

**CITY COUNCIL MINUTES
REGULAR MEETING
JUNE 23, 2020**

The Winnemucca City Council met in regular session on Tuesday June 23, 2020 at 2:00 p.m. in the City Hall meeting room. Present (at the meeting room): Mayor Richard Stone; Council members Mike Owens, Vince Mendiola, Jim Billingsley and Paige Brooks; and, City Manager/Engineer Alicia Heiser, City Clerk Lorrie Haaglund and City Attorney Kent Maher. Absent: Council member Theresa Mavity.

CALL TO ORDER:

Mayor Stone called the meeting to order at 2:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public comments, personal communications or correspondence.

MINUTES:

There were no minutes.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Mendiola moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

There were no proclamations, awards, or presentations.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Council member Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

HISTORIC RESOURCES COMMISSION APPOINTMENTS / JENSEN-ENGSTROM

Mayor Stone reported that the terms of three members of the Historic Resources Commission are expiring on June 30, 2020. Kona Jensen and Charlie Engstrom are each seeking re-appointment for an additional two-year term. Jenna Adams has indicated that she will not be seeking re-appointment for her position, and the Historic Resources Commission will begin the process of finding a replacement for that vacancy. Council member Owens moved to confirm the Mayor reappointments of Kona Jensen and Charlie Engstrom to the Historic Resources Commission, each for a two-year term. Motion carried unanimously.

REGIONAL PLANNING COMMISSION APPOINTMENT / ROSS

Mayor Stone noted that Jennifer Legarza is vacating her position on the Regional Planning Commission. Herbert Ross has submitted a letter of interest to fill the vacancy. Council member Brooks moved to approve the appointment of Herbert Ross to the Regional Planning Commission for a four-year term. Motion carried unanimously.

STREET CLOSURE REQUEST / SILVER STATE INTERNATIONAL RODEO PARADE

Barb Stanton, Silver State International Rodeo (SSIR) representative, requested closure of Winnemucca Blvd from the Model T to East Winnemucca Blvd, East Winnemucca Blvd from Winnemucca Blvd to Fairgrounds Road, and Fairgrounds Road from East Winnemucca Blvd. to the Fairgrounds for the annual rodeo parade beginning at 10:00 a.m. Saturday, July 4, 2020 and ending when the parade concludes. Stanton commented that NDOT approved the parade route. Council member Mendiola moved to approve the Silver State International Rodeo street closure request as presented for the annual parade beginning at 10:00 a.m. and ending when the parade concludes on Saturday July 4, 2020. Motion carried unanimously.

RECREATION FACILITIES MANAGEMENT AGREEMENT / BOYS & GIRLS CLUB

City Manager Heiser commented that the only proposed change to the Boys and Girls Club recreation facilities director services agreement for the upcoming fiscal year is the Boys and Girls Club of Winnemucca is now part of Boys and Girls Club of Truckee Meadows and is listed that way on the agreement. The fees are the same as last year. Council member Brooks moved to approve the fiscal year 2020-2021 recreation facilities director services agreement with the Boys and Girls Club of Truckee Meadows dba Boys and Girls Club of Winnemucca as presented. Motion carried unanimously.

2019-2020 BUDGET / GENERAL FUND CONTINGENCY ACCOUNT TRANSFERS

City Manager Heiser explained the proposed transfers from the contingency fund to the public safety function of the general fund. This is the annual contingency transfer that helps avoid any potential NRS violations for over-expending a function in the current year budget. The fiscal year 2019-2020 general fund budget is proposed to be amended to fund additional expenditures as follows: public safety-police department for police workers compensation - \$75,000; public safety-police department for used vehicles - \$45,000; public safety-fire department for repairs and equipment for the used ladder truck - \$6,000; and, public safety-fire department for SCBA setups - \$4,000. Council member Owens moved to authorize the transfer of appropriations as presented and requested by staff. Motion carried unanimously.

2019-2020 BUDGET AUGMENT / RETIREE HEALTH INSURANCE FUND

City Manager Heiser explained that the retiree health insurance subsidy fund has higher than anticipated expenditures due to PEBP premium increases. The premium increased from \$40,000 to \$40,932. The revenue in this account has not been budgeted previously, but there is \$24,461.50 in interest earnings, which is unanticipated revenue which will cover the over-expenditure in the fund. Council member Owens moved to approve fiscal year 2019-2020 retiree health insurance fund budget augment as presented by staff. Motion carried unanimously.

WINNEMUCCA CITY EMPLOYEE'S ASSOCIATION COLLECTIVE BARGAINING AGREEMENT / FISCAL YEARS 2020-2021 AND 2021-2022

City Manager Heiser explained the negotiation committee recommends the following for the collective bargaining agreement with the Winnemucca City Employee's Association (WCEA): (i) the term will be from July 1, 2020 to June 30, 2022; (ii) changing the insurance type offered and the cost amount method to a percentage contribution method by the City and the employee, with no fiscal impact; (iii) a 2.5% cost of living allowance (COLA) on July 1, 2020 and on July 1, 2021; (iv) merit raises of 2.5% on July 1, 2020 and 2.5% on July 1, 2021; (v) restructuring the longevity pay method to: less than 10 years \$600; 10-20 years \$800; and, greater than 20 years \$1,000. All other terms and of the agreement will remain the same. Heiser said the total budget impact with this agreement is \$60,010 and if the regular salary increases are removed, it is only a \$200 increase. The funds are included in the budget. Mayor Stone and Council member Owens commented that the negotiations went very well, and the employees seemed appreciative. Council member Mendiola moved to approve the proposed terms and conditions, including salaries and benefits, for the Winnemucca City Employees Association collective bargaining unit agreement for fiscal years 2020-2021 and 2021-2022 and authorize the Mayor to sign the agreement. Motion carried unanimously.

WINNEMUCCA POLICE OFFICERS ASSOCIATION COLLECTIVE BARGAINING AGREEMENT / FISCAL YEARS 2020-2021 AND 2021-2022

City Manager Heiser said the negotiation committee recommends a two year collective bargaining agreement with the Winnemucca Police Officers Association (WPOA) with the following terms: (i) all patrol and sergeant pay will be based on an hourly wage for their steps instead of annual salary; (ii) a 2.5% anniversary step increase and 2.5% cost of living allowance (COLA) on July 1, 2020 and July 1, 2021; (iii) change the 10 step structure to an 8 step structure for step increases which the WPOA stressed was important for recruiting and makes the starting pay competitive with other departments around the State; (iv) if an officer has more than 240 hours of annual leave accumulated and there is reason that they cannot use their leave, upon approval by the Police Chief and City Manager, they can sell back their vacation hours but they must keep 100 hours if unable to take it; (v) vacation leave and holiday leave will be based on the regularly scheduled shift; (vi) detectives will be paid for a one hour meal period; (vii) changes to health insurance are the same as Winnemucca City Employee's Association collective bargaining agreement; (viii) all detectives will receive 8.5% increase over their regular duty pay; and, (iv) officers assigned as bilingual officers (Spanish language only) will receive \$300 per year. Chief Garrison commented that there will be a certification process for the bilingual position. Heiser remarked that it is not just the bilingual ability, it is also understanding the culture. Heiser said the total budget impact with this agreement is \$192,034.75, and minus the salary increases and the change due to the step adjustment, the budget impact is \$23,329.20. The funds are included in the budget. Council member Owens said these negotiations also went well and complimented Heiser for her hard work with cleaning up the contract. Council member Owens moved to approve the proposed terms and conditions, including salaries and benefits, for the Winnemucca Police Officers Association collective bargaining unit agreement for fiscal years 2020-2021 and 2021-2022 and authorize the Mayor to sign the agreement. Motion carried unanimously.

CITY EMPLOYEES FISCAL YEAR 2020-2021 POSITION AND SALARY RANGE TABLE

City Manager Heiser presented the fiscal year 2020-2021 Position and Salary Range Table reflecting the proposed 2.5% COLA increase on all salary ranges for next year. Both employee

associations have accepted the proposed COLA increase. Councilman Owens moved to approve the fiscal year 2020-2021 Position and Salary Range Table as presented by staff. Motion carried unanimously.

CARES ACT FUNDS DISTRIBUTION

City Manager Heiser reported that the State of Nevada received money from the Coronavirus Aid, Relief, and Economic Security (CARES) Act and \$148,551,100 is allocated to local governments throughout the State. Humboldt County is allocated \$1,657,647 and the City of Winnemucca \$1,416,040. The funds can only be used for qualifying Coronavirus-related expenses. The main City expense is the salary of police officer Ken Whitaker for the time he has been dedicated to the task team. Heiser said there is a fair amount of leave used under the Emergency Family Medical Leave Act which is covered by this funding. There are also other expenses such as masks, wipes, hand sanitizers etc. The City will not be able to expend the entire amount. The money must be spent by the end of the year. Heiser explained that the funds can be used to support local businesses if a grant program is developed. Heiser and Gina Rackley, Humboldt County Comptroller, have discussed working on a joint City-County grant program for local businesses and feel this will be the only way to expend the bulk of the money. The money can also be transferred to other government entities such as the school district. City Attorney Maher noted the guidelines for the use of the money are relatively strict. Heiser said if a business assistance program was created there will probably have to be someone hired to do the accounting of the funds and reporting requirements and their salary could be paid by the funds.

BODE HOWARD MEMORIAL POOL

City Manager Heiser reported the focus group meetings were held last week and there will be an open public (virtual) meeting tomorrow, June 24, from 6:00-7:30 p.m. Heiser said there were 29 participants in the focus group meetings and already 30 registered for the open public meeting. Greenplay has already compiled the information from the focus group meetings.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: (i) there are no new updates on the Railroad Spring pipeline project; (ii) the pump testing of Well #8 is complete and the preliminary results show the well will produce approximately 1500 gallons per minute which is not as much water as Well #7, but the well is a great addition to the City water system; (iii) the Second street storm drain project will be completed in the next couple of weeks and Hunewill has indicated that the paving will start then; (iv) Hunewill will not have the Alleys sewer project completed by June 30, 2020 and the project will be a "Construction in Progress" project for budget-audit purposes; (v) the County has indicated that the Kluncy Canyon chip seal project will be completed in July or August; (vi) there will be funds remaining in the RTC budget after the Kluncy Canyon chip seal project for the curb and gutter project; (vii) discussion is continuing with the party interested in constructing a transloading facility at the Airport Industrial Park; and, (viii) the State may be doing some aerial and ground baiting treatment of the Mormon crickets. It may be necessary for the City-County to perform another round of treatment to keep the barrier to residential areas.

Council member Owens commented that the Cemetery looks good. Owens participated in the pool committee discussions and said there was some good information given and received. Owens reported on the RTC meeting.

Council member Mendiola participated and reported on the aquatic center Zoom meeting.

Council member Billingsley reported on the WCVA meeting and upcoming events including the Silver State Rodeo and the 44-hour softball tournament. Billingsley said the Superior Livestock Auction event is still questionable whether it will be held.

Council member Brooks reported on the FCC meeting. The AARP grant has been submitted and the triathlon has been rescheduled to September 19, 2020.

Chief Garrison reported that to date there have been three Black Lives Matter protests, and all were peaceful. Garrison reported on the School District reopening committee.

Chad Peters reported on the Summer Food program. The softball league has seven teams and plan on a six-week playing schedule. Peters reported on the travel ball tournaments.

Mayor Stone commented that the fireworks will be held at dusk on July 4, 2020 at the Recreation Complex. Stone and Heiser met with Chief Garrison and Captain Rangel about the handling of complaints against the department. Stone asked that they implement a process that included the City Manager review of any complaints. Stone will administer the oath of office to Lieutenant Rangel (Captain) and Reserve Officer Levi Lloyd (Officer).

PUBLIC COMMENT:

There was no public comment.

The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: July 14, 2020

VOTE OF COUNCIL:

AYES: Owens, Mendiola, Billingsley, Brooks
NAYS: _____
ABSTAIN: Mavity
ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

Lorrie Haaglund
City Clerk