

**CITY COUNCIL MINUTES
REGULAR MEETING
NOVEMBER 22, 2016**

The Winnemucca City Council met in regular session on Tuesday, November 22, 2016 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks. Councilman Tipton was absent during the minutes and warrants approval prior to the swearing in of Councilman Mendiola. Staff present: City Attorney Kent Maher, City Manager Steve West and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

There were no public comments, personal communications, or correspondence.

MINUTES:

The November 8, 2016 regular City Council meeting minutes were reviewed and Councilman Billingsley moved for approval as presented. Motion carried unanimously. Councilman Owens abstained from voting as he was absent from the November 8, 2016 meeting.

WARRANTS:

The warrants were reviewed and Councilman Mavity moved for approval as submitted. Motion carried unanimously with Councilman Billingsley abstaining from the Jim Dandy Productions warrants because he is the owner of the business.

ADMINISTRATION OF OFFICIAL OATH OF OFFICE:

Municipal Court Judge Letty Norcutt performed the swearing in ceremony for re-elected Council Seat 1 representative Michael Owens for a four-year term, re-elected Council Seat 5 representative Paige Brooks for a four-year term, and newly elected Council Seat 3 representative Vincent Mendiola for a four-year term.

Mayor Putnam read a letter from outgoing Councilman Ken Tipton in which he thanked the Mayor, Council, City Manager and staff for making his term as a councilman a fun and rewarding experience. Tipton also congratulated his replacement, Vince Mendiola, on being elected.

BUSINESS ITEMS - OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Owens moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

VARIANCE RW-16-04 / REDUCE FRONT YARD SETBACK / MENDOZA

Leticia Mendoza requested a variance to reduce the front yard setback from twenty (20) feet to nine (9) feet to allow for the construction of a carport on property located at 4130 Fannie Lane, Humboldt County APN 16-0542-01. Betty Lawrence, Planning Department, said no comments were received. Councilman Brooks moved to approve the variance request as presented based on staff findings and recommendation. Motion carried unanimously.

THIRD ANNUAL "TURKEY TROT" RUN / ALZHEIMER'S SUPPORT GROUP

Mayor Putnam said the Alzheimer's Awareness third annual "Turkey Trot" run is planned for November 24, 2016, with the 3K, 5K, and 8K runs beginning at 8:00 a.m. at the Jerry Tobin Field. All proceeds are used locally for education and respite care. Putnam said Ginny Cunningham will contact the Police Department regarding the route. Councilman Brooks moved to approve the Alzheimer's Awareness "Turkey Trot" run request as presented. Motion carried unanimously.

STREET CLOSURE / BRIDGE STREET / 2016 CHRISTMAS PARADE OF LIGHTS / CHAMBER OF COMMERCE

Debbie Stone, Humboldt Chamber of Commerce representative, reported the 20th anniversary Chamber of Commerce holiday parade will be held December 10, 2016 at 5:30 p.m. beginning at Bridge and Railroad streets and continuing down Bridge Street to the Winnemucca Hotel. Stone is requesting a 2 hour no-parking ban on downtown Bridge Street between 5 p.m. and 7 p.m. City Manager West said it is difficult to enforce the no-parking request but the City will post no-parking signs for the event. Stone said the theme for the parade this year is "The Twelve Days of Christmas." Councilman Mavity moved to approve the Humboldt County Chamber of Commerce request to close Bridge Street between Railroad Street and Giroux Street for the annual Christmas Parade of Lights beginning at 5:30 p.m. Saturday, December 10, 2016. Motion carried unanimously.

STAFF-COUNCIL REPORTS

City Manager West reported the construction on the wastewater treatment plant project is ahead of schedule. The workers are off the entire Thanksgiving week; the pipeline has been completed from the old sewer plant to Jungo Road; the rapid infiltration basins on the south side of Jungo Road are near completion; the interior ducting needs to be completed; the pump station floor at the old sewer plant has been completed and the construction of the walls has begun; and, the bio-reactor is about 70% completed.

Councilman Owens said it is very impressive the overwhelming amount of donations of money, man power and labor the people of Winnemucca are willing to give. The Rotary Club, BLM, Jeep Junkies, Boys and Girls Club, Boy Scouts, Girl Scouts and the Nevada Outdoor School contributed about a 100 volunteers who cleaned the exploration trail in Water Canyon and installed new kiosks.

Councilman Mendiola commented he was glad to be here and looks forward to working with the Mayor and Council.

Councilman Billingsley attended the WCVA meeting and said the year-end report will be presented to the City soon. Winnemucca Wheels-Fifties Fever is working on a new logo and is

planning to incorporate the City of Winnemucca centennial into the logo. The WCVA will be purchasing the silver coins and looks forward to being a part of the celebration.

Police Chief Eric Silva reported he was the instructor at the reserve academy last night. Silva said they are working with the Nevada P.O.S.T. on an online program for the Category 4 academy which will allow candidates to do the academic portion of the training on-line, and greatly reduce instructor time. Winnemucca will be participating in a pilot program in 2017.

Mayor Putnam reported the historical booklet for the Winnemucca 100-year celebration is being prepared for publishing. The gold coins have been ordered and the silver coins will be ordered soon by the WCVA. Putnam said there will be a community mixer kick-off held at the museum on January 26 for the celebration. Putnam remarked that she has been approached by Leo and Donna Harrer regarding a donation of their fire damaged building on Bridge Street to the City because it is not financially feasible for them to move forward with repairs. City Staff expressed concerns that there may be some structural issues with this building and that retrofit costs may be very high in order to meet current building codes.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

There were no public comments, personal communications, or correspondence.

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: December 13, 2016

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Owens, Mavity, Billingsley, Mendiola, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk