

**CITY COUNCIL MINUTES
REGULAR MEETING
FEBRUARY 2, 2016**

The Winnemucca City Council met in regular session on Tuesday, February 2, 2016 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Ken Tipton, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The January 19, 2016 regular City Council meeting minutes were reviewed and Councilman Tipton moved for approval as presented. Motion carried unanimously with Councilman Billingsley abstaining as he was absent from the meeting.

APPROVAL OF WARRANTS:

The warrants were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

Mayor Putnam presented Jason Manley with a Fire Department Special Recognition Award and thanked him for his dedicated effort in the recent acquisition of the Winnemucca Volunteer Fire Department ladder truck. Fire Chief Olsen, on behalf of the members of the fire department, thanked Manley for his hard work in writing the grant which resulted in the acquisition of the ladder truck.

Police Chief Silva presented the following awards to police department members: Captain Bill Dalley-Honorable Service Medal; Sergeant Mike Rangel - Educational Achievement; TRIDENT Drug Task Force members Detective Chad Farstveet, Investigator Victor Castenada, Detective Tim Raabe, Sergeant John Dunckhorst, and Lieutenant Jason Franklin – Meritorious Unit Citation; and, Denise Arguello - Exemplary Civilian Service.

Mayor Putnam presented Chief Silva with the Chiefs Achievement Medal. Putnam thanked Silva for his dedication and outstanding leadership of the police department.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public or personal communications or correspondence.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

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BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Mavity moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

FACILITY USE-FEE WAIVER REQUEST / YOUNG LIFE GOLF TOURNAMENT

Lori Timko, representing Young Life, requested the fees be waived for the second annual Young Life Golf Tournament to be held April 16, 2016 from 9:00 a.m. until 1:00 p.m. Young Life is beginning their annual fund raisers to raise money to send local youths to summer camp. They are anticipating taking over 50 kids to camp which will be held at Lost Canyon in Williams, Arizona this summer. Eighteen teams and 26 sponsors participated in the golf tournament last year, and more are anticipated this year. Timko said last year the golf course use fee and the greens fees were waived. Mayor Putnam said typically the golf course use fee is waived and the individual golfers pay for their greens fees. Putnam cautioned the Council about setting a fee waiver precedent regarding fund raising tournaments this early in the year. The fee waiver protocol needs to be consistent with everyone. Councilman Brooks moved to approve the request from Young Life to hold a golf tournament April 16, 2016 from 9:00 a.m. to 1:00 p.m. and to waive only the golf course use fee. Motion carried unanimously.

FACILITIES USE-FEE WAIVER REQUEST / GIRLS FAST PITCH TOURNAMENT

City Manager West reported that tournament organizer Chris Lininger was unable to attend the meeting, and this is the annual request to waive the facility use fees for the Girls Fast-Pitch State Tournament to be held at the Sports Complex on July 15-17, 2016. Councilman Billingsley moved to approve the request from the Winnemucca Girls Softball Association to hold the annual fast pitch tournament on July 15-17, 2016 at the Sports Complex and to waive the facility use fees. Motion carried unanimously.

FACILITIES USE-FEE WAIVER REQUEST / LOOPY LEPRECHAUN TOURNAMENT

City Manager West stated tournament organizer Chris Lininger is requesting the facility use fees be waived for the Loopy Leprechaun softball tournament to be held at the Sports Complex on March 18-20, 2016. Councilman Brooks moved to approve the request to use the Sports Complex and waive the associated fees for the Loopy Leprechaun softball tournament to be held March 18-20, 2016 at the Sports Complex. Motion carried unanimously.

AIRPORT BOARD RE-APPOINTMENT / SMITH

Mayor Putnam noted that Wayne Smith had been appointed to fill the remainder of a term left vacant and that term has now expired. Smith requested to continue to serve as an Airport Board Member for an additional four year term, and the Mayor made the appointment. Councilman Owens said Smith is an outstanding board member who is extremely knowledgeable about aviation and spends a lot of time at the Airport with his Civil Air Patrol

Commander duties. Councilman Owens moved to approve the appointment of Wayne Smith to a four (4) year term on the Airport Board. Motion carried unanimously.

