

**CITY COUNCIL MINUTES  
REGULAR MEETING  
FEBRUARY 6, 2018**

The Winnemucca City Council met in regular session on Tuesday, February 6, 2018 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam; Councilmen Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks; and, City Attorney Kent Maher, City Manager/Engineer Alicia Heiser and City Clerk Lorrie Haaglund.

**CALL TO ORDER:**

Mayor Putnam called the meeting to order at 2:00 p.m.

**PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:**

There were no public comments, personal communication or correspondence.

**MINUTES:**

The January 23, 2018 regular City Council meeting minutes were reviewed and Councilman Mavity moved for approval. Motion carried unanimously with Councilman Mendiola abstaining from voting as he was not present at the January 23, 2018 meeting.

**WARRANTS:**

The warrants were reviewed and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

**PROCLAMATION-AWARDS:**

There were no proclamations or awards.

**BUSINESS ITEMS - OTHER REPORTS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

**VARIANCE APPLICATION VW-18-01 / REQUEST TO ALLOW PLACEMENT OF 26' X 39' ACCESSORY BUILDING WITHIN THE FRONT YARD OF THE LOT / MCCURRY**

Betty Lawrence, Planning Department, presented a variance application submitted by John McCurry to allow placement of a new 26' x 39' garage within the front set-back at 5605 Palisade Drive, APN 16-0445-01. Planning received no comments and recommends approval. Per Winnemucca Municipal Code (WMC), the shorter street frontage of a corner lot is the front lot line. The house faces Palisade Drive but the front yard according to WMC is on Stuart Street. Property owner McCurry said the actual size of the garage is 26' x 36'. Councilman Billingsley moved to approve the variance request based on staff findings and recommendation. Motion carried unanimously.

### **IMPROVEMENT STANDARDS WAIVER / PRIVATE ACCESS EASEMENT / RANDOLPH SMITH FAMILY TRUST**

Mayor Putnam explained the applicant is requesting a waiver of improvement standards for a proposed private access driveway to a future dwelling site; the access driveway will not be a City street. City Manager Heiser commented on the Public Works Manual requirements for private access easements and noted curb and gutters are not required. City Attorney Maher said the property owner needs to clarify which improvement standards he wants to waive. The two proposed lots that will be served by the private access easement are each two acres in size and each could possibly be subdivided. Maher recommended this agenda item be tabled until more information is provided. Putnam directed staff to place this item on the February 20, 2018 City Council meeting agenda.

### **SPORTS COMPLEX USE REQUEST / WINNEMUCCA BALLOON FESTIVAL 2018**

Jeremy Crosby, Winnemucca Balloon Festival 2018 coordinator, requested to use the Sports Complex from Thursday May 17, 2018 through Sunday May 20, 2018 for the 7th annual Winnemucca Balloon Festival, which will again feature a night glow event. Crosby said last year's event included seven balloons and he is hoping to get 10 balloon participants this year. Councilman Brooks moved to approve the request to use the Sports Complex for the Winnemucca Balloon Festival 2018 hot air balloon launch site from Thursday May 17, 2018 through May 20, 2018. Motion carried unanimously.

### **CONTRIBUTION REQUEST / HUMBOLDT COUNTY SHOOTING PARK**

Kent Arrien, Humboldt County Shooting Park project coordinator, requested a \$1,500 donation for use towards the maintenance of the shooting park. Arrien reported two new canopies will be installed at the shooting park this spring. The educational building is used extensively by many groups including conceal carry, hunter safety, 4-H and law enforcement. The building is solar powered and rain water from the roof is used to clean the restroom facilities. The shooting park is now ADA compliant. Mayor Putnam commented that the facility is not only beneficial to the general public, but also to law enforcement. Arrien said the BLM officers held a training session at the site, as did the BIA and the Department of Wildlife. Councilman Billingsley moved to approve the \$1,500 contribution for maintenance of the Humboldt County Shooting Park as requested. Motion carried unanimously.

### **VESCO CITY PARK USE REQUEST / 2017 KOYOTE KRUISERS CAR SHOW**

Kelly Malan, representative from the Koyote Kruisers car club, requested use of Vesco City Park for the 23rd annual Show 'N' Shine car show on Saturday June 16, 2018 from 8:00 a.m. to 5:00 p.m. Malan commented that last year was a record breaking year for participants. Councilman Billingsley moved to approve the request to use Vesco City Park for the Koyote Kruisers 2018 Show 'N' Shine car show on Saturday June 16, 2018. Motion carried unanimously.

### **STREET CLOSURE REQUEST / RUN-A-MUCCA**

Mayor Putnam presented a request from Darrel Field with the Winnemucca Convention and Visitors Authority for temporary street closures to accommodate the annual Run-A-Mucca event on Memorial Day weekend. There is no change in the requested street closures; it is the same as last year. Councilman Brooks moved to approve a request for temporary street closures for the Run-A-Mucca celebration as follows: Lay Street from Winnemucca Blvd. to Fourth Street

8:00 a.m. Thursday May 24, 2018 to 5:00 p.m. Monday May 28, 2018; Lay Street from Winnemucca Blvd. to the Wells Fargo entrance from 8:00 a.m. Thursday May 24, 2018 to 11:00 p.m. Sunday May 27, 2018; Fourth Street from Aiken Street to Lay Street (including the two intersections) from 5:00 a.m. Friday May 25, 2018 to 10:00 p.m. Sunday May 27, 2018; and, Aiken Street from Fourth Street south to the curb cut from 8:00 a.m. Friday May 25, 2018 to 10:00 p.m. Sunday May 27, 2017. Motion carried unanimously.

### **STREET CLOSURE REQUEST / SILVER STATE INTERNATIONAL RODEO**

Mayor Putnam presented a request from Darrel Field with the Agricultural District No. 3 for temporary street closures to accommodate the annual Silver State International Rodeo. Councilman Brooks moved to approve a request for temporary street closure of Fairgrounds Road from the Fairgrounds RV facility entrance to the Indoor Event Center entrance for the annual Silver State International Rodeo event from 8:00 a.m. Sunday July 1, 2018 through 8:00 p.m. Sunday July 8, 2018. Motion carried unanimously.

### **STREET CLOSURE REQUEST / WINNEMUCCA WHEELS EVENT**

Mayor Putnam presented a request from Darrel Field for temporary street closures for the Winnemucca Wheels event. Councilman Billingsley said this is the same request as last year. City Manager Heiser said they will need approval from NDOT for closure of Winnemucca Blvd and that may require a traffic plan which Heiser will prepare. Councilman Brooks moved to approve a request for the temporary street closure as follows: Lay Street from Fourth Street to Winnemucca Blvd. from 8:00 a.m. to 9:00 p.m. Friday July 20, 2018; Winnemucca Blvd. from Melarkey Street to Baud Street from 8:00 a.m. to 5:00 p.m. Saturday July 21, 2018; Bridge Street from Fourth Street to Second Street from 8:00 a.m. to 5:00 p.m. Saturday July 21, 2018; and, Second Street from Melarkey Street to Bridge Street from 8:00 a.m. to 5:00 p.m. Saturday July 21, 2018, for the Winnemucca Wheels event. Motion carried unanimously.

### **STREET CLOSURE REQUEST / TRI-COUNTY FAIR AND STAMPEDE**

Mayor Putnam presented a request from Darrel Field with the Agricultural District No. 3 for temporary street closures to accommodate the annual Tri-County Fair and Stampede. Councilman Mendiola moved to approve a request for temporary street closures for the Tri-County Fair and Stampede as follows: Fairgrounds Road from the Fairgrounds RV facility entrance to the Indoor Event Center entrance from 4:00 p.m. Thursday August 30, 2018 to 11:00 p.m. Sunday September 2, 2018; and, Winnemucca Blvd. from the Fourth St.-West Winnemucca Blvd. intersection to the West Winnemucca Blvd.-East Winnemucca Blvd. intersection for annual Labor Day Parade from 11:00 a.m. until 12:30 p.m. Saturday September 1, 2018. Motion carried unanimously.

### **STAFF-COUNCIL REPORTS**

City Manager Heiser reported the fence and stairway work has begun at Highland Park; Hunewill is installing handicap ramps. The concrete block retaining wall at the cemetery is nearly complete. The boring under Melarkey Street has been completed for the First Street project. The River Floodplain Sewer Main project is moving along; the bore under I-80 is complete and Hunewill is working on installing additional manholes. The Airport Property Acquisition project appraisals have been completed and Armstrong Consultants is working on an offer letter and contract for acquiring the properties. The Airport Taxiway Overlay

construction project has been awarded and the taxiway paving project will take place this spring. Heiser has been working on the splash pad project for the Recreation Complex. Staff has received one preliminary quote of \$229,240 but more research needs to be done to see if a design/build contract or a design/bid/build contract is best for this type of project.

Councilman Mendiola reported that the NNRDA is in the process of submitting their application for a strategic plan for Humboldt County. Mendiola commented that GOED may not be funded when the new governor is elected; NNRDA will have to have another plan on how to fund it.

Police Chief Dalley said the police department is operating smoothly.

Mayor Putnam reported that she and City Manager Heiser met with Nate Kaplan, the State Director for Go Rails. Putnam and Heiser participated in a Small City Caucus teleconference sponsored by Nevada League of Cities. Participants discussed possible bill draft requests (BDR's) for the next legislative session. Putnam and Heiser also participated in a teleconference on internet services in Winnemucca and discussed ways to improve the services offered. Putnam commented that the Wellness Event held today was well attended.

**PUBLIC COMMENT:**

There were no public comments.

The meeting was adjourned at 2:38 p.m.

Respectfully submitted,

Lorrie Haaglund  
City Clerk

**PASSED AND ADOPTED:** March 6, 2018

**VOTE OF COUNCIL:**

|                    |                   |   |
|--------------------|-------------------|---|
| <b>AYES:</b>       | <b>Councilmen</b> | <u>Owens, Mavity, Mendiola, Billingsley, Brooks</u> |
| <b>NAYS:</b>       | <b>Councilmen</b> | _____   |
| <b>NOT VOTING:</b> | <b>Councilman</b> | _____   |
| <b>ABSENT:</b>     | <b>Councilman</b> | _____   |

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Di An Putnam  
Mayor

\_\_\_\_\_  
Lorrie Haaglund  
City Clerk