

**CITY COUNCIL MINUTES  
REGULAR MEETING  
JUNE 20, 2017**

The Winnemucca City Council met in regular session on Tuesday, June 20, 2017 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks. Absent: Councilman Mike Owens. Staff present: City Attorney Kent Maher, City Manager Steve West and City Clerk Lorrie Hauglund.

**CALL TO ORDER:**

Mayor Putnam called the meeting to order at 2:00 p.m.

**PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:**

Patricia Tindall, Director the of Pleasant Senior Center, and Brett Worsham, Northern Nevada Arts Council (NONAC) board member, commented on the planned Phase III of the Senior Center expansion project to begin in 2018. The Senior Center has been renting space to NONAC for some of their performances and it has worked out well. The Senior Center Board wants to make Phase III a multipurpose facility, not just an exercise area, which could be used as a theater, movie area and for fund raising events such as ice cream socials, etc. Cliff Olsen, representing NONAC, passed out info on a proposed portable theater-in-a-box. Tindall said the cost of Phase III will be close to \$1M, and incorporating the proposed theater into the phase increases the cost by approximately \$100,000. Tindall said they are here to "float" the idea to the City to think about, and see if the City is supportive. Tindall said it is her belief that NONAC understands the City may have some of the Nixon Hall fire loss funds available. Mayor Putnam said the use of City funds is not likely since the City has already provided funds for two other theater venues, and the consensus now is to use the remaining funds either towards a new swim pool or completion of the youth complex.

**MINUTES:**

The June 6, 2017 regular City Council meeting minutes were reviewed and Councilman Brooks moved to approve as presented. Motion carried unanimously.

**WARRANTS:**

The warrants were reviewed and Councilman Mavity moved for approval as submitted. Motion carried unanimously with Councilman Billingsley abstaining from the Jim Dandy Productions warrants as he is the owner of the business.

**PROCLAMATION-AWARDS:**

There were no proclamations or awards.

**BUSINESS ITEMS - OTHER REPORTS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Mendiola moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden

on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

### **STREETS USE REQUEST / “WALK A MILE IN HER SHOES” EVENT / WINNEMUCCA DOMESTIC VIOLENCE SERVICES**

Mayor Putnam read a proclamation declaring June 23, 2017 as “Walk A Mile In Her Shoes” day. Stephanie Johnson, Program Director for Winnemucca Domestic Violence Services, thanked the City for their commitment and requested use of City streets for the fourth annual “Walk A Mile In Her Shoes” event on June 23, 2017 from 4 p.m. to 5 p.m. to promote a national men’s march to end violence against women. Johnson said the participating men wear high heels and literally walk in women’s shoes, which generates talk about serious issues such as gender relations and relationship violence. The walk will begin on the lawn at City Hall, continue a few blocks and end back at City Hall. Councilman Brooks moved to approve the use of City streets for the fourth annual “Walk A Mile In Her Shoes” event on June 23, 2017 as requested. Motion carried unanimously.

### **STREET CLOSURE REQUEST / BRIDGE STREET / STREET DANCE / DOWNTOWN BUSINESS ASSOCIATION**

Dana Brown, representing the Downtown Business Association (DBA), requested closure of the 300 block of Bridge Street on Saturday July 22, 2017 from 8:00 p.m. to 1:00 a.m. for a DBA sponsored street dance in conjunction with the Winnemucca Wheels event. Councilman Brooks moved to approve the closure of the 300 block of Bridge Street on Saturday July 22, 2017 from 8:00 p.m. to 1:00 a.m. for a DBA sponsored street dance. Motion carried unanimously.

### **STREET CLOSURE REQUEST / SILVER STATE INTERNATIONAL RODEO PARADE**

Mayor Putnam commented that the Silver State International Rodeo Association will again host their annual Fourth of July rodeo parade. Barbara Stanton, SSIR representative, requested closure of Winnemucca Blvd from the Model T Restaurant to East Winnemucca Blvd, East Winnemucca Blvd from Winnemucca Blvd to Fairgrounds Road, and Fairgrounds Road from East Winnemucca Blvd to the Fairgrounds for the annual rodeo parade beginning at 10:00 a.m. and ending when the parade concludes on Tuesday July 4, 2017. Stanton said this will again be a “wet” parade. Councilman Mendiola moved to approve the Silver State International Rodeo Association request as presented for the annual rodeo parade beginning at 10:00 a.m. and ending when the parade concludes on Tuesday July 4, 2017. Motion carried unanimously.

### **NEVADA PUBLIC AGENCY INSURANCE POOL (NPAIP) INSURANCE RENEWAL**

Marianne Dente and Scott Rottman, representing A & H insurance, and Stephen Romero, representing Willis RePooling, presented the fiscal year 2017-2018 policy renewal proposals for the liability insurance program and the workers compensation insurance program. Romero commented that POOL/PACT just celebrated thirty years in business, starting with four members and growing now to 120 members to form a strong entity for insurance and risk management. Dente stated there were no changes to: the \$1,000 maintenance deductible; the property limits; and, the liability limits which includes auto, general, personal injury, employment practices liability, law enforcement liability and wrongful acts liability. Cybersecurity liability has a \$2M annual aggregate per member and extortion is included. City Manager West commented the City is having a cybersecurity assessment done this week by POOL/PACT, which is another benefit of POOL membership. Romero said the environmental liability is evolving and is an excellent coverage for environmental spills, storage, etc., with the exclusion for golf courses

because of the use of pesticides. Dente reviewed the City claim experience which shows a downward trend since 2007-08. West said the trend shows the positive risk management efforts of POOL members. Dente reviewed the City premium history, which is up this year even though the rates remain flat. The increase is due to the City property values increase attributed to the firehouse, the animal control building and the City law enforcement being fully staffed. The firemen's accident policy and the Winnemucca Municipal Airport premiums remained flat. The workers comp rating is slightly up. Councilman Mavity moved to accept the policies and premiums as presented and to authorize payment from the FY 2017/2018 budget. Motion carried unanimously.

**VARIANCE APPLICATION VW-17-03 / REQUEST TO REDUCE THE FIVE (5) FEET EAST SIDE YARD SETBACK TO ZERO (0) FEET / 14 KENDALL STREET / LARRANETA**

Betty Lawrence, Planning Department, and Martin Larraneta, property owner, presented a variance request to reduce the side yard setback on the east side of the property located at 14 Kendall Street, a corner lot, from five (5) feet to zero (0) feet for construction of a 24' x 40' storage building. Lawrence said she received no comments from the public. City Manager West said in his opinion having a zero setback on what has the appearance of a front yard (it is the side the residence faces) is inappropriate, especially considering that there appears to be over 40 feet of property available to move the building further away from the street. The appearance of the residential street will be substantially and negatively impacted with a building that is constructed into the front yard setback; this type of variance should only be granted if there is absolutely no other option available for the property owner. Larraneta said the lot is an oddball shape. Mayor Putnam commented the proposed building will completely block the neighbor's view in one direction. Larraneta said the neighbors he has spoken with don't have a problem with the proposed building. Councilman Billingsley questioned if there is concern with backing out of the building and not being able to see. Larraneta said he plans to park a couple of antique cars in the building and they will not be used frequently. West commented that side yard and back yard zero setbacks are granted quite often, but this request is unusual because it involves the front yard (which per the City ordinance is characterized as the side yard of this corner lot due to the length of the yard). A neighborhood street is attractive with a front yard setback, and allowing a solid building to encroach up to zero feet on a front yard is very unusual. The Council must seriously consider whether or not this is a precedent that should be set. It is something that has not been allowed in the past. Councilman Brooks asked if a five (5) feet setback will result in the building abutting against the fireplace on the patio located to the rear of the proposed building. Larraneta replied yes. The consensus is that it is preferable to have some setback. Larraneta said it is something he will have to think about because he will lose part of his patio. Putnam said this item could be continued to a future meeting in order for Larraneta to consider his options. No action was taken.

Councilman Mavity left the meeting at 3:05 p.m. and was absent from the remainder of the meeting.

**ORDINANCE INTRODUCTION / ZONING CHANGE / EAST HORIZON HOLDINGS LLC**

Mayor Putnam said this is a zone change request submitted by East Horizon Holdings, LLC to change the zoning designation from R-1-6/R-1-9 (Single Family Residential 6,000/9,000 square foot minimum lot size) to R-3 (Multiple Family Residential) and R-1-9 (Single Family Residential 9,000 square foot minimum lot size) of property located east of Great Basin Avenue between Kluncy Canyon Road and Packsaddle Road, Humboldt County Assessor's parcel 16-0365-04. Councilman Billingsley moved to introduce and set for public hearing at the July 11, 2017 City Council meeting zone change request RW-17-02 as presented. Motion carried unanimously.

**PUBLIC WORKS PICKUP TRUCK BID AWARD**

Mayor Putnam said the City received only one bid, from DeLong Ford, to supply two pickup trucks for \$31,277.25 each. City Manager West said the funding for the trucks was included in the FY17/18 budgets for the Water Department and the Building Inspector. Councilman Billingsley moved to accept the bid from DeLong Ford as presented for two pickup trucks in the amount of \$31,277.25 each. Motion carried unanimously.

**TRANSFER OF APPROPRIATIONS OF 2016-2017 GENERAL FUND CONTIGENCY**

City Manager West explained the transfers are proposed to avoid any potential NRS violations for over-expending a “function” in the current year budget. The proposed transfers will not increase the total appropriation amount, but they will adjust the amounts expended in the fiscal year. The Fiscal Year 2016-2017 General Fund Budget is proposed to be amended to fund additional expenditures in the General Fund by allocating \$135,000 of the \$150,000 budgeted to the Contingency Fund as follows: General Government function \$60,000, Public Works function \$73,000, and Recreation function \$2,000. Councilman Brooks moved to approve Resolution No. 2017-05 authorizing the transfer of appropriations as explained. Motion carried unanimously.

**RECREATION FACILITIES-POOLS FY 2017/2018 MANAGEMENT AGREEMENT / BOYS & GIRLS CLUB**

Mayor Putnam said this is the Recreation Facilities agreement with the Winnemucca Boys & Girls Club to provide management services for the City recreation facilities and swimming pools. City Attorney Maher noted that the only difference from the proposed agreement to the current year agreement is the removal of the references to the Youth Center Building, which is no longer used for recreation purposes. Councilman Billingsley moved to approve the FY 2017/2018 Recreation Facilities Agreement with the Winnemucca Boys & Girls Club as presented. Motion carried unanimously.

**STAFF-COUNCIL REPORTS**

City Manager West reported that the sewer plant construction is still on schedule; water is in the bioreactors now and the mixers and aerators have been installed, and the plant may be turned on in early September for use. Bids on three public works projects will open next Thursday for: the 2017 Kluncy Canyon Road Project; the 2017 Street Intersection Project; and, the 2017 Storm Drain and Water Project. West is working on three other public works project to get them out to bid.

Council Mendiola reported the HDA meeting will be held tomorrow.

Councilman Billingsley reported the WCVA meeting is tomorrow. Plans for the Winnemucca Wheels event are going strong; there is a street dance and a wine walk planned that day.

Councilman Brooks will participate in the “Walk A Mile In Her Shoes” event this Friday. There was a good turnout for the Basque Festival.

Mayor Putnam participated in the video being prepared by NNRDA for economic development promotion. The Koyote Kruiser car show was a huge success.

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**PUBLIC COMMENT:**

There was no public comment.

The meeting was adjourned at 3:16 p.m.

Respectfully submitted,

Lorrie Haaglund  
City Clerk

**PASSED AND ADOPTED:** July 11, 2017

**VOTE OF COUNCIL:**

<b>AYES:</b>	<b>Councilmen</b>	<u>Mavity, Brooks, Billingsley</u>
<b>NAYS:</b>	<b>Councilmen</b>	<u></u>
<b>NOT VOTING:</b>	<b>Councilman</b>	<u>Owens</u>
<b>ABSENT:</b>	<b>Councilman</b>	<u>Mendiola</u>

**APPROVED:**

**ATTEST:**

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Di An Putnam  
Mayor

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Lorrie Haaglund  
City Clerk