

**CITY COUNCIL MINUTES  
REGULAR MEETING  
MARCH 24, 2015**

The Winnemucca City Council met in regular session on Tuesday, March 24, 2015 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Ken Tipton, and Jim Billingsley. Absent: Councilman Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

**CALL TO ORDER:**

Mayor Putnam called the meeting to order at 2:00 p.m.

**APPROVAL OF MINUTES:**

The minutes of the March 10, 2015 regular City Council meeting were reviewed and Councilman Tipton moved for approval as submitted. Motion carried unanimously.

**APPROVAL OF WARRANTS:**

The warrants were reviewed and Councilman Owens moved for approval as submitted. Motion carried unanimously.

**PROCLAMATIONS / EMPLOYEE AWARDS:**

Mayor Putnam read a proclamation to recognize and celebrate Friday April 24, 2015 as Arbor Day. There will be an Arbor Day celebration at the Community Garden.

Mayor Putnam presented three additional proclamations as follows: 1) April 2015 - Child Abuse Prevention Month; 2) April 2015 - Sexual Assault Awareness Month; and, 3) April 19-25, 2015 – National Crime Victim's Rights Week. Putnam urged citizens to look around and find out what they can do to prevent crime, including supporting community leaders, religious groups, schools and other agencies to better reach out to victims of crime.

**PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:**

There were no public or personal communications or correspondence.

**DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

**ORDINANCE INTRODUCTION / WINNEMUCCA MUNICIPAL CODE (WMC) CHAPTERS 16.08.060 AND 17.12.050 FEES INCREASE**

Mayor Putnam said the ordinance proposes to amend Winnemucca Municipal Code Chapter 17.12.050 titled Administration, Amendment and Enforcement of Title - Public Service Fees, and Winnemucca Municipal Code Chapter 16.08.060 titled Administration, Construction and Enforcement – Fees. Councilman Billingsley moved to introduce the ordinance and set it for public hearing at the April 7, 2015 meeting. Motion carried unanimously.

**TEMPORARY STREET CLOSURE REQUEST / BUCKAROO DUTCH OVEN COOK OFF**

Andy Hart, Nevada Outdoor School Executive Director, requested closure of the southbound lane of Bridge Street adjacent to the River Park for the 7th Annual Buckaroo Dutch Oven Cook-Off from 6:00 a.m. until 6:00 p.m. on August 22, 2015. Last year, the event featured 19 cooking teams, including 5 out of town teams and one former world champion, and over 200 community members were entertained with great food, live music, games and raffles, with more than \$6,000 raised to benefit Nevada Outdoor School. Councilman Billingsley asked if most attendees park under the freeway. Hart stated yes, and noted they also use the public parking on lower Bridge and Melarkey Streets. Councilman Owens moved to approve the street closure as requested from 6:00 a.m. until 6:00 p.m. on August 22, 2015. Motion carried unanimously.

**RIVERVIEW PARK USE REQUEST / FARMER'S MARKET / LEFLAR**

Rusty Leflar, representing the Winnemucca Farmer's Market Association and the Winnemucca Community Garden, requested permission to hold a farmer's market at the Riverview Park each Saturday beginning July 11, 2015 and ending October 3, 2015 between the hours of 7:00 a.m. and 1:00 p.m. Leflar said they want to move the venue from the Nixon Lawn because of parking and safety concerns. Councilman Billingsley agreed the park seems to be a better location. Mayor Putnam opined the park location will still provide good downtown exposure for the event. Leflar said that moving from Thursday evenings to Saturday mornings will bring more vendors. Councilman Tipton moved to approve the request to use the Riverview Park for the Farmer's Market on Saturday from 7:00 a.m. until 1:00 p.m. beginning July 11, 2015 and continuing through October 3, 2015. Motion carried unanimously.

**GOLF COURSE FEE WAIVER REQUEST / FRONTIER COMMUNITY COALITION**

Jane Ripley and Sandy Curutchet, Frontier Community coalition board members, asked for a waiver of the golf course use fees for the 4th Annual Louis Peraldo Golf Tournament to be held on Saturday September 12, 2015. The golf tournament fundraiser proceeds are used to sustain programming for youth and families in the tri-county communities. Councilman Billingsley moved to approve the Frontier Community Coalition request to waive the golf course use fees for the Louis Peraldo Memorial Golf Tournament on September 12, 2015. Motion carried unanimously.

**TEMPORARY STREET CLOSURE REQUEST / SILVER STATE INTERNATIONAL RODEO PARADE**

Mayor Putnam said the Silver State International Rodeo Association (SSIR) is requesting a temporary street closure for a Fourth of July rodeo parade beginning at the Model T Restaurant, going north on Winnemucca Blvd to east Winnemucca Boulevard and ending at the

Fairgrounds. Barbara Statton, representing SSIR, stated she has obtained all necessary approvals. Councilman Owens moved to approve the Silver State International Rodeo Association request to close Winnemucca Blvd. from the Model T Restaurant to East Winnemucca Blvd. at the Fairgrounds for the annual rodeo parade beginning at 10:00 a.m. and ending when the parade concludes on Saturday July 4, 2015. Motion carried unanimously.

#### **TEMPORARY STREET CLOSURE REQUEST / SILVER STATE INTERNATIONAL RODEO**

Darrel Field, Marketing and Events Coordinator for Winnemucca Events Center, submitted a request to close Fairgrounds Road from the RV Park entrance to the Indoor Event Center entrance beginning 8:00 a.m. Sunday June 28 and ending 8:00 p.m. Sunday July 5, 2015 for the Silver State International Rodeo. Councilman Tipton said that the street closure is needed to ensure the safety of the public and contestants at the event. Council Mavity moved to approve the request to close Fairgrounds Road from the RV Park entrance to the Indoor Event Center entrance beginning 8:00 a.m. Sunday June 28 and ending 8:00 p.m. Sunday July 5, 2015 for the Silver State International Rodeo event. Motion carried unanimously.

#### **TEMPORARY STREET CLOSURE REQUEST / HUMBOLDT COUNTY LIBRARY**

Humboldt County Library requested a street closure of Baud Street from Fifth Street to the Rural Firehouse for opening ceremonies of the Humboldt County Library Summer Reading Program from 8:00 a.m. to 2:00 p.m. on Friday June 12, 2015. Councilman Tipton moved to approve the Humboldt County Library request to close Baud Street from the Library driveway to Fifth Street for the opening ceremonies of the Summer Reading Program on Friday June 12, 2015 from 8:00 a.m. to 2:00 p.m. Motion carried unanimously.

#### **ANIMAL CONTROL EUTHANASIA POLICY / SAUERS**

Shelby Sauers, representing an undefined group of citizens, expressed concern about the dog euthanasia policy at City animal control facility. Sauers acknowledged that a “no kill” shelter is an impossible task, and suggested some ways to become a “low kill” shelter, namely: 1) keep the cost of the spay-neuter program low and have all animals altered before they are adopted from the shelter; 2) establish a ticketing system which once a dog owner is identified and a citation is issued, the owner will be required to pay the fine whether they chose to reclaim the dog or not and, if an unaltered dog is at large, the ticket should be a greater amount to discourage unwanted breeding which overcrowds the shelter; 3) make micro chipping mandatory for reclaimed dogs and licensing an animal within the city limits; and, 4) hire a shelter manager to handle re-homing, finding grants, connecting with other shelters and overseeing volunteers and foster programs. Mayor Putnam said the City strives to preserve animals, but with the limited space at the control facility it is not possible to save every animal. City Attorney Maher reminded that volunteers on site present liability issues. Jolene Sonesen said many existing rescue programs are operated through shelters without liability for cities or counties; they carry their own insurance. Sonesen noted there are some dogs that are not adoptable and it is cruel for them to spend the rest of their life in shelter care. Mayor Putnam said City animal control personnel are very conscientious, and try very hard to return the animals to their owners and find responsible homes for others. The new City shelter should enable better care of the animals, but it will take time at the new shelter before attempting to initiate new programs. Councilman Tipton agreed that experience at the new shelter is necessary before implementing new programs, and noted the budget for the upcoming year is finished and it will be a year

before any budgeting is considered. Councilman Billingsley commented the City should look into funding and liability concerns, and suggested Sauers could find additional information on foster programs and share it with the City. Animal Control Officer Patterson stated a no kill status is impossible due to the number of dogs that go through the City facility, and the City does adopt out dogs that bite. Patterson said she is networked in with some animal rescue organizations; four dogs went out to rescues this morning, and a total of 31 dogs were sent to rescues since the first of this year with only six (all non-adoptable dogs) being euthanized. Police Chief Silva stated they are currently working with the Reno SPCA on scheduling a mobile neuter van where veterinarians from Reno rotate their services with the van and go out to rural areas to perform neutering procedures at a reduced cost. Mayor Putnam summarized that things are moving in the right direction. No action was taken.

#### **RECORD OF SURVEY, BOUNDARY LINE ADJUSTMENT AND REVERSION TO ACREAGE MAP / MUSEUM LANE / SCHADE DEVELOPMENT**

John Milton, Desert Mountain Surveying, requested approval of a Record of Survey Boundary Line Adjustment and Reversion to Acreage map for Jan Schade and others, and the City of Winnemucca to create the parcel of land that Schade will convey to the City (located adjacent to the museum) per the development agreement with the City. There are four existing parcels of land, two owned by the City and two owned by Schade, and the boundary line adjustment will eliminate the ambiguity found in the existing deeds, do away with the property line overlaps and create two parcels, one for the City and one for Schade. City Manager West reminded that the City is paying most of the costs of the Museum Lane construction in exchange for the land. West recommended approval of the map. Councilman Owens moved to approve the Record of Survey Boundary Line Adjustment and Reversion to Acreage map for Jan Schade *et al.* and the City of Winnemucca as presented. Motion carried unanimously.

#### **FAA GRANT APPLICATION / TAXIWAY DESIGN AND WINDSOCK PROJECTS**

City Manager West said a Federal Aviation Administration (FAA) grant application for the taxiway design and windsock projects is proposed. The FAA grant funding amount is \$150,000 and requires a 6.25% local match, which is normally shared equally between the City and the County. Councilman Billingsley moved to approve the submittal of the FAA grant application as presented and the local matching funds in the sum of \$10,000. Motion carried unanimously.

#### **AIRPORT PROFESSIONAL SERVICES AGREEMENT**

City Manager West stated this is an amendment to the agreement with Armstrong to provide professional services for the taxiway design and windsock projects in the amount of \$86,500. Councilman Owens moved to approve and authorize the Mayor to sign the amendment to the Armstrong Consultants professional services agreement as presented. Motion carried unanimously.

#### **PROPERTY PURCHASE PROPOSAL / AIRPORT INDUSTRIAL PARK AREA / HDA**

Bill Sims, Humboldt Development Authority (HDA), said HDA is seeking City approval and financial participation in a proposal to either procure an access right-of-way or purchase 27 acres of land to be added to the Winnemucca Airport Industrial Park properties to provide access to Phase II (west side) of the Airport Industrial Park and also to expand the properties

available in Phase I (east side) of the industrial park. The properties are currently owned by Robert Stitser and the HDA Board feels it will be beneficial to the park if the Stitser properties are purchased. Sims obtained comparable land sale figures in the area from the County Assessor and the average price per acre is approximately \$6,500. City Attorney Maher said HDA does not have the legal authority to purchase property. Sims said HDA will negotiate the purchase and the City will own the land. Mayor Putnam asked about the HDA fund balance; Sims replied it is approximately \$280,000. Putnam stated maybe the purchase is something HDA should do with its own funds, as they can always request additional funding from the City and County if needed. Sims said HDA plans on using more of their available funds next year for the hiring of a full time assistant. Putnam believes access to the Phase II property is important. John Milton, Desert Mountain Surveying, said he and Stitser spoke regarding this agenda item, and Stitser would rather the property be purchased instead of having a right-of-way through it. Stitser also owns the property that fronts on Westmoreland and Airport Road and would like all the property to be purchased. City Manager West asked Sims what the County's response was to the proposal at yesterday's commission meeting. Sims said it was positive. Sims stated Stitser indicated he wanted a written offer. Councilman Billingsley suggested having all the property is desirable, but the cost should be determined first. Putnam recommended presenting two proposals: one to purchase the smaller piece adjacent to the Airport property, and another to purchase all the property fronting Westmoreland and Airport Road. Councilman Tipton said the process need to move forward to learn the costs and to determine if Stitser is agreeable. Councilman Billings moved to authorize HDA to move forward with the preparation and submittal of the two land purchase proposals for the Stitser property as discussed. Motion carried unanimously.

## **STAFF-COUNCIL REPORTS**

City Manager West reported that public works is planning another water valve replacement project, requiring two large excavations on Bridge Street and other locations which should occur within the next three weeks. The project will include a planned water outage during the night to impact the public minimally. The sewer project CMAR committee will be interviewing the top four contractor finalists tomorrow and plan to present a recommendation at the next meeting. NDOT and the utility companies have been given the preliminary plans for the East Winnemucca Blvd. enhancement project. The Animal Control Shelter project is moving along slowly with a projected completion date of mid-April. West reported he, Chad Peters and Rusty Bahr made a presentation to the Pennington Foundation for the Boys and Girls Club project last week. The foundation staff was very impressed that the City, County, WCVA and School District were working together to ensure the project success. The Pennington Foundation board of trustees meets April 14 to consider the \$3.25M funding request. If the funding is awarded and the formal commitment from Ralph Whitworth is received, the architect will be authorized to move forward with the design of the building, which will take about eight months to complete. The Phase I irrigation, fencing and grading are nearing completion at the Recreation Complex. Sidewalks and curbs are now being installed and the restroom building will be delivered on April 1.

Councilman Owens attended a Regional Transportation Commission meeting.

Councilman Billingsley attended a WCVA meeting; they are moving forward with plans for a building expansion at the Event Center.

Mayor Putnam reported that Local Government Day hosted at the State Legislature will be held Monday March 30 and Councilman Owens will attend. The Mayor and City Manager have been working on renewal of the health insurance, and Anthem is proposing a 28% increase. The City insurance agent has been researching rates from other insurance companies.

**PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:**

There were no public or personal communications or correspondence.

The meeting was adjourned at 3:58 p.m.

Respectfully submitted,

Lorrie Haaglund  
City Clerk

**PASSED AND ADOPTED:** April 7, 2015

**VOTE OF COUNCIL:**

<b>AYES:</b>	<b>Councilmen</b>	Owens, Mavity, Tipton, Billingsley
<b>NAYS:</b>	<b>Councilmen</b>	_____
<b>NOT VOTING:</b>	<b>Councilman</b>	Brooks
<b>ABSENT:</b>	<b>Councilman</b>	_____

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Di An Putnam  
Mayor

\_\_\_\_\_  
Lorrie Haaglund  
City Clerk