

**CITY COUNCIL MINUTES
REGULAR MEETING
FEBRUARY 16, 2016**

The Winnemucca City Council met in regular session on Tuesday, February 16, 2016 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Ken Tipton, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

Mayor Putnam announced that former Councilman Don Stoker had passed away. Putnam said Don was passionate about his vision for Winnemucca and always had the best interest of the City at heart. He will be sorely missed by the entire community.

APPROVAL OF MINUTES:

The February 2, 2016 regular City Council meeting minutes were reviewed and Councilman Mavity moved for approval as presented. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously with Councilman Billingsley abstaining from the Jim Dandy Productions warrants as he is the owner of the business.

PROCLAMATIONS / EMPLOYEE AWARDS:

Mayor Putnam read a proclamation recognizing February as "National Teen Dating Violence Awareness and Prevention Month." Stephanie Johnson, Winnemucca Domestic Violence Services (WDVS) representative, said she will be speaking to some classes at Lowry High School this Thursday about healthy relationships. WDVS has placed posters at the schools and provided pamphlets to the school counselors. In addition, they have provided website information and a texting app for those that want to contact WDVS. Putnam thanked WDVS for the work they do in the community to prevent domestic violence.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public or personal communications or correspondence.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Tipton moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

VARIANCE REQUEST VW-16-01 / REDUCE SIDE-YARD SETBACK / KENISON

Cliff Brown, B & G Construction, representing Jeremy and Synthia Kenison, requested a reduction in the required setback on the south side of the property from five (5) feet to four (4) feet for construction of an addition to the main structure. The subject property is located at 460 Aron Court and is indentified as Assessor's Parcel No. 3638-19-333-004. Mayor Putnam stated that no comments were received by the Planning Department. Councilman Owens moved to approve the variance request based on staff findings and recommendation. Motion carried unanimously.

VESCO CITY PARK USE REQUEST / 2016 KOYOTE CRUISERS CAR SHOW

The Koyote Kruisers classic car club requested use of Vesco City Park for their annual Show 'N' Shine car show on Saturday, June 18, 2016. Council Billingsley said he participates in this car show and last year they set a record for the most cars ever; it's a good event that is getting bigger and better each year. Councilman Billingsley moved to approve the request to use Vesco City Park for the Koyote Kruisers 2016 Show 'N' Shine car show on Saturday, June 18, 2016. Motion carried unanimously.

HIGHLAND PARK USE REQUEST / YOUTH CONDITIONING AND SKILLS CAMP

Steve Nichols requested use of Highland Park on July 22, 23 and 24 to hold a youth football conditioning and skills camp which is designed to get kids off the couch, get them active, and teach the fundamentals, terminology and drills that football teams and players utilize during the season. Lon Welch stated it will be a non-contact camp that concentrates on learning skills and terminology of the game. The camp will be held before football signups and hopefully help those kids and parents to decide if football is a sport they want to play. Welch said he and the other coaches that are interested in putting this program together believe there is a need for a camp like this in the community to prepare kids for the season both physically and mentally. The camp will be for third grade through eighth grade boys and girls. Mayor Putnam commended the camp organizers for recognizing the need for such a camp in the community. Councilman Owens asked how the kids sign up. Welch said they will be contacting WFL and anticipate placing a registration booth next to the WFL sign-up booth. Plans now are to offer the camp for free, but organizers are not sure about insurance requirements; if a fee is necessary it will likely be around \$20. Councilman Brooks moved to approve the request to use Highland Park July 22, 23 and 24, 2016 for a youth conditioning and skills camp as presented. Motion carried unanimously.

WESTERN NEVADA DEVELOPMENT DISTRICT PROGRAM REPORT / RADIL

Ron Radil, Executive Director Western Nevada Development District (WNDD), provided an update on the WNDD activities and programs. Radil explained that the Community Economic Development Strategy (CEDS) is an economic tool that enables the regional entities to seek financial assistance from private and public funding sources for development projects. Radil also talked about the Stronger Economies Together (SET) program as well as the Business Microloan Program, which provides short and long term, fixed rate, low interest loans to qualified borrowers interested in opening, expanding or retaining a business in rural Nevada communities with 50,000 or less population. Radil reported there are currently five active loans sponsored through this program with one located in Winnemucca for \$35,000. Radil reminded about the upcoming Nevada Economic Development Conference to be held September 16,

2016 in the Joe Crowley Student Union at UNR. Mayor Putnam thanked Radil for his presentation and said the information is appreciated.

REVIEW OF BIDS-AWARD OF CONTRACTS / WATER WELL PROJECTS / CITY SEWER PLANTS

City Manager West explained that the proposed well work was originally part of the wastewater treatment project, but staff saw an opportunity for a substantial savings by bidding the well work out separately. Only one bid was received for the drilling and equipping of the two wells that are needed to supply wash water for the new pump station and new wastewater treatment facility. The City received an estimate for \$78,300 to replace the existing 2-inch diameter water line from the municipal system to the old sewer plant, which is less than the well drilling proposal of \$84,950. Additionally, the long term maintenance costs for the water line are lower than a well, which means the line replacement is the most cost effective option. Staff recommends acceptance of the bid from Hydro Resources-West, Inc. in the amount of \$159,000 for the larger well to be located at the new sewage treatment plant contingent on the transfer of existing water rights to the site and the acquisition of BLM property. If the Council wishes to proceed with the replacement of the 2-inch diameter water line, staff recommends rejecting the small well bid. Councilman Billingsley moved to accept the bid from Hydro Resources-West, Inc. in the amount of \$159,000 for the well to be located at the new sewage treatment plant contingent on the transfer of existing water rights to the site and the acquisition of the BLM property. Motion carried unanimously. Councilman Mavity moved to reject the small well bid from Hydro Resources-West, Inc. in the amount of \$84,950 because the public interest is served by using the lower cost water line replacement. Motion carried unanimously.

ORDINANCE INTRODUCTION / AMEND OUT-OF-CITY SEWER USE AND CONNECTION FEES

Councilman Brooks moved to introduce and set for public hearing at the March 8, 2016 City Council meeting an ordinance to amend the out-of-City sewer use and connection fees. Motion carried unanimously.

STAFF-COUNCIL REPORTS

City Manager West reported the department heads are working on their budgets. A budget workshop will be scheduled in mid March.

Councilman Owens attended the Airport Board meeting February 11, 2016. City Manager West stated there will be a joint meeting between the City and County at the March 7 County Commission meeting to discuss the Airport Board action taken at their January meeting. Owens attended the RTC meeting this morning and attended the Chamber luncheon last week.

Councilman Mavity attended the hospital board special meeting where they approved the next building project expansion phase.

Councilman Tipton will attend the HDA meeting tomorrow and the Humboldt River Water Basin Authority meeting at the end of the month.

Councilman Billingsley will attend the WCVA meeting tomorrow. Billingsley commented that Don Stoker was a member of the WCVA board and will be missed by the community.

Councilman Brooks attended a NNRC meeting and the Frontier Coalition meeting.

Mayor Putnam attended the drug court luncheon and an Age Friendly Community meeting. Putnam reported on Operation Easter; their donations are extremely low and they may not have enough money to sponsor the event this year. The City received a letter from the BLM regarding the public comment period on the wastewater treatment project land request. It is early in the comment process but so far there are no protests. City Manager West reported the environmental assessment for the wastewater treatment plant was recently completed and the Nevada Congressional delegation has been very responsive to the City request to assure that the Washington DC office processes the land transfer as quickly as possible.

PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public or personal communications or correspondence.

The meeting was adjourned at 3:05 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: March 8, 2016

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Mavity, Owens, Tipton, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk