

**CITY COUNCIL MINUTES
REGULAR MEETING
JANUARY 5, 2016**

The Winnemucca City Council met in regular session on Tuesday, January 5, 2016 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam and Councilmen Mike Owens, Theresa Mavity, Ken Tipton, Jim Billingsley (absent from portion of meeting) and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The December 15, 2015 regular City Council meeting minutes were reviewed and Councilman Tipton moved for approval as submitted. Motion carried unanimously (Billingsley absent).

APPROVAL OF WARRANTS:

The warrants were reviewed and Councilman Mavity moved for approval as submitted. Motion carried unanimously (Billingsley absent).

PROCLAMATIONS / EMPLOYEE AWARDS:

Mayor Putnam presented Police Officer Jeff Casalez with a five year service award and commended his service, noting that Casalez was raised in Winnemucca and has a strong appreciation for the community.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public-personal communications or correspondence.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Owens moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

VARIANCE REQUEST VW 15-13 / ONSITE PARKING SPACES / AMES

Betty Lawrence, Planning Department, presented a variance application submitted by Linda Ames to reduce the required onsite parking spaces at 349 West Winnemucca Boulevard to zero. A variance had been approved for zero parking at this location last year but because the use is changing a variance is required again. Councilman Brooks moved to approve, based on staff findings and recommendations, variance VW 15-13 to reduce the required number of onsite parking spaces to zero at 349 West Winnemucca Boulevard, APN 3638-30-277-004. Motion carried unanimously (Billingsley absent).

2016 RELAY FOR LIFE EVENT KICKOFF INVITATION

Cassandra Kuretich, Newmont Mining Talent Acquisition Representative, invited the Mayor and City Council to their Relay for Life event kickoff on February 20, 2016 from 12:00 noon to 2:00 p.m., which will feature a mini mock relay event to show the community what Relay for Life is about. Mayor Putnam thanked Kuretich and Newmont Mining for their ongoing support of this event and said this is a good event for our community.

ORDINANCE ADOPTION / SAGE HEIGHTS SUBDIVISION VOLUNTARY ANNEXATION

Mayor Putnam stated this is a voluntary annexation request by the affected property owners and called for public comment. There was no public comment. Putman said three parcels in the area will not be annexed, that is, there were two property owners that did not want to be annexed and no response was received concerning the bank-owned parcel. Councilman Owens moved to approve the Sage Heights property annexation ordinance as presented by staff. Motion carried unanimously. Ordinance Number 811.

ORDINANCE ADOPTION / RECREATION FEES INCREASE

Mayor Putnam said the ordinance proposes increasing the pool use fees and golf cart trail fees and called for public comment. There was no public comment. Councilman Brooks said she heard the ladies dressing room at the Memorial Pool needs repairs. City Manager West reported that repairs to the office ceiling and the ladies dressing room stalls/benches were recently completed. Councilman Billingsley commented that he appreciated the research Chad (Peters) had done with other recreation facility fees/rates. Councilman Owens moved to approve the recreation fees ordinance as presented by staff. Motion carried unanimously. Ordinance Number 812

STAFF-COUNCIL REPORTS

City Manager West reported he met today with Don Smit, the mechanical engineer, a representative from the heater manufacturer, Captain Dalley and Chief Silva concerning the heating system problems at the Animal Control Shelter; the radiant heater in the kennel area is not adequate, and a new heater with double the capacity will be provided at no charge; and, a separate heater for the isolation room will be installed at no charge because the rating of the installed heater was not suitable for the local cold temperature conditions. The mechanical engineer is designing a swamp cooler for the building and the City will have to pay the added cost. Chief Silva commented the meeting provided some answers and solutions to the problems. Silva also reported that the pressure pump should be installed in the next week, which should eliminate the water pressure problem when cleaning kennels. The City is out to bid on the 40' by 60' equipment storage pole barn at Sage Heights. The bids will be opened on January 12, 2016. Good progress is being made on the Well #8 project, but the required permits may delay the bid date. A lot of staff time has been spent on the wastewater treatment plant project, primarily with the environmental assessment and USDA loan application work. A meeting is scheduled for January 14 with the USDA, BLM, and Stantec to confirm the schedule for construction/financing.

Councilman Owens will attend the Airport Board meeting next week.

Councilman Mavity thanked Mayor Putnam for the letter to the U.S. Postal Service about the reduction in hours, service and general upkeep of the Winnemucca Post Office. Mavity said she

received positive feedback on the City snow removal efforts. Mavity will attend the January quarterly meeting of the Landfill Committee.

Councilman Tipton commented on the City efficiency removing the Christmas decorations.

Councilman Billingsley will attend the upcoming WCVA meeting and reported they are holding off on the expansion plan for the Events Center.

Councilman Brooks will attend the Landfill Committee meeting.

Mayor Putnam confirmed the Council board assignments will remain unchanged. Putnam will not attend the January 19, 2016 meeting. Councilman Brooks will be the Mayor Pro Tem.

PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public or personal communications or correspondence.

The meeting was adjourned at 2:49 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: January 19, 2016

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Mavity, Owens, Tipton, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	<u>Billingsley</u>

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk