

**CITY COUNCIL MINUTES
REGULAR MEETING
JUNE 21, 2016**

The Winnemucca City Council met in regular session on Tuesday, June 21, 2016 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Ken Tipton, Jim Billingsley and Paige Brooks. Absent: Councilman Theresa Mavity. Staff present: City Attorney Kent Maher, City Manager Steve West and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

Melanie Erquiaga, Executive Director of Nevada Outdoor School (NOS), reported NOS is busy with their summer programs but they are short on cash to fund these programs. Erquiaga urged any service organizations that might have funding for youth education or outdoor education to talk to her. NOS needs about \$8,000 to fund four or five camps. Erquiaga said any type of support is welcome. Mayor Putnam said NOS does a lot with children who wouldn't otherwise have the opportunity to participate in different things such as visiting Lake Tahoe and UNR. Putnam said it is important to get the word out to people who are involved with children and the good of the community. Erquiaga stated NOS is going strong and has overnight programs planned for Water Canyon, the Santa Rosas, and the Ruby Mountains.

MINUTES:

The June 7, 2016 regular City Council meeting minutes were reviewed and Councilman Brooks moved for approval as presented. Motion carried unanimously.

WARRANTS:

The warrants were reviewed and Councilman Owens moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS - AWARDS:

Mayor Putnam presented Cody Bengoa, President of the Rotary Club of Winnemucca, with a certificate of appreciation for the Rotary Club weed and trash removal from the slope behind the Cemetery on April 24. Putnam said the City appreciates all that the Rotary Club does for the community. Bengoa said he is grateful for the recognition and Rotary loves to give back to the community and is honored to provide the services. Councilman Owens, a Rotary Club member, said Bengoa has been president for one year and the club has grown from 34 members to over fifty; he has a big vision and he gets things done.

Mayor Putnam presented Steven Hess, Brenda Hess and Patricia Setzer, Winnemucca Host Lions Club members, with a proclamation celebrating 86 years of service this year and noted they are the longest serving service organization in the community.

Mayor Putnam presented retiring Parks/Golf Course Supervisor Frank Maestresjuan with a 34+ year service award. Putnam said Maestresjuan had made a difference in the community and should be proud of the work he has done. City Manager West and the Council members thanked Maestresjuan for his dedication and for taking pride in his job.

BUSINESS ITEMS - OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Owens moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

VARIANCE REQUEST VW-16-01 / REDUCE REAR YARD SETBACK / SARTOR

Matthew Sartor requested a variance to reduce the rear yard setback from ten (10) feet to five (5) feet to allow for a 57' x 10' attached back patio. Betty Lawrence, Senior Planning Technician, stated that due to the placement of the home and the narrow depth of the property, it is a logical place to put the covered porch; the Planning Department received no comments from the public. The subject property is located at 5052 Jacobsen Drive and is identified as Assessor's Parcel No. 3238-28-354-002. Councilman Brooks moved to approve the variance request based on staff findings and recommendation. Motion carried unanimously.

ORDINANCE INTRODUCTION / REZONE PROPERTY FROM R-1-6 MHC (SINGLE FAMILY RESIDENTIAL 6,000 SQUARE FOOT MINIMUM LOT SIZE WITH A MANUFACTURED HOME OVERLAY TO MHP (MOBILE HOME PARK) / MILLER

Councilman Owens moved to introduce and set for public hearing at the July 12, 2016 City Council meeting an ordinance to rezone property located at 4395 Grass Valley Road, APN 3638-31-277-001, from R-1-6 MHC (Single Family Residential 6,000 square foot minimum lot size with a Manufactured Home Overlay) to MHP (Mobile Home Park). Motion carried unanimously.

STREET CLOSURE REQUEST / SILVER STATE INTERNATIONAL RODEO PARADE

Mayor Putnam said the Silver State International Rodeo Association is requesting a temporary street closure of Winnemucca Blvd for their Fourth of July rodeo parade. Councilman Tipton moved to approve the Silver State International Rodeo Association request to close Winnemucca Blvd from the Model T Restaurant to East Winnemucca Blvd and ending at the Fairgrounds for the annual rodeo parade beginning at 1:00 p.m. and ending when the parade concludes on Saturday July 2, 2016. Motion carried unanimously.

GOLF COURSE FEE WAIVER REQUEST / FRONTIER COMMUNITY COALITION

Sandy Curutchet and Jane Ripley, Frontier Community Coalition board members, asked for a waiver of golf course tournament fees for the fifth annual Louis Peraldo Golf Tournament to be held on Saturday September 17, 2016. This year's tournament will feature a Golden Putter Putt-Off event where golfers that have previously received a Peraldo Gold Putter for a hole-in-one take part in a putting contest. Ripley presented a list of items that the Frontier Community Coalition helps build, fund and promote. Ripley said the golf event proceeds are used to promote the health and future of youth in the tri-county communities. Mayor Putnam noted that golf tournament fees are waived for organizations or events that give back to the community and this event qualifies. Councilman Brooks moved to approve the Frontier Community

Coalition request to waive the golf course tournament fees for the fifth annual Louis Peraldo Memorial Golf Tournament on September 17, 2016. Motion carried unanimously.

GOLF COURSE FEE WAIVER REQUEST / ROSE MEMORIAL GOLF TOURNAMENT

Andree Rose and Dillon Patterson, representing the Joshua Rose Memorial Golf Tournament, requested a waiver of the golf tournament fees for the third annual Joshua Rose Memorial Golf Tournament on Saturday July 16, 2016. Rose said all proceeds from the golf tournament go to the Joshua Rose Memorial Scholarship fund. This year on June 2, 2016 there were 28 Joshua Rose scholarships awarded that totaled \$22,500. Councilman Billingsley moved to approve the request to hold the Joshua Rose Memorial Golf Tournament on July 16, 2016 and to waive the golf tournament fees. Motion carried unanimously.

STREET CLOSURE REQUESTS / BRIDGE STREET / STREET DANCE-CHILI COOK OFF / DOWNTOWN BUSINESS ASSOCIATION

Debi Bell and Dana Brown, representing the Downtown Business Association (DBA), requested two temporary downtown street closures of Bridge Street from Winnemucca Blvd to Fourth Street for a street dance to be held on Saturday September 3, 2016 and a chili cook-off on Saturday October 1, 2016. Brown said the proceeds will be used to continue to beautify the downtown corridor. Mayor Putnam said their efforts have not gone unnoticed and thanked the DBA for all their hard work in the painting of downtown businesses and the planting of the downtown flower pots. The Council agreed the DBA has done a great job with the downtown appearance. Councilman Tipton moved to approve the request to close a portion of Bridge Street from Winnemucca Blvd to Fourth Street on Saturday September 3, 2016 for a street dance and on Saturday October 1, 2016 for a chili cook-off. Motion carried unanimously.

STREETS USE REQUEST / "WALK A MILE IN HER SHOES" EVENT / WINNEMUCCA DOMESTIC VIOLENCE SERVICES

Stephanie Johnson, Program Director for Winnemucca Domestic Violence Services, requested use of City streets for the third annual "Walk A Mile In Her Shoes" event on July 15, 2016 from 5 p.m. to 7 p.m. The event is a national men's march to end violence against women. It's about men putting on women's high heels and literally walking in their shoes. Johnson said it is a fun event that gets people talking about serious issues such as gender relations and men's violence against women. Johnson said the walk will begin on the lawn at City Hall and continue to Winnemucca Blvd, up Bridge Street and back to City Hall. The Winnemucca Police Department will help with traffic control. Johnson said this year they are making it a fund raising event and asking for a \$5.00 donation per walker and they are encouraging "walking" teams to compete to raise the most money. Councilman Billingsley moved to approve the third annual Walk A Mile In Her Shoes event street use on July 15, 2016 as requested. Motion carried unanimously.

FISCAL YEAR 2015-2016 GENERAL FUND TRANSFER REQUEST / STAFF

City Manager West explained that typically some or all of the budgeted contingency funds are transferred at the end of each fiscal year in order to avoid the potential of exceeding one or more of the budgeted expenditure accounts. If the budget is exceeded, the City receives an NRS violation in the audit. Councilman Tipton moved to approve the request to transfer fiscal year 2015-2016 General Fund Contingency funds to the Public Safety function (\$25,000), the Judicial function (\$1,000), the Public Works function (\$34,000) and the Recreation function (40,000). Motion carried unanimously.

LEASE EXTENSION / AIRPORT DISPATCH CENTER BUILDING / BLM

Mayor Putnam said this is a request for a five year extension of the BLM Dispatch Center building lease at the Winnemucca Municipal Airport. The lease amendment extends the lease for a five year period from July 1, 2015 through June 30, 2020, revises the annual rent amount and provides for termination rights. City Attorney Maher said the extension agreement is the BLM's standard document for a lease amendment. Councilman Tipton moved to approve the five year lease extension for the BLM Dispatch Center building at the Winnemucca Municipal Airport as presented. Motion carried unanimously.

WINNEMUCCA CITY EMPLOYEES COLLECTIVE BARGAINING UNIT AGREEMENT / FISCAL YEARS 2016-2017 AND 2017-2018

This agenda item was postponed until a future meeting.

WINNEMUCCA POLICE OFFICERS ASSOCIATION AGREEMENT / FISCAL YEARS 2016-2017 AND 2017-2018

This agenda item was postponed until a future meeting.

POSITION AND SALARY RANGE TABLE / FISCAL YEAR 2016-2017

This agenda item was postponed until a future meeting.

CONTRACT AWARD / 2016 CEMETERY ROAD RECONSTRUCTION PROJECT

Mayor Putnam said only one bid was received for the Cemetery Road Reconstruction Project from Hunewill Construction in the amount of \$147,668.26. City Manager West said the engineer's estimate for this project was \$150,000. Councilman Owens moved to accept the bid from Hunewill Construction in the amount of \$147,668.26 for the Cemetery Road Reconstruction Project. Motion carried unanimously.

STAFF-COUNCIL REPORTS

City Manager West reported he is working with the BLM office to get the patent process completed for the sewer project land as soon as possible. West is hopeful that the land patent will be received by Monday so that construction can begin. Before the City can issue a notice to proceed on the project, each of the forty-seven USDA conditions found in the grant/loan award letter must be satisfied. West reported that he is also working on a required fiscal impact summary for the two collective bargaining agreements, as required by the revised NRS 288.153.

Councilman Owens reported he attended the RTC meeting yesterday.

Councilman Billingsley attended the WCVA meeting last week. The new sound/projector system recently installed at the Convention Center was used during the Basque Festival.

Mayor Putnam and City Manager West attended the Newmont breakfast last week. Putnam also participated in the Winnemucca Grammar School exit assembly, the Lion's Club installation and "The Longest Day of The Year" Alzheimer's event. Putnam reported she received a complaint about the property located at 535 Lay Street, which is overgrown with weeds, and that

the neighbors believe it to be a fire hazard. City Manager West said he would have the City Fire Chief look at the property. Putnam set a special City Council meeting for June 30, 2016 at 8:00 a.m. to possibly confirm the employee association contracts and the Capital Improvement Fund budget transfer.

Chad Peters, Executive Director of the Winnemucca Boys & Girls Club, reported Rick Norcutt has been hired for the part-time building maintenance position.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

Harold Gudmundsen, owner of Performance Computing & Winnemucca Pawn, inquired about the lack of sidewalks on the upper portion of Bridge Street and if the City had any future plans to install any. City Manager West said sidewalks are the responsibility of the property owners and it is difficult to mandate the cost of sidewalks on those property owners. The City could possibly commit funding for collector street sidewalks in the future but there are many other collector streets that need sidewalks.

The meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: July 12, 2016

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Owens, Billingsley, Tipton, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	<u>Mavity</u>

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk