Councilman Billingsley moved to approve the request by the Winnemucca Traveling Baseball League to use the Sports Complex and waive the fees for the annual Mother's Day Baseball Tournament on May 9-10, 2015. Motion carried unanimously.

FIRE APPARATUS REQUIREMENT FOR HAMPTON INN PROPOSED DEVELOPMENT

Mayor Putnam reported that the Hampton Inn Hotel development is proposing to construct a four story hotel at the East Winnemucca Boulevard/Great Basin Avenue intersection which is currently not allowed under City codes due to the lack of adequate fire equipment. The City applied for grant funding for a new ladder/pumper truck to service a building of the proposed height, but there is no decision yet on the grant funding. The hotel developer-owner is proposing to contribute 50% of the estimated \$300,000 to \$400,000 needed to purchase a used ladder/pumper truck should the grant funding be denied. Putnam believes the City should require the owner to put their proposed 50% funding of the fire apparatus up front before a building permit is issued. City Attorney Maher stated if the building will exceed the zoning code height limitation, a variance must be requested and the variance could have conditions attached to it. City Manager West said a few local hotels and housing units are pushing the height limits and if the City continues to grow, the apparatus will be needed. West noted that the owner's email mentioned the possibility of receiving tax credits in exchange for the proposed fire truck contribution; West does not support that type of proposal. West feels the proposed contribution needs to be gifted by the developer, which has been made very clear in West's conversations with the developer. No action was taken.

SEWER-WASTEWATER FACILITIES PROJECT / BOND COUNSEL SERVICES

City Attorney Maher presented the bond counsel service engagement letter from Sherman & Howard for the proposed sewer-wastewater facilities-system improvement project. Bond

counsel services are required to obtain financing from the State Revolving Loan Program. Councilman Owens moved to approve the hiring of bond counsel and to authorize the Mayor to sign the engagement letter on behalf of the City. Motion carried unanimously.

USED EQUIPMENT DISPOSAL

Mayor Putnam said the City has excess equipment that has no further public use and requested approval for disposal. The items are: 1) Police Department - 2005 Audi sedan, 2) Fire Department - 1978 ladder truck, 3) Fire Department - 1980 Chevy van, 4) 1979 ambulance (converted to a flatbed truck), 5) Street Department - 1984 International Dump Truck, and 6) Recreation Department - 1985 Ford van. City Manager West stated the vehicles do not have enough value to justify taking them to auction in Reno, and the best way to dispose of them is by local sealed bids. Councilman Billingsley moved to find that the listed City vehicles have no further public use and to authorize their disposal by sale. Motion carried unanimously.

REMOTE WATER METER SYSTEM-WATER METERS / BID AWARD

City Manager West reported three bids were received from Western Nevada Supply, Ferguson Supply and Compass Utility for the remote water meter reading system which includes replacing, over the next four years, all of the City's existing water meters. A complete bid summary table was included in the meeting report. Western Nevada Supply and Ferguson Supply both bid the bronze meter body type and the composite meter body type. Compass Utility only bid the bronze body type option. The low bid on the bronze meter option was from Ferguson Supply in the amount of \$946,362 and the low bid for the composite meter option was from Western Nevada Supply in the amount of \$943,879. West stated the bids between Ferguson Supply and Western Nevada Supply were very competitive. The bids provided cost information about both body types. West and Public Works Supervisor Sutton considered the advantages and disadvantages of the two water meter types and ultimately concluded that the brass body meters were the better option. West summarized the advantages and disadvantages of the bronze and composite meters. Staff recommended acceptance of the low bid for the Badger brass meters from Ferguson Supply in the amount of \$946,362 (due over a four year period). Councilman Tipton asked if the remote read systems technology was changing rapidly enough that the bronze meters will be obsolete in the near future. West stated it is not likely since bronze meters have been in use for 80 years because bronze doesn't have the problems with soil corrosion as some other metals do. West noted the bids came in less than anticipated and that there will be additional cost savings by self-installing the meters using temporary workers. Representatives from Ferguson and Western Nevada both commented on the meter types and answered questions. Councilman Billingsley was under the impression that the New Vision Development had installed composite meters at the Frontier Village which will have to be replaced. West said there are some Badger meters which will have to be replaced if composite meters are used, so there is really no advantage either way. West stated it boils down to the composite-type meters having an internal battery with a 20 year life which requires the entire meter to be replaced when the battery dies, as compared to the bronze meter which has a plug-in transponder with batteries that can be easily replaced without replacing the meters. Tipton asked if there was ongoing maintenance with either meter during their life time. West commented there wasn't as far as he could determine. Councilman Owens moved to accept the low bid for the bronze meters from Ferguson Supply based on staff's findings and recommendation in the amount of \$946,362. Motion carried unanimously.

RECREATION-POOL MANAGEMENT AGREEMENT / WINNEMUCCA BOYS AND GIRLS CLUB-RECREATION COMPLEX, INC.

City Attorney Maher stated the proposed agreement will terminate at the end of the fiscal year. By that time, more will be known about the Boys and Girls Club (BGC) funding situation, and they will have a better idea how they want to approach the facilities management; it is anticipated BGC will want to continue providing the services. Maher noted the City's primary objective is to ensure the City continues to provide the same recreation facilities and activities as provided in the past that are up to the City standards. Mayor Putnam said the compensation amount of \$41,600 for the agreement term (four months) is approximately one-third of the yearly cost. Councilman Owens moved to approve the Recreation Facilities Director Services Agreement with the Winnemucca Boys and Girls Club-Recreation Complex, Inc. as presented and authorize the Mayor to sign the agreement. Motion carried unanimously.

REQUEST TO GENERAL PUBLIC TO EXERCISE WATER CONSERVATION MEASURES

City Manager West said staff recommends considering a declaration that the drought warning stage (found in the Drought Contingency Plan Ordinance) is in effect and request that the public voluntarily practice water restrictions as a public service announcement that is placed on the water billings. Mayor Putnam commented hopefully the declaration will not reach the mandatory restriction stage, and voluntary restrictions are the prudent thing to do at this time. The drought can no longer be ignored and water use conservation measures should begin. Councilman Billingsley asked if the City wells are in good shape. West stated they are at this point in time, but static water levels are not available for all wells, which is one of the reasons for the rehabilitation of the wells. West said it makes good sense to practice conservation and the Municipal Code allows easing into the restrictions a step at a time. Councilman Mavity moved to authorize staff to request voluntary public water conservation as proposed. Motion carried unanimously.

STAFF-COUNCIL REPORTS

The City Manager project report is included in the packets. The Sewer-Wastewater Facilities Project Construction Manager At Risk (CMAR) selection committee is having a teleconference on Wednesday to consider the eight proposals submitted, and the committee is hoping to narrow that to the top three or four. Interviews are planned for March 25. The selected CMAR will be presented for Council approval. West reported the City and the Police Department have received several complaints on the tent cities by the river. One complaint indicated that the tent city located against the interstate is actually on City property, and if that is the case, it can be treated as a trespassing issue. The tent city located by the river off US 95 is on private property, which may have to be pursued as a nuisance against the owner. City Attorney Maher suggested the State Division of Health be involved to have them inspect the areas. West said he will contact the Health Division and the private property owner. The Airport open house held this weekend was very successful; it was attended by over 750 people. The budget workshop is Thursday, March 12.

Councilman Owens attended the Airport Board meeting and the LEPC meeting.

Councilman Tipton attended the Paradise Valley Conservation District meeting.

Councilman Brooks will attend the NNRC meeting tonight.

Mayor Putnam reported on the mercury spill that occurred at the Junior High School.

PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public or personal communications or correspondence.

The meeting was adjourned at 3:43 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: March 24, 2015

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Owens, Mavity, Tipton, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk