

RICHARD STONE, *Mayor*
MICHAEL OWENS, *Council Seat 1*
THERESA L. MAVITY, *Council Seat 2*
VINCE MENDIOLA, *Council Seat 3*
JIM BILLINGSLEY, *Council Seat 4*
PAIGE BROOKS, *Council Seat 5*



Alicia E. Heiser, PhD, PE, *Manager/Engineer* (775) 623-6333
Lorrie Haaglund, *Clerk-Treasurer* (775) 623-6333
Dave Garrison, *Police Chief* (775) 623-6396
Ken Howard, *Public Works Supervisor* (775) 623-6381
Sam Duggan, *Building Inspector* (775) 623-6319
Fax Number (775) 623-6090
E-Mail winnemucca@winnemuccacity.org

CITY COUNCIL MEETING AGENDA

MEETING DATE: Tuesday, December 15, 2020 – regular meeting
MEETING TIME: 2:00 p.m.
MEETING PLACE: Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada
****THERE IS NO PUBLIC ACCESS TO THE PHYSICAL LOCATION****
PLACES POSTED: Winnemucca City Hall, 90 W. Fourth Street, Winnemucca, Nevada
Humboldt County Library, 85 E. Fifth Street, Winnemucca, Nevada
Humboldt County Annex, 25 W. Fourth Street, Winnemucca, Nevada
Humboldt County Courthouse, 50 W. Fifth Street, Winnemucca, Nevada
United States Post Office, 850 Hanson Street, Winnemucca, Nevada
www.winnemuccacity.org <https://notice.nv.gov>
PERSON POSTING: Lorrie Haaglund

MEETING VIA TELECONFERENCE OR VIDECONFERENCE PURSUANT TO NRS 241.023

PURSUANT TO SECTION 1 OF THE STATE OF NEVADA EXECUTIVE DEPARTMENT DECLARATION OF EMERGENCY DIRECTIVE 006 ISSUED MARCH 22, 2020 THERE IS NO PHYSICAL LOCATION FOR MEMBERS OF THE GENERAL PUBLIC TO ATTEND THE MEETING - SEE NOTICE BELOW FOR ACCESS INSTRUCTIONS

- A. **CALL TO ORDER**
- B. **PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE** (This period is for comments by the public and for the Mayor, Council and City Staff to present correspondence, communications or comments. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)
- C. **MEETING MINUTES REVIEW-APPROVAL** (The meeting minutes presented under this section are for review, discussion and possible action.)

November 13, 2020 City Council special meeting minutes
November 17, 2020 City Council regular meeting minutes
- D. **WARRANTS-EXPENSES REVIEW-APPROVAL** (The warrants, expenses, claims and payroll items presented under this section are for review, discussion and possible action.)
- E. **PROCLAMATIONS-AWARDS-PRESENTATIONS** (The Mayor, Council, City Staff or an invitee may make a proclamation, present a service or other award on behalf of the City or make an informational presentation of interest to the community. No action may be taken upon an item in this section.)
- F. **BUSINESS ITEMS DISCUSSION-ACTION** (The agenda items in this section are for discussion and possible action unless otherwise noted. The action may consist of approval, disapproval,

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acceptance, rejection, authorization, adoption, review, recommendation, referral to staff, or any other action as appropriate. The items may be heard in any order and at any time unless a time is specified; if a time is specified, the time may be the approximate time; two or more items may be combined for consideration; an item may be removed from the agenda; or, discussion relating to an item may be delayed at any time.)

1. Determination that the agenda items of this meeting agenda do or do not impose a direct and significant economic burden on a business (meaning a trade or occupation conducted for profit) or directly restrict the formation, operation or expansion of a business / Council-Staff
2. City Administration-Public Works / review of bids and proposal to award contract to Hunewill Construction in the sum of \$99,256.32 for the Railroad Springs pipeline project / Staff
3. City Administration / proposal to issue a letter of formal withdrawal of the City membership in the Northern Nevada Regional Development Authority (NNRDA) effective June 30, 2021 / Mayor-City Council
4. **2:15 p.m.** City Administration / public hearing-ordinance adoption / proposal-request to amend Winnemucca Municipal Code Chapters 17.44.050 and 17.48.050 to allow an increase in the number of children allowed in licensed child care facilities in the E (Estates) and R-1 (Single-family Residential) zoning districts with a special use permit to be the same as the number of children allowed by state law and regulation for "family home" and "group home" facilities as such facilities are defined by state law and regulation / Staff
5. City Administration / determination that it is in the best interests of the City to sell or lease the City-owned Scout Hut property at the corner of Harmony and South Street (APNs 16-0046-07, 16-0046-08, 16-0046-09 and 16-0046-10) and declaration of intent to sell or lease the property / Staff
6. City Administration / determination that it is in the best interests of the City to sell the City-owned properties at 3266 Frontier Street (APN 16-0444-07) and 3326 Paiute Street (APN 16-0442-08) and declaration of intent to sell the properties / Staff
7. City Administration / proposal to submit a letter to the State Lands Division of the City intent to acquire the Nevada National Guard Armory property and improvements at 735 W Fourth Street (APN 15-0321-21) in exchange for payment of existing outstanding debt on the property / Staff
8. City Administration / proposal to engage the professional services of Drake Rose and Associates to conduct the fiscal year 2019-2020 financial administration audit of City funds and accounts and financial report / Staff
9. City Administration / fiscal year 2019-2020 financial administration audit of City funds and accounts and financial report / Drake Rose and Associates
10. City Administration / City Council meeting schedule for calendar year 2020 / Mayor-Council-Staff
11. City Administration / ordinance introduction-set for public hearing / proposal to amend the City ordinance to provide that regular City Council meetings be scheduled for the first and third Tuesdays in months with four Tuesdays and for the second and fourth Tuesdays of the months with five Tuesdays except the months of July and December when only one regular meeting will be scheduled on either the second (in months with four Tuesdays) or third (in months with five Tuesdays) Tuesday / Staff
12. City Administration / Coronavirus Relief Fund expenditures / requests for CARES Act Fund reimbursement from small businesses, healthcare providers, nonprofits, and other entities eligible to receive financial assistance / Staff
13. City Property / proposals for developing a plan for maintaining, rehabilitating, reconstructing or abandoning the Bode Howard Memorial Pool / options for funding and developing a new aquatics center / Mayor-Council-Staff

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G. STAFF-COUNCIL REPORTS (This period is for receiving reports, information, department updates, board and committee updates and proposals by the Council and City staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)

1. Mayor and Council / City Manager / Administration
2. Police Department / Public Safety / Fire Department
3. City Attorney / Municipal Court / Judicial
4. Public Works / Sewer and Water Departments / Street Department
5. Planning Department / Building Department
6. Recreation Department / Parks / Golf Course
7. Capital Improvement

H. PUBLIC COMMENT (This period is for comments by the public. No action may be taken upon a matter raised under this section until it is placed on an agenda for action. Public comment is generally limited to three (3) minutes per person.)

NOTICE: Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006") as extended, the state law requirement that public notice agendas be posted at physical locations within the State of Nevada is suspended. This agenda has been physically posted at the locations noted above and electronically posted at <http://www.winnemuccacity.org/> and at <https://notice.nv.gov/>.

NOTICE: Pursuant to Section 5 of Directive 006 as extended, the state law requirement that physical locations be available for the public to receive supporting material for public meetings is suspended. Staff reports and supporting material for the meeting are available to the general public at the same time the materials are provided to the City Council by contacting the City Clerk at the Winnemucca City Clerk's Office located in the City Hall, 90 W. Fourth Street, Winnemucca, Nevada by telephone at 775-623-6338. The City Clerk is the designated person from whom a member of the public may request the supporting material for the meeting and contacting the City Clerk's Office is the only means by which the supporting material is available to the public.

NOTICE: Pursuant to Section 1 of Directive 006 as extended, the state law requirement that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended until further notice. The meeting may be accessed for participation and/or making public comment via **teleconference (audio only) by dialing 1-415-655-0001 using access code 126 209 6382** or via **video system by entering 1262096382@webex.com or 173.243.2.68 and using meeting number 126 209 6382** or through a WebEx videoconference connection (audio and video) by entering or pasting the following URL address into a browser with Internet access or by clicking on the following link:

<https://cityofwinnemucca.my.webex.com/cityofwinnemucca.my/j.php?MTID=mcf3f19189b56f00c0c3c6c1d8761a1b8>

The meeting access code or number is: 126 209 6382

The meeting password is: WinnCity (94662489 from phones and video systems)

NOTICE: Members of the public may also make a public comment at the meeting without being physically present by emailing the City Clerk at: wmcalth@winnemuccacity.org before 5:00 p.m. on the business day prior to the day of the meeting. The emailed messages received will be transcribed for entry into the record and provided to the City Council for review.

NOTICE: The City Council may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the City Council has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the City Council.

NOTICE: Reasonable efforts will be made for members of the public who require special assistance or accommodations to participate in the meeting. Please contact the City Clerk at 775-623-6338 or TDD 775-623-6439 one (1) business day in advance of the meeting so that arrangement may be made.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the

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USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or the USDA TARGET Center at (202) 720-2600 (voice and TTY) or USDA through the Federal Relay Service at (800) 877-8339. Program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, which is available and accessed online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov