

**CITY COUNCIL MINUTES  
REGULAR MEETING  
JANUARY 8, 2019**

The Winnemucca City Council met in regular session on Tuesday January 8, 2019 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Paige Brooks and Jim Billingsley, and, City Attorney Kent Maher and City Clerk Lorrie Haaglund. Absent: City Manager/Engineer Alicia Heiser.

**CALL TO ORDER:**

Mayor Stone called the meeting to order at 2:00 p.m.

**PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:**

There was no public comment, personal communication or correspondence.

**MINUTES:**

The December 11, 2018 regular City Council meeting minutes were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously with Council member Brooks abstaining as she was absent from the December 11, 2018 meeting.

**WARRANTS-EXPENSES:**

The payments for warrants and the expense reports were reviewed and Council member Billingsley moved for approval as submitted. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrants as he is the owner of the business.

**PROCLAMATION-AWARDS:**

Mayor Stone read a proclamation for National Radon Action Month and provided information for free radon test kits available at the Humboldt County Extension Office in Winnemucca.

**BUSINESS ITEMS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

**STREET USE REQUEST / COUCH 5K EVENT**

Madison Jensen, Advanced Movement and Wellness, is holding a twelve-week program, Couch to 5K, and requested use of various City streets on April 20, 2019 to host a 5K for program participants and the community. Mayor Stone commented that the proposed route includes a portion of Winnemucca Blvd. and said permission from NDOT will be required because Winnemucca Blvd. is a state highway. Jensen said she is willing to modify the route and move it off of the boulevard. She will make the modification and present the request to the City at a future meeting. No action was taken.

**REQUEST TO ABANDON PUBLIC UTILITY EASEMENTS BETWEEN PARCELS LOCATED AT 863 EAST WINNEMUCCA BLVD AND 610 FAIRGROUNDS ROAD / MAVERICK, INC.**

City Attorney Maher explained this property was originally one parcel which was split into four parcels. When parcels are split, the map of the new parcels usually provides for utility easements along the perimeter boundaries of each of the parcels. Maverik now owns all the property and desires to revert the property into a single parcel. The easements created by the maps when the parcel was split have to be formally abandoned to be removed. Maverik intends to improve the property and there is no need for the easements. Maher explained that the standard for the City in determining whether or not to allow an abandonment is whether or not the public will be materially injured. Maher commented these easements have never been used and there is no foreseeable future use, thus there will be no material injury to the public if they are abandoned. Mayor Stone called for public comment. There was no public comment. Maher said that Southwest Gas and NV Energy had been formally noticed of the abandonment proposal on two separate occasions and they had no response. Council member Owens moved to approve the request to abandon public utility easements between parcels located at 863 East Winnemucca Blvd. and 610 Fairgrounds Road. Motion carried unanimously.

**PROPOSAL TO REPLACE OBSOLETE POLICE DEPARTMENT HANDHELD RADIOS WITH LEASE PURCHASE OF MOTOROLA RADIOS**

Police Chief Dalley explained that several of the police department handheld radios are becoming obsolete and it not possible to communicate with other agencies due to the use of different firmware. Dalley proposed to upgrade the equipment with a five-year lease-to-own program offered by Motorola which will provide 24 new radios at a total cost over five years of \$108,426. Ten percent (10%) of the cost is due this year (\$10,842.60) and the full \$108,426 will be accounted for in the FY19 budget expenses. There will be equal annual payments made over the five-year period, with an option at the end of the lease term to purchase the radios. Dalley commented that the five-year lease purchase will save \$25,000. Council member Brooks moved to approve the proposal to replace obsolete handheld radios with the lease-purchase of Motorola radios at a cost of \$108,426 as presented. Motion carried unanimously.

**HUMBOLDT COUNTY JUVENILE SERVICES PRESENTATION**

Pauline Salla, Humboldt County Juvenile Services Director, explained Humboldt County Juvenile Services commitment to provide effective programming and supervision to the youth of the community. Salla commented on AB 472 which established policies and standards for reducing recidivism rates and explained the assessment procedures, case management plan, program placement, caseload and staffing. Salla reported several new programs are in the works for Juvenile Services including the planning of a noncell transitional living program. Salla said that the implementation of several effective programs and increased employee training has proven to be beneficial for the affected youth, their families and the community as a whole. No action was taken.

**MAINSTREET PROGRAM PRESENTATION**

Patty Herzog, Nevada Main Street Director, said the Nevada Main Street program was established to help revitalize downtown communities. The program has been in existence for forty years and is based on a four-point approach in revitalizing downtown communities. The four points focus on design, organization, promotion, and economic vitality. Herzog explained what the Nevada Main Street program can offer for communities that participate. The first level

of involvement is the exploring level for communities that are interested in getting to know about the program, which includes getting information and connecting and networking with other main street communities to see if the program is something they really want to implement in their community. Herzog explained it is a simple application process of four questions: 1) a point of contact, 2) a boundary area to focus, 3) what the community has done in the past, and 4) what the community hopes to achieve. The State offers membership to the program, access to attend the National Main Street program in Seattle, Washington March 25-27, 2019 and the opportunity to receive money from a \$100,000 statewide revitalization grant that any community in the program can apply for to be used with shovel ready projects. Herzog commented that downtown areas are the heart of the community, noting there is a lot to be proud of in this community. Margaret Aranguena, Downtown Business Association representative, said the downtown merchants have a lot of good thoughts but they need additional ideas, input and help, and believe the Main Street program is a good avenue for assistance. No action was taken.

### **BOARD-COMMITTEE APPOINTMENTS-ASSIGNMENTS**

Mayor Stone asked the Council if they were agreeable with keeping their current appointments. Hearing no objections, Stone said he will keep the board and committee appointments, reappointments and assignments the same. Council member Owens moved to confirm the current appointments, reappointments and assignments of Mayor and City council members to boards and committees as presented. Motion carried unanimously.

### **DESIGNATE AND APPOINT COUNCIL MEMBERS TO SERVE AS MAYOR PRO TEM ON ROTATING BASIS**

Mayor Stone presented a proposal to rotate the mayor pro tem assignment every year. The mayor pro tem possesses the powers and duties of the mayor during the absence or disability of the mayor. Stone recommended that Council member Brooks serve as the mayor pro tem during calendar year 2019; Council member Owens serve as the mayor pro tem during the calendar year 2020; Council member Billingsley serve as the mayor pro tem during calendar year 2021; and, Council member Mavity serve as the mayor pro tem during calendar year 2022. Council member Brooks moved to approve the resolution to designate and appoint Council members to serve as mayor pro tem on a rotating basis as presented. Motion carried unanimously.

### **STAFF-COUNCIL REPORTS**

Council member Mendiola reported on the Paradise Valley Conservation District meeting he attended.

Council member Billingsley reported on the WCVA meeting he attended.

Council member Brooks reported on the Frontier Community Coalition meeting she attended and reminded that the Futures meeting will be held January 31, 2019 from 7 a.m. until noon.

Police Chief Dalley reported on police department activities.

Mayor Stone reported on the Nevada Library Cooperative and Humboldt River Working Group meetings he attended.

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**PUBLIC COMMENT:**

There was no public comment.

The meeting was adjourned at 3:53 p.m.

Respectfully submitted,

Lorrie Haaglund  
City Clerk

**PASSED AND ADOPTED:** January 22, 2019

**VOTE OF COUNCIL:**

**AYES:** Owens, Mavity, Mendiola, Billingsley, Brooks  
**NAYS:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Richard Stone  
Mayor

\_\_\_\_\_  
Lorrie Haaglund  
City Clerk