

**HUMBOLDT COUNTY BUILDING DEPARTMENT
CITY OF WINNEMUCCA
PLAN SUBMITTAL CHECKLIST FOR FUEL TANKS & DISPENSING OPERATIONS**

Referenced Codes: 2012 International Fire Code, 2012 International Building Code & 2012 National Electric Code

Note: Permits are required before any work begins. All drawings shall be scaled.

1. Site Plan – Location of all buildings, tanks, dispensing equipment, containment & tank separation. Indicate distance to buildings and property lines. Indicate LP containers if applicable.
2. Completed fire code review application form. Provide a valuation for the entire construction project.
3. Tanks: Type (UL #), size, gallons, type of fuel or other hazardous materials contained. Venting installation on the tank.
4. Foundation Details
 - Tank support
 - Containment including walls/footing
 - Other slabs/footings
 - Water seals
 - Sumps, etc. (if allowed by NDEP)
 - Indicate tank anchorage system
 - Wet stamped by Nevada engineer
5. MSDS on hazardous materials
6. Fire hydrant location, gpm & psi
7. Indicate contractor and subcontractors
8. Contractor signs all plans with contractors number
9. Spill control/overfill protection location, type, size
10. Containment design criteria/size
11. Specifications on all equipment, hoses, nozzles, piping, dispensers, break aways, valves, antisiphon, pumps, and leak detection.
12. Indicate location of supply lines & size if applicable
13. Indicate location of emergency disconnect & label.
14. Location, size, type of portable fire extinguishers
15. Submit electrical drawing indicating location of all hazardous location devices (seal offs), fixtures, subpanel, service, etc.
16. Indicate guard post location & type
17. Indicate stairs or platforms, walkways, etc. if application. These structures may require to be stamped by a Nevada engineer.

Plan reviews and fire code reviews may take up to two weeks once a complete set of plans is submitted.