

**CITY COUNCIL MINUTES
REGULAR MEETING
MARCH 8, 2016**

The Winnemucca City Council met in regular session on Tuesday, March 8, 2016 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Ken Tipton, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The February 16, 2016 regular City Council meeting minutes were reviewed; Councilman Owens said in the "Staff-Council Reports" section the last sentence of his comments should be changed from "will attend" to "attended" the Chamber luncheon; and, Councilman Brooks moved for approval as corrected. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were reviewed and Councilman Mavity moved for approval as submitted. Motion carried unanimously with Councilman Billingsley abstaining from the Jim Dandy Productions warrants as he is the owner of the business.

PROCLAMATIONS / EMPLOYEE AWARDS:

Mayor Putnam read a proclamation for American Red Cross Month.

Mayor Putnam presented Police Officer William Bourland with a five year service award and thanked him for his service.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

Turrell Jensen and Matthew Jones, representatives of Young Life, provided maps of the proposed route and asked for approval to hold a Shamrock Run on March 19, 2016. Mayor Putnam commented this is not an agenda item, but staff can approve the event. Councilman Brooks suggested Young Life notify the police department and provide them with a map of the streets that will be used. Putnam referred Young Life to staff for approval of the Young Life Shamrock Run to be held March 19, 2016.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Owens moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

VESCO CITY PARK USE REQUEST / FOURTH OF JULY / LIONS CLUB

Patricia Setzer, Winnemucca Host Lions Club representative, requested to use Vesco City Park Monday, July 4, 2016 for the annual Fourth of July activities and fireworks, which will include the Taste of Winnemucca competition between local restaurants, entertainment for the kids by Lazy P Farms and live music. The event will run from 11:00 a.m. to 4:00 p.m. Councilman Brooks moved to approve the use of Vesco City Park on Monday July 4, 2016 for the annual Fourth of July activities hosted by the Winnemucca Host Lions Club. Motion carried unanimously.

GREAT BASIN COLLEGE CAREER FAIR / APRIL 7, 2016

Lisa Campbell, Great Basin College (GBC) representative, provided flyers with information about the Humboldt County Community Career Fair GBC is sponsoring on April 7, 2016 from 10:00 a.m. to 2:00 p.m. in the West Hall of the Convention Center. Campbell explained the fair will have a wide focus on both upcoming graduates and the community at large with an emphasis towards adults and persons interested in entering into the workforce rather than into college. Twenty-five businesses have committed to participate and there is space for more. The event will join employers and potential job seekers together with opportunities for part-time, full-time or seasonal employment. There will be breakout sessions that will include interview tips and job seeking skills for job seekers, and information on how to attract employees and incentive programs for businesses. Campbell asked for City support in spreading the word and distributing flyers. Campbell advised: most GBC attendance is now through the internet; currently about 200 students physically attend campus; there are 40-50 graduates a year ranging from certificate programs to Bachelor's degrees; and; next year the first group of nurses will graduate from this campus.

CONSTRUCTION-ENGINEERING SERVICES AGREEMENT / AIRPORT TAXIWAY PROJECT / ARMSTRONG CONSULTANTS

City Manager West presented the proposed agreement with Armstrong Consultants to provide construction services for the airport taxiway-wind cone project. After the project bid is accepted, the grant funds application will be submitted. Staff recommends approval of the agreement subject to modifications suggested by the City Attorney. Councilman Tipton moved to approve the amendment to the Armstrong Consultants agreement with the recommended modifications from the City Attorney. Motion carried unanimously.

SEWER PROJECT CONSTRUCTION SERVICES AGREEMENT / MCCARTHY BUILDING COMPANIES, INC.

Mayor Putnam commended City Manager West on the time and effort put into this project. West stated this is the most challenging project of his career. West said the total project costs were reduced by about \$2 million, to just over \$28 million after substantial value engineering efforts by staff, the engineers and the contractor. The guaranteed maximum price (GMP) proposal was increased by \$300,000 for an additional screw in the screw press in order to dewater the sludge quicker (saving substantial staff time in the future). There was some confusion with the HVAC portion of the bid which added to the contract amount, but the local HVAC subcontractor was still substantially lower than the other subcontractors. The City should receive enough construction credits from NV Energy to cover the required facility improvement costs for the new plant. The construction inspector services budget was increased slightly and the certified payroll consultant was included in the construction manager at risk (CMAR) costs. Nothing was

removed that will add to future maintenance costs and it should be a quality job. The USDA has indicated the City may receive a loan of \$18 million and a grant of \$2 million, but the formal announcement will not occur until late next month. Staff recommends acceptance of the CMAR \$24,304,868 GMP subject to the City acquiring the land from the BLM. Councilman Billingsley asked when construction will start. West said it is hoped construction will begin in May, and the construction time frame will be 12 to 15 months. The Council thanked West for his hard work on the project. Councilman Owens moved to accept the \$24,304,868 guaranteed maximum price (GMP) for the services of McCarthy Building Companies, Inc. as the construction manager at risk (CMAR) for the 2016 Wastewater Treatment and Effluent Disposal Facilities Improvement Project, subject to the City acquiring the property title. Motion carried unanimously.

ORDINANCE ADOPTION / AMEND WINNEMUCCA MUNICIPAL CODE CHAPTER 13.04 SEWER USE AND CONNECTION FEES

Mayor Putnam said this is the public hearing for the ordinance proposal to amend Chapter 13.04 of the Winnemucca Municipal Code to provide for a decrease in the rates assessed sewer users outside the City limits, an increase in the rates assessed sewer users in the former Warmouth sewer district, a decrease in the rates assessed for the sewer system connection fee for sewer users outside the City limits, and an increase in the rates assessed for the sewer system connection fee for users within the former Warmouth sewer district. Putnam stated the objective is to establish consistent out-of-City sewer rates. Councilman Billingsley asked if the annual revenues will be enough to cover the loan for the new wastewater treatment plant. West said the updated sewer fund revenue projections were provided to the USDA so they could calculate the loan amount the City could afford. Putnam called for public comment. There was no public comment. Councilman Brooks moved to adopt the proposed amendments to Chapter 13.04 of Title 13 of Winnemucca Municipal Code to provide for a decrease in the rates assessed sewer users outside the City limits, an increase in the rates assessed sewer users in the former Warmouth sewer district, a decrease in the rates assessed for the sewer system connection fee for sewer users outside the City limits, and an increase in the rates assessed for the sewer system connection fee for users within the former Warmouth sewer district as proposed. Motion carried unanimously.

SEWER PROJECT PROFESSIONAL SERVICES AGREEMENT AMENDMENT / CAROLLO ENGINEERS

City Manager West explained the USDA requirements for the sewer project loan and grant mandate certain contract language be added to the existing contract with Carollo Engineering. Staff recommends the approval of the proposed agreement amendment approved by the City Attorney. Councilman Billingsley moved to approve the proposed amendment to the professional services agreement with Carollo Engineers subject to City Attorney final review. Motion carried unanimously.

STAFF-COUNCIL REPORTS

City Manager West reported the budget process with the Staff is going well. The budget workshop has been set for March 22, 2016 at 11:00 a.m. with the regular City Council meeting at 2:00 p.m. that day.

Councilman Owens attended the Chamber of Commerce luncheon today.

Councilman Mavity attended the Senior Center open house and ribbon cutting.
Councilman Tipton attended a Humboldt River Water Authority meeting and a Paradise Sonoma Conservation District meeting.

Councilman Billingsley attended the Ranch Hand Rodeo, which was a huge success.

Councilman Brooks attended the Ranch Hand Rodeo. NNRC board member Cheryl Hammond passed away and will be missed. The NNRC board is struggling and their future is uncertain, as is the future of the Yurt due to issues with insurance and the BLM. The Frontier Community Coalition will meet March 22, 2016.

Mayor Putnam attended: (i) the Nevada League of Cities board meeting via teleconference; (ii) the Senior Center open house and ribbon cutting; and, (iii) meetings with AmeriCorps, NONAC (Northern Nevada Arts Council) and the Golf committee.

PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public or personal communications or correspondence.

The meeting was adjourned at 3:11 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: March 22, 2016

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Mavity, Owens, Tipton, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk