

**CITY COUNCIL MINUTES
REGULAR MEETING
JANUARY 9, 2018**

The Winnemucca City Council met in regular session on Tuesday, January 18, 2018 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks. Staff present: City Attorney Kent Maher, City Manager/Engineer Alicia Heiser and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

There were no public comments, personal communication or correspondence.

MINUTES:

There were no minutes presented for approval.

WARRANTS:

The warrants were reviewed and Councilman Mavity moved for approval as submitted. Motion carried unanimously.

PROCLAMATION-AWARDS:

Mayor Putnam presented Adrienne Openlander, Winnemucca Domestic Violence Services (WDVS) representative, with a proclamation declaring January 2018 as "Stalking Awareness Month". Openlander thanked the Mayor and City Council for their continued support. Openlander commented WDVS can assist with obtaining protection orders and has tools and tips for changing the settings on phones to protect an individual's privacy and they can put them in touch with other tech safety people to protect identity, financial information, etc. Openlander said cyber stalking is a felony under the Federal law. Putnam encouraged the public to report stalking or help victims of stalking to feel safe.

BUSINESS ITEMS - OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

VARIANCE APPLICATION VW-17-14 / FRONT YARD SETBACK DECREASE / TWICHELL

John Milton, Desert Mountain Surveying, presented a variance application as agent for the Twichell Family Trust Agreement to request decrease of the front yard setback from twenty (20) feet to twelve (12) feet at 111 Kendall Street, APN 16-0054-15. The prior home was damaged by a fire, and it was determined the structure could not be repaired. The property owner is proposing to place a new 19'8" x 52' manufactured home on the property. Milton stated there are existing trees and a shed to the rear of the property necessitating the request for a variance.

Councilman Brooks moved to approve the variance request based on staff findings and recommendation. Motion carried unanimously.

PIONEER CEMETERY HISTORICAL PLAQUE REQUEST / E CLAMPUS VITUS

William Sovinsky, representative of Samuel L. Clemens 1856 E. Clampus Vitus Chapter, proposed placing a historical plaque at the Pioneer Cemetery. The plaque will be approximately 4' x 3' feet and will be composed of concrete covered in river rock with a steel inset in the shape of the State of Nevada which will hold a black granite plaque with white text. Sovinsky said the plaque will be similar to the one placed at the Veterans Memorial Park. The project will be undertaken entirely by E. Clampus Vitus, with no costs incurred by the City. City Manager Heiser suggested they meet at the proposed site of installation with the Public Work's Supervisor to discuss placement and maintenance. Councilman Owens moved to approve the E. Clampus Vitus memorial plaque as presented. Motion carried unanimously.

WINNEMUCCA REGIONAL RACEWAY STOCK CAR DIVISION FUNDING REQUEST

George Miller and KC Kubichek, representing the Winnemucca Regional Racing Association (WRRRA), said that the association has worked hard the past two years in trying to get the community involved and to increase attendance at the raceway events. Kubichek said they are asking for approximately \$70,000 for new bleachers to enhance safety and access. They plan on installing some side and overhead protection for the bleachers. Kubichek said the old bleachers will be donated to the motorcross group. The WCVA donated \$1,500 to the WRRRA. The association hasn't asked the City for money in past years. Mayor Putnam asked if they are approaching other entities to help contribute. Kubichek said they have received some sponsorships from businesses but not anything substantial, only enough to cover the insurance and keep the racetrack going. They hope to get to where the track is building an income. The project can be completed in phases. Putnam said the City is not opposed to contributing and will need to look at how the City can help during the budget hearings. Putnam said the City is not prepared today to make a commitment. Kubichek commented he will provide a better cost estimate prior to the budget hearing. No action was taken.

FORMER YOUTH CENTER BUILDING PROPOSALS / AVALOS, SWECKER, EDWARDS

Teddy Swecker and Rae Edwards requested to rent one room in the Youth Center building in which to conduct their businesses. Swecker teaches a variety of art classes to adults and youth. Edwards teaches yoga, reiki and stress management. Swecker and Edwards feel that their businesses fit in with the health and wellness philosophy of the Winnemucca Recreation Department and said all their businesses are committed to serving the community. Alaine Nye and Lily Avalos, representing Frontier Community Action Agency (FCAA), are proposing the continued use of the building by Food Bank of Northern Nevada (FBNN) for monthly distribution of the emergency food commodity program. Currently FCAA has one chest freezer and one commercial refrigerator located at the site. They are requesting ongoing storage and power usage. FCAA wishes to store food from delivery time to distribution time and would like the use of the meeting room as a waiting area for clients to complete forms and wait their turn to receive food. The current schedule for the monthly food commodity program is the third Friday for delivery from FBNN and distribution to follow on the same day. Both proposals provide for cleaning of the building. Avalos asked about obtaining a breakdown of utility costs. Mayor Putnam said she is not sure if the utility costs are an issue but definitely the maintenance of the building is, as the City no longer wants to be responsible for the building upkeep and repairs. Councilman Mendiola said the City needs to decide what to do with the building; if the City is going to put people in the building, they must be responsible for the building. Councilman

Billingsley said the City cannot provide a facility for a private enterprise and will have to charge something. Putnam said from the City's standpoint, there is more motivation to do something that services the whole community, especially those with lower incomes. The Mayor suggested postponing any action and asked the City Manager to find out what the actual expenses are to have the building open versus closing it. Councilman Mavity said she would suggest looking at other non-profits to use the building in order to have it used more than once a month. This agenda item was tabled pending research of the costs and maintenance of the building.

ARMSTRONG CONSULTANTS PROFESSIONAL SERVICES AGREEMENT

Mike Dikun, Armstrong Consultants, introduced himself. Mayor Putnam said the proposed professional services agreement between the City and Armstrong Consultants totals \$13,500. The fees are for the land acquisition and include project development, land acquisition, and project closeout for all three pieces of property that are FAA reimbursable. City Manager Heiser commented that there is an additional property owned by the Washington family that will need to be purchased separately. The appraisal for the reimbursable properties has been completed. The reimbursable land acquisition cost is \$63,500 with \$59,500 paid by the FAA. Heiser said the non FAA reimbursable property cost is \$5,000 plus an additional \$1,000 appraisal fee. The total cost which the City and County will split is \$9,968 for all four properties. Councilman Owens moved to approve the professional services agreement between the City and Armstrong Consultants as presented by staff and to authorize the negotiations for purchase of the property not eligible for FAA reimbursement. Motion carried unanimously.

PERSONNEL POLICIES UPDATE / POOL-PACT HR PHASE II ASSESSMENT PROPOSALS

This agenda item was postponed.

BOARD- COMMITTEE APPOINTMENTS-ASSIGNMENTS

Mayor Putnam commented that there has been no election since the last appointments/assignments and asked the Council if they were agreeable with keeping their current appointments. Hearing no objections, Putnam said she will keep the board and committee appointments and assignments the same. Councilman Billingsley moved to confirm the current appointments, reappointments and assignments of Mayor and City Council members to boards and committees as presented. Motion carried unanimously.

STAFF-COUNCIL REPORTS

Jan Morrison, Northern Nevada Regional Development Authority representative, reminded that the Winnemucca Futures Forum will be held January 18, 2018 at the Winnemucca Boys and Girls Club. The event will feature panels, topics and speakers and provide an opportunity for individuals and businesses to connect. The event is from 7:30 a.m. until 12:00 p.m.

City Manager Heiser reported the sewer portion of the First Street Utilities Main project is complete. Hunewill has started on the water portion and will be using their subcontractor, Hofsommer Excavating, for the boring under Melarkey Street on January 15, 2018. This company will also do the boring under I-80 for the River Floodplain Sewer Main project. The Well #8 test well was not productive and another test well will need to be done. The Airport Taxiway Overlay construction contract has been awarded. The asphalt construction work will take place in the spring. There will be two 2018 FAA grant projects, that is, the Airport property acquisition, and the pavement rehabilitation project. Heiser will be meeting with Chad Peters, Executive Director of the Winnemucca Boys and Girls Club, to discuss a possible water park project.

Councilman Owens reported on a meeting that was held concerning snow plowing issues at the Municipal Airport. The meeting alleviated a lot of safety concerns.

Councilman Mavity reported there will be a landfill committee meeting this month and she will be attending the Winnemucca Futures forum.

Councilman Mendiola reported that at the December HDA meeting they received an update from Jan Morrison on the website. Mendiola will attend the Winnemucca Futures forum on January 18. Mendiola reported that a priority list of things to accomplish in 2018 was established. Mendiola attended the Humboldt Foundation meeting last Monday.

Councilman Brooks reported she will attend the NNRC meeting tonight and the Frontier Community Coalition meeting next week.

Mayor Putnam attended the Outreach dinner in December. Putnam has given the oath of office to two new police officers. One is already P.O.S.T. certified and the other will be attending P.O.S.T. training. Putnam met with four potential residency candidate physicians and attended the ribbon cutting ceremony at the Humboldt General Hospital Emergency Room. Putnam performed the installation ceremony for the Chamber officers.

PUBLIC COMMENT:

Harold Gundmundsen said there will be an open house at the Family Support Center on January 18, 2018 from 4 p.m. to 7 p.m.

The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: January 23, 2018

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Owens, Mavity, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	<u>Mendiola</u>

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk