

JOB ANNOUNCEMENT
CITY OF WINNEMUCCA
PUBLIC WORKS DEPARTMENT
Cemetery Maintenance Worker II

The City of Winnemucca is hiring a full-time Cemetery Maintenance worker II. The salary range for this position, as of July 1st, 2015, is: \$43,938.00 to \$50,000.00. The City of Winnemucca provides excellent benefits, including NV PERS, health insurance and paid annual and sick leave.

This is a mid-level position within the Public Works department. Incumbents perform the more routine technical duties while learning operational policies and procedures.

Examples of essential job functions include:

- Maintains cemetery grounds utilizing equipment and supplies provided by the City.
- Maintains and repairs irrigation systems.
- Prepares burial sites.
- Maintains basic cemetery records.
- Works with City staff to coordinate burial dates and times.
- Assists cemetery customers and residents to pick out burial plots or search for location of deceased.
- Enforces cemetery rules and regulations.

The successful candidate will have, or have the ability, to obtain a class B Commercial Drivers License within six months of employment and possess good backhoe operation skills.

Qualified applicants shall submit a City of Winnemucca job application to the City of Winnemucca, City Clerk's office. Applications and a complete job description may be obtained from the City Clerk's Office, 90 W. Fourth Street, Winnemucca Nevada or on the City website: winnemuccacity.org. This position will remain open until filled.

The City of Winnemucca is an equal opportunity employer. In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations.