

**CITY COUNCIL MINUTES
REGULAR MEETING
SEPTEMBER 19, 2017**

The Winnemucca City Council met in regular session on Tuesday, September 19, 2017 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks. Absent: Councilman Mike Owens. Staff present: City Attorney Kent Maher, City Manager Steve West and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

There were no public comments, personal communication or correspondence.

MINUTES:

There were no minutes.

WARRANTS:

The warrants were reviewed and Councilman Billingsley moved for approval as submitted. Motion carried unanimously.

PROCLAMATION-AWARDS:

There were no proclamations or awards.

BUSINESS ITEMS - OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Mavity moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

STREET USE REQUEST / HOMECOMING PARADE / LOWRY HIGH SCHOOL

Tanya Grady, representing Lowry High School, requested the use of Bridge Street and Highland Drive for the annual Lowry High School homecoming parade which will begin at 6:00 p.m. at Spare Time Bowl on Bridge Street and go to Highland Drive and to Kluncy Canyon Road and to the Lowry High School football field parking lot. The Police Department is aware of the parade and will assist with traffic control. Councilman Billingsley moved to approve the request to hold the Lowry Homecoming Parade on Monday, October 2, 2017 as presented. Motion carried unanimously.

STREET CLOSURE REQUEST / MELARKEY STREET / CATHOLIC CHURCH

Mayor Putnam presented a request from Esther Mendoza to temporarily close a portion of the 300 block of Melarkey Street on September 23, 2017 from 5:00 p.m. to 9:30 p.m. for the Catholic Church's "Fiesta Night" event. Councilman Brooks moved to approve the temporary closure of Melarkey from the Fourth Street intersection to the end of the church's property from

5:00 p.m. to 9:30 p.m. on September 23, 2017 for the St. Paul's Catholic Church's "Fiesta Night" event. Motion carried unanimously.

HUMBOLDT FOUNDATION TRUSTEE APPOINTMENT / CITY OF WINNEMUCCA

John Milton, Chairman and a Trustee of the Humboldt Foundation, said the Foundation is currently having its trust agreement amended to include a City appointee to the Foundation Board. The Foundation's designated supported entities are the Nevada Board of Regents, the Humboldt County School District, Humboldt County and the City of Winnemucca; however, the original trust agreement overlooked providing for a representative of the City Council to be a member of the Board of Trustees. Each supported entity is supposed to have a member of its governing body as an appointed Trustee on the Board. Councilman Mendiola has been very active in the Humboldt Foundation matters since its establishment. Milton recommended that Mendiola be designated as the Trustee representing the City on the Humboldt Foundation Board. Councilman Brooks moved to confirm the appointment by Mayor Putnam of Councilman Vince Mendiola to the Humboldt Foundation Board of Trustees. Motion carried unanimously.

NV ENERGY FRANCHISE AGREEMENT PROPOSAL / STAFF

Mayor Putnam commented that the City's 30 year franchise agreement with NV Energy expired on January 1, 2016 and there was no agreement on renewal terms at that time. City Manager West said that NV Energy recently completed negotiations on a new franchise agreement with the City of Elko and the City is proposing a similar franchise agreement. The City Attorney is currently reviewing the proposed franchise agreement. City Attorney Maher stated that Elko's agreement is better than what was offered in the past. Maher suggested that the agreement include a graduated fee increase to begin January 1, 2018. The fee can be increased by 1% every 24 months. The fee is at 3% currently and is capped at 5%. Maher recommends modifying the agreement with the proposed fee structure and additional language as discussed with the City Council. Mayor Putnam directed City Attorney Maher to modify the proposed NV Energy Franchise agreement with the suggested changes. No action was taken.

NEW NEVADA LANDS UTILITY EASEMENT ACCEPTANCE

Mayor Putnam commented that the City requested a utility easement from New Nevada Lands for a short portion of the new sewer pipeline (located adjacent to the Jungo Road right-of-way). The supporting documents are in the meeting packet. Councilman Mavity moved to accept the conveyance from New Nevada Lands for a utility easement. Motion carried unanimously.

STAFF-COUNCIL REPORTS

City Manager West reported: (i) the upper Kluncky Canyon Road project has been closed out; (ii) the grading and curbs have been completed and the paving is scheduled to be completed in a couple of weeks on the Highland Park and Recreation Complex parking lot projects; (iii) construction work is about 60% complete on the RTC street intersections project; (iv) construction work has not begun on the Cemetery expansion project; (v) construction work has not begun on the Fourth Street water-Second Street storm drain project; (vi) construction work on the First Street utility mains has not begun due to high water; (vii) the survey work has been completed on the Humboldt River floodplain sewer main project; (viii) the City is in preliminary discussions with the BLM staff and the surveyor for the Railroad Springs pipeline project; (ix) the Sewage Treatment Plant initial walk thru inspections have been completed and work punch-lists generated, the clean water operation was delayed due to a pump station issue, startup is currently scheduled for October 10, contractor operation is scheduled from October 10 through November 21, project close out is scheduled for November 21 through January 20, 2018; (x) the new well test-hole for Well #8 has been selected, but the mapping and permitting are needed to

move forward; (xi) the Airport wind-cone and taxiway construction projects have been closed out; (xii) the Airport taxiway overlay project has been awarded and construction work is being scheduled; and, (xiii) there has been no progress to date on developing bid documents for the playground equipment.

Councilman Mavity reported 12 Centennial presentations are completed with 6 more scheduled.

Councilman Mendiola commented there will be a NNRDA retreat held on September 11, 2017 in Elko. There is a HDA meeting scheduled for tomorrow.

Councilman Billingsley has a special WCVA meeting tomorrow to consider the bids for the foundation on the new building at the Events Center.

Councilman Brooks reported she attended the Frontier Coalition meeting.

Mayor Putnam reported she attended several ribbon cuttings and attended meetings with the Suicide Presentation, Age Friendly, and Twin Creeks 30 year anniversary. Putnam and Councilman Mavity will be presenting a history talk at the Good Samaritan Jamboree. There will be a Centennial Planning Committee meeting today and the Arbor Day Centennial Day dedication will begin at 3:30 on September 30 at the Boys and Girls Club.

PUBLIC COMMENT:

There were no public comments.

The meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: October 3, 2017

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Mavity, Mendiola, Billingsley, Brooks</u>
NAYS:	Councilmen	<u>_____</u>
NOT VOTING:	Councilman	<u>Owens</u>
ABSENT:	Councilman	<u>_____</u>

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk