

**CITY COUNCIL MINUTES  
REGULAR MEETING  
JULY 16, 2019**

The Winnemucca City Council met in regular session on Tuesday July 16, 2019 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Richard Stone; Council members Mike Owens (at 2:05 p.m.), Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks; and, City Manager/Engineer Alicia Heiser, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

**CALL TO ORDER:**

Mayor Stone called the meeting to order at 2:00 p.m.

**PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:**

There was no public comment, personal communication or correspondence.

**MINUTES:**

The June 18, 2019 regular City Council meeting minutes were reviewed and Council member Brooks moved for approval as submitted. Motion carried unanimously with Council member Owens absent and not voting.

**WARRANTS-EXPENSES:**

The payments for warrants and expense reports were reviewed and Council member Billingsley moved for approval as submitted. Motion carried unanimously with Council member Owens absent and not voting.

**PROCLAMATIONS-AWARDS-PRESENTATIONS:**

Mayor Stone presented Sewer Department Lead Man Rafael Mendoza a 10-year service award.

Mayor Stone presented Winnemucca Volunteer Fire Department member Bob Rice a retirement plaque for 21 years of service.

Mayor Stone appointed Levi Carl and Jake Maga to the Winnemucca Volunteer Fire Department.

**BUSINESS ITEMS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Council member Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

**GOLF COURSE USE-FEE WAIVER REQUEST / WINNEMUCCA BOYS & GIRLS CLUB GOLF TOURNAMENT / PETERS**

Chad Peters, Executive Director of the Winnemucca Boys & Girls Club (WBGC), requested use of the golf course and waiver of the golf course fees for the WBGC 5th annual tournament/scramble to be held August 17, 2019. Peters commented that of the 42 teams that

participated last year, 28 teams were from out of town or a mix of in-town and out-of-town players. Council member Brooks moved to approve the request to use the golf course and the waiver of the golf course fees for the Winnemucca Boys and Girls Club golf tournament/scramble on August 17, 2019. Motion carried unanimously.

#### **STATEMENT OF CURRENT GENERAL OBLIGATION**

City Manager Heiser commented that the City is required to submit a debt management policy, 5-year capital improvement plan, current and contemplated general obligation debt, a special elective tax report, and chief financial officer information to the Department of Taxation, the County Debt Management Commission, and the Director of the Legislative Counsel Bureau. The only outstanding debt the City has is the USDA loan for the sewer plant. Council member Owens moved to authorize the submittal of the statement of current general obligation debt and special elective taxes, report of current debt and special assessments and retirement schedules, statement of debt management policy, plan for capital improvement for ensuing fiscal years, and information regarding the City chief financial officer pursuant to NRS 350.013. Motion carried unanimously.

#### **HISTORIC PRESERVATION CERTIFIED LOCAL GOVERNMENT PROGRAM AGREEMENT**

Mayor Stone advised the program agreement (in the meeting packet) will allow the City Historic Resource Commission to apply for grants to help restore community historic resources. City Attorney Maher said this is the formal agreement the state uses with the provisions required by federal law to ensure grant eligibility requirements. Council member Brooks moved to approve the City entering into the agreement for the Historic Preservation Certified Local Government Program and to authorize the Mayor to sign the agreement. Motion carried unanimously.

#### **AIRPORT RECONSTRUCTION PROJECT / REVISED FAA GRANT OFFER**

City Manager Heiser explained the FAA has increased the grant offer for the Airport heavy apron reconstruction and expansion project, which will provide enough funding for the proposed Schedule I construction (considered in the next agenda item number 4). Acceptance of the grant offer will require a local match of \$145,745 which is approximately \$25,000 over budget. The match amount will be paid one-half each by the County and the City. The County approved their portion of the local match at the July 8, 2019 Commission meeting. Council member Owens moved to accept the revised FAA grant offer in the amount of \$2,149,499 for the Airport heavy apron reconstruction and expansion project, approve the City local match in the sum of \$14,745, and authorize the Mayor to sign the FAA grant offer. Motion carried unanimously.

#### **AIRPORT RECONSTRUCTION PROJECT / BID REVIEW-CONTRACT AWARD**

City Manager Heiser reported two bids were received for the project: Q & D Construction bid \$2,930,164, and Road and Highway Builders bid \$5,222,222. The project was bid in schedules, with Schedule I being the main part of the construction. Q & D Construction was the low bidder for Schedule I in the amount of \$1,874,999. Heiser recommended award of the Schedule I work to the low bidder. Council member Mendiola moved to accept Q & D Construction, LLC Schedule I proposal in the amount of \$1,874,999. Motion carried unanimously.

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### **WELL #8 TEST WELL PROJECT / BID REVIEW-CONTRACT AWARD**

City Manager Heiser explained the project has three schedules: Schedule A—drill and sample exploratory borehole, Schedule B—drill and construct production well, and Schedule C—develop and test pump production well. Two bids were received: Hydro Resources bid \$393,161 and Stonehouse Drilling bid \$445,855. There is \$600,000 budgeted for capital projects within the water fund and originally only \$60,000 was dedicated to the Well #8 exploratory borehole. To accommodate the additional funding needed, staff recommends postponing the exterior tank painting project (\$150K) and the orangeburg alley project (\$200K) until next year, which will make a total of \$410,000 available for the Well #8 project. Council member Brooks moved to approve the Hydro Resources bid for Schedule A as explained and, subject to the results of Schedule A being acceptable, to approve Schedule B and C as submitted by Hydro Resources. Motion carried unanimously.

### **BODE HOWARD MEMORIAL POOL**

City Manager Heiser remarked that the report she prepared included inspection results on the locker rooms, bathrooms, main structural system, mechanical system, electrical, lighting, ventilation, chlorine system, sauna shower and the cleanup of the outdoor area, along with notes from the State Health Inspector. The POOL/PACT inspection report has not been received, but it will be included as Appendix B. Appendix C is the cost estimate for the improvements suggested in the report. The cost estimate total is \$410,000 with a 25% contingency fee included. Council member Billingsley commented that the City should try to keep the pool open as long as possible, but a long term goal is needed as is an option if it has to be closed. Council member Owens said with this information, the City can move ahead with the feasibility study. Council member Owens moved, based on the report, to proceed with the feasibility study previously discussed and approved at a joint meeting. Motion carried unanimously.

### **STAFF-COUNCIL REPORTS**

City Manager Heiser reported: (i) there are no updates on the Airport property acquisition project and the City may have to close out the grant without completing the transaction; (ii) the Airport heavy aircraft apron expansion and reconstruction project will begin mid-August and be completed by the end of September; (iii) the Alley sewer upgrade project was not able to start in FY19 and was not budgeted for in FY20 and will not be completed this year; (iv) the Second Street storm drain project will be considered construction in progress and booked in FY 19, but the project is on hold until the water level decreases; (v) the City will join with the County summer chip seal project for the Kluncy Canyon chip seal; (vi) the RTC funded Potato Road/Fountain Way/Railroad Street mill and overlay project may be bid in August and completed by the end of October; and, (vii) the RTC funded curb and gutter project will be completed in phases with the first phase starting in the fall.

Council member Mavity attended the ethics training and commented the Landfill Committee will meet Monday, July 22, 2019.

Council member Mendiola attended the Paradise Sonoma Conservation District meeting and reported that the re-seeding project is moving forward.

Council member Billingsley commented that the Winnemucca Wheels event and the 44-Hour Softball Tournament will be this weekend. The WCVA meets tomorrow and they will discuss the renovation of the East Hall of the Convention center.

Police Chief Dalley reported three vacant positions were filled and the new officers will start P.O.S.T. on July 22, 2019. Dalley said the School Resource Officer position is vacant and letters of interest are being accepted to fill the position.

Chad Peters, Executive Director of the Winnemucca Boys & Girls Club (WBGC), reported that Maddie Grady has been filling in as pool manager. Peters said he is currently putting in more hours at the pool and they are still recruiting for the pool manager position. Lander County will help with the certification of the lifeguards, but they will have to go to Lander County for the training and WBGC will pay.

**PUBLIC COMMENT:**

There was no public comment.

The meeting was adjourned at 3:10 p.m.

Respectfully submitted,

Lorrie Haaglund  
City Clerk

**PASSED AND ADOPTED:** August 6, 2019

**VOTE OF COUNCIL:**

**AYES:** Owens, Mavity, Mendiola, Billingsley, Brooks

**NAYS:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

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Richard Stone  
Mayor

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Lorrie Haaglund  
City Clerk