

**CITY COUNCIL MINUTES  
REGULAR MEETING  
MAY 8, 2018**

The Winnemucca City Council met in regular session on Tuesday May 8, 2018 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam; Councilmen Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks; and, City Attorney Kent Maher, City Manager/Engineer Alicia Heiser and City Clerk Lorrie Haaglund.

**CALL TO ORDER:**

Mayor Putnam called the meeting to order at 2:00 p.m.

**PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:**

Debbie Stone, Humboldt County Chamber of Commerce Executive Director, thanked the City, the City Police Department, Humboldt General Hospital and the Winnemucca Domestic Violence Service for their help with the Color The Mucc event. Stone said this year's event was very successful with 500 runners participating.

Shirley Lighthouse, a Minor Street resident, complained about the City storage yard at the Golf Course because her and her neighbor's views are obstructed by a storage container and mounds of dirt, and the dumpster is often overloaded and the debris blows into the neighboring yards. She requested the City look at what is being stored and determine if some of the things can be moved. Mayor Putnam said they will continue to monitor the area and make recommendations for improvement.

**MINUTES:**

There were no minutes for approval.

**WARRANTS-EXPENSES:**

The payments for warrants and the expense reports were reviewed and Councilman Mavity moved for approval as submitted. Motion carried unanimously.

**PROCLAMATION-AWARDS:**

Mayor Putnam presented Stephanie Johnson, representing Winnemucca Domestic Violence Service, with a proclamation declaring May 18, 2018 "Walk A Mile In Her Shoes Day" and thanked Johnson and the WDVS volunteers for their efforts in making Winnemucca a safer place to live.

Mayor Putnam presented representatives of Humboldt General Hospital with a proclamation recognizing May 6-12, 2018 as National Hospital Week.

Mayor Putnam presented Public Works Supervisor Roger Sutton with a ten year service award and commented it has been an honor to work with him, noting his outstanding dedication.

**BUSINESS ITEMS - OTHER REPORTS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden

on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

### **NEVADA PLANNING GUIDE PRESENTATION / UNR-APA-STEINMAN**

Frederick Steinman, representing University of Nevada-Reno (UNR) and the Nevada Chapter of the American Planning Association (APA), presented the City with copies of the Nevada Planning Guide which provides information for professional planners, citizen planners, and elected officials on how planning works in Nevada, master plans, implementation strategies, fiscal tools and legal issues.

### **VARIANCE APPLICATION VW-18-02 / INCREASE FENCE HEIGHT / SHEPPARD**

Betty Lawrence, Planning Department, presented a variance application submitted by Mike and Michelle Sheppard requesting: to increase the allowed fence height within the front yard setback from 3' to 4' along the front property line to construct a 4' wall; to increase the allowed fence height within the front yard setback from 3' to 6' along the south side property line approximately 24' to construct a 6' wall; and, to increase to the allowed fence height from 6' to 8' for the construction of a new fence along the back property line and 86' along the south side property line. The property is zoned R-1-9 (single family residential) and is located at 400 E. Minor Street. There were no comments or objections received by the planning department. Councilman Owens moved to approve the variance request: to increase the allowed fence height with in the front yard setback from 3' to 4' to construct a 4' wall along the front property line; to increase the allowed fence height within the front yard setback from 3' to 6' along the south side property line to construct a 6' wall approximately 24'; and, to increase the allowed fence height from 6' to 8' for the construction of a new fence along the back property line and 86' along the south side property line, at 400 E. Minor Street, APN 16-0091-10, based on staff findings and recommendation. Motion carried unanimously.

### **VARIANCE APPLICATION VW-18-03 / DECREASE SIDE YARD SETBACK / BERNARDI**

Betty Lawrence, Planning Department, presented a variance application submitted by Luca Bernardi to decrease the west side yard setback from 5' to 1' to allow construction of an addition to the existing residence located at 502 Garrison Street. There were no comments or objections received by the planning department. Councilman Owens moved to approve the variance request to decrease the west side yard setback from 5' to 1' for the construction of an addition to the existing residence at 502 Garrison Street, APN 15-0325-02, based on staff findings and recommendation. Motion carried unanimously.

### **STREET-LAW USE REQUEST / "WALK A MILE IN HER SHOES" EVENT / WINNEMUCCA DOMESTIC VIOLENCE SERVICES**

Mayor Putnam presented a request from Winnemucca Domestic Violence Services to use the City Hall lawn and City streets for their fifth annual "Walk A Mile In Her Shoes" event on May 18, 2018 at 4:30 p.m., beginning at the City Hall lawn and continuing on Winnemucca Blvd., Bridge Street and back to City Hall. Councilman Brooks moved to approve the use of City Hall lawn and City streets for the fifth annual "Walk A Mile In Her Shoes" event on May 18, 2018 as requested. Motion carried unanimously.

### **STREET CLOSURE REQUEST / WINNEMUCCA CRUISE NIGHTS EVENTS**

Steve Dolphin, Koyote Cruisers representative, requested temporary street closure of Bridge Street from Second Street to Fourth Street from 6:00 p.m. to 9:30 p.m. on Thursday May 24, Thursday June 14, 2018, Thursday July 19, 2018, Thursday August 9, 2018 and Thursday

September 6, 2018. The Wild Bunch Motorcycle Club, the Koyote Kruisers, the Northern Nevada Camaro Club and the Jeep Junkies will take turns hosting the event, which provides a diversity that made the event successful in the past. Councilman Billingsley moved to approve the temporary street closures as requested for the Winnemucca Cruise Nights. Motion carried unanimously.

### **STREET CLOSURE REQUEST / WINNEMUCCA BASQUE CLUB PARADE**

Mayor Putnam presented the Winnemucca Basque Club request for temporary street closure of Winnemucca Blvd. from the Model T Motel parking lot to Hurst Street (adjacent to Verner Chiropractic office) for the annual Basque Festival parade on Saturday June 9, 2018 starting at 10:30 a.m. Councilman Mavity moved to approve the Winnemucca Basque Club request as presented. Motion carried unanimously with Councilman Brooks and Councilman Mendiola abstaining as they are members of the Winnemucca Basque Club.

### **REQUEST TO USE CITY STREETS / WINNEMUCCA BASQUE 5K RUN / WINNEMUCCA BASQUE CLUB**

Mayor Putnam presented the Winnemucca Basque Club request to use City streets for the 6th annual Race To The Winnemucca Basque 5K run on Saturday June 9, 2018 beginning at 8:00 a.m. at the Memorial swimming pool. The funds raised are used towards a scholarship or a good cause. Last year there were 120 participants. Councilman Billingsley moved to approve the Winnemucca Basque Club 5K Run on June 9, 2018 request as presented, subject to the Winnemucca Police Department receiving notice. Motion carried unanimously with Councilman Brooks and Councilman Mendiola abstaining as they are members of the Winnemucca Basque Club.

### **RETIRED SENIOR VOLUNTEER PROGRAM (RSVP) PROGRAM UPDATE**

Brian Nelson and Kate Fries, representing RSVP, reported Fries will take over as the Winnemucca office field representative when Nelson moves later this year. Nelson commented this is the fifth year for the RSVP office which began in 2013 with 5 volunteers and 11 clients and grew to 12 volunteers and 75 clients by 2016. In 2016, RSVP received a van through a grant and currently has 27 volunteers and 152 clients. They provide transportation both locally and to Reno and Elko for medical and specialty services. RSVP also provides respite care and coordinates with the Age and Dementia Friendly organization and Home Makers. Mayor Putnam commented that the services are being very well used and said they have really made a difference for seniors. No action was taken.

### **FUNDING REQUEST / GREAT BASIN COLLEGE (GBC) HEALTH SCIENCE-TECHNOLOGY BUILDING PROJECT / GBC FOUNDATION**

Matt McCarty, GBC Foundation Director, and Amber Donnelly, GBC Dean of Health Science and Human Services, presented an overview of the proposed GBC Health Science and Technology Building. The William N. Pennington Foundation has pledged \$5M towards construction of a new \$7M building. GBC must raise the additional \$2M over the next 18 months. GBC's single building in Winnemucca is experiencing overcrowding and is temporarily housed in the Hospital ambulance building classroom, which is not ideal. The new building will house the GBC nursing program as well as the electrical systems technology program. Moving the program will allow for a solid presence, a designated classroom and lab space for students to acquire hands-on training. McCarty said the GBC Foundation is requesting support from the City for the current fiscal year or the upcoming fiscal year or a pledge for the next fiscal year. Councilman Owens

moved to direct staff provide a letter of support for the Great Basin Community College program as presented. Motion carried unanimously.

### **GRANT OFFER-FITNESS COURT FUNDING REQUEST / NATIONAL FITNESS CAMPAIGN**

City Manager Heiser reported the City received a \$10,000 grant to install a fitness court. The City will have to come up with an additional \$80,000 for the court and installation. Heiser said there are other local organizations interested in some sort of outdoor fitness space, and Gini Cunningham, Age and Dementia Friendly Winnemucca, feels a more economical solution is a par course which consists of fitness stations situated along a walking-running trail. The estimated equipment cost for a 10-20 station par course is approximately \$10,000, which does not include the work required to construct the pathway. There may be an AARP grant available for a course. Heiser recommended not accepting the National Fitness Campaign grant. Councilman Brooks moved to decline the National Fitness Campaign \$10,000 grant offer. Motion carried unanimously. Mayor Putnam directed staff to continue working with Cunningham to procure an AARP grant.

### **LIFE, DENTAL AND VISION INSURANCE EMPLOYEE BENEFITS**

Mayor Putnam reported that A & H Insurance provided proposed rates for life, dental and vision insurance from Kansas City Life for FY 2018/2019 at reduced rates from our current carrier, The Standard. Councilman Mavity moved to accept the Kansas City Life insurance rates for life, dental and vision insurance for FY 2018/2019. Motion carried unanimously.

### **WATER RATE STUDY / WATER USE RATE INCREASE PROPOSAL**

City Manager Heiser, presented a comparison of the City water use rates to the rates for other comparable cities. Winnemucca has rates lower than every other city in the study. The usage rate per 1,000 gallons is comparable to other cities but the meter fee is substantially lower than any other city (\$2.10 compared with \$13.98 for the next lowest city). Heiser recommends implementing a meter fee increase over a 2 year period with a fee of \$8.00 for the first year, which will provide approximately \$240,000 in additional annual revenue, and a meter fee increase to \$14.00 the second year, which will provide approximately \$485,000 in additional annual revenue. Mayor Putnam directed staff to start the ordinance process and prepare an ordinance for introduction for the meter fee increase. Putnam also directed staff to research the increase for the larger meter sizes.

### **STAFF-COUNCIL REPORTS**

City Manager Heiser reported: (i) the First Street utility mains project is complete; (ii) the River Floodplain sewer main project should be completed this week; (iii) Heiser, Public Works Supervisor Sutton and Mayor Putnam met with BLM regarding the proposed Railroad Springs pipeline project which will require an environmental assessment study prior to installation; (iv) the water system and the agitator have been repaired at the sewage treatment plant; (v) the Airport taxiway overlay project will be completed this week nearly a month ahead of schedule; (vi) the playground equipment has been ordered and the anticipated delivery date is May 18, 2018; (vii) the Washington property owners accepted the City offer on the Airport property acquisition project; (viii) the survey work will start on the Bartleson property after the Washington properties have been acquired; and, (ix) the splash pad components are expected to be delivered the last week in June and installed shortly thereafter.

Councilman Owens attended the LEPC meeting last week. There will be hazmat training at Humboldt General Hospital on May 17, 2018 and a tabletop training May 22, 2018.

Councilman Mavity attended the Landfill Committee meeting on April 23, 2018.

Councilman Mendiola attended the HDA meeting on April 25, 2018, the Paradise Sonoma Conservation District meeting on April 26, 2018 and the Humboldt Foundation meeting on May 7, 2018. Better Cities won the Strategic Plan proposal for Humboldt County and the City of Winnemucca.

Councilman Billingsley attended the Humboldt Foundation meeting and reported that WCVA room tax revenues are up again. Billingsley provided copies of the WCVA-AG District #3 Annual Report.

Mayor Putnam attended the Ag In The Classroom and the Zion pre-school fundraiser. Employee negotiations are ongoing. Putnam met with representatives from Energy Choice regarding Proposition 3 which addresses deregulation of NV Energy. Putnam attended the WDVVS party in the park event, two ribbon cuttings and officiated a wedding.

**PUBLIC COMMENT:**

There was no public comment.

The meeting was adjourned at 4:10 p.m.

Respectfully submitted,

Lorrie Haaglund  
City Clerk

**PASSED AND ADOPTED:** May 22, 2018

**VOTE OF COUNCIL:**

<b>AYES:</b>	<b>Councilmen</b>	<u>Owens, Mavity, Mendiola, Brooks</u>
<b>NAYS:</b>	<b>Councilmen</b>	_____
<b>NOT VOTING:</b>	<b>Councilman</b>	_____
<b>ABSENT:</b>	<b>Councilman</b>	<u>Billingsley</u>

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Di An Putnam  
Mayor

\_\_\_\_\_  
Lorrie Haaglund  
City Clerk