REQUEST TO MODIFY SEWER SERVICE FEES OUTSIDE CITY LIMITS / MOHAMAD

Hilmi Mohamad, owner of the High Ground Apartments on US 95, requested a sewer rate reduction for his apartment complex. City Manager West said Mohamad extended City water and sewer mains to serve his property in the County at an expense of over \$700,000, and due to the unusual project costs, the City allowed Mohamad to pay the City resident connection fees, but he pays the County resident sewer use fees (double the City rate). The higher outside-of-City sewer rate was adopted to encourage adjacent properties to annex into the City. Annexation, however, is not legally possible for many properties, including Mohamad's, because they are not located adjacent to the City limits. The City receives no property taxes from homes located outside of the City limits even though such users benefit from many City-provided facilities. With the implementation of new higher sewer rates, the fees amount paid by out-of-City residents has increased substantially. Mayor Putnam said the City should look at how to make it fair to everyone. The City sewer rate has nearly doubled over the past two years from \$21/month to \$39.70/month, which resulted in the rate the out-of-City sewer users pay increasing from \$42/month to \$79.40/month. West suggested that the Council may want to consider setting the out-of-City sewer use fee rate to 150% of the City rate (\$59.55/month) in order to reduce the surcharge paid by the out-of-City residents. There was discussion at the Council previously about increasing the Warmouth area (in the County) sewer rate to equal the other out-of-City fees. The Warmouth area users are presently paying 125% of the City rate, and the proposed out-of-City rate will represent an increase to the users in that area. Councilman Billingsley said unfortunately the City has to pay for a new wastewater treatment facility. Putnam said even if the fees are increased, the fees are still less than the fees paid in most comparable municipalities, and the City goal is to make it consistent for all out-of-City users. Staff was directed to prepare an ordinance for introduction at the February 16, 2016 City Council meeting to modify the rates for sewer service use and connection fees outside the City limits to 150% of the City rates.

PUBLIC HEARING-ORDINANCE ADOPTION / YOUTH AND SENIOR REDUCED RATE USER FEE CATEGORY / CITY SWIMMING POOLS

Mayor Putnam said proposed Ordinance Number 813 modifies the fees for use of City swimming pools by adding a reduced rate youth and senior user fee category for punch card admission to City swimming pools. Mayor Putnam called for public comment. There was none. Councilman Brooks moved to approve the reduced rate for youth and senior user fees for punch card admission to City swimming pools. Motion carried unanimously.

FAA GRANT APPLICATION / TAXIWAY CONSTRUCTION -WIND CONES INSTALLATION

Mayor Putnam said a Federal Aviation Administration (FAA) grant application for taxiway and wind-cone improvements at the Winnemucca Municipal Airport is proposed. The FAA grant funding amount is \$1.2M and requires a local match of \$80,000 which is typically shared equally between the City and the County. Councilman Billingsley moved to authorize the Mayor to sign and submit the FAA grant application and approve the local matching funds in the sum of \$80,000. Motion carried unanimously.

REQUEST TO AMEND THE CAROLLO ENGINEERS PROFESSIONAL SERVICE AGREEMENT TO COMPLY WITH THE USDA RURAL DEVELOPMENT REQUIREMENTS

City Manager West stated that in order to qualify for a USDA loan and grant funds for the proposed wastewater treatment plant, modifications are required to the current Carollo professional services agreement. Staff recommends approval of the amendment subject to review and approval by the City Attorney. Councilman Owens moved to approve the required modifications to the Carollo Professional Services agreement in order to qualify for the USDA loan/grant funds, subject to the City attorney's review and approval. Motion carried unanimously.

STAFF-COUNCIL REPORTS

City Manager West reported that the City asked the County for permission to utilize portions of the Jungo Road and Desert Gem Road right-of-ways for the construction of a new pipeline to the new wastewater treatment plant. The County Commission postponed action on this item at its last meeting due to an agenda wording issue but the request should be considered at the next scheduled County Commission meeting. West is working with the NDOT on the grant close-out documents on the East Winnemucca Blvd. project and has requested reimbursement for most of the project funding.

Councilman Owens complimented Humboldt General Hospital on their expansion and noted it is really going to benefit this community. Owens attended the County Commission meeting and reported on the ongoing MedX AirOne helicopter operations topic. The County Commission has been asked to consider a possible veto of the Airport Board decision to allow the helicopter operation to continue to use the part of the airport hangar area directly in front of the MedX AirOne leased hangar for some landings/takeoffs. The discussion was tabled and a joint City-County meeting is being considered in order to discuss the matter.

Councilman Mavity attended the fire station/ladder truck tour. Mavity said Chief Olsen and the volunteer firemen are well trained and the new truck is a great addition to the new fire station. There will be a 3-on-3 basketball tournament at Lowry High School March 5 to benefit Lowry Counselor Todd Milton who has been diagnosed with cancer.

Councilman Billingsley attended the WCVA meeting.

Mayor Putnam reported the Postal Service responded to the City letter of concern regarding the general condition of the Winnemucca Post Office and their reduction in service hours, and indicated that the Winnemucca Post Office will be hiring a contractor to take care of the grounds and interior of the building.

PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public or personal communications or correspondence.

The meeting was adjourned at 3:35 p.m.

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Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: February 16, 2016

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Mavity, Owens, Tipton, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk