

**CITY COUNCIL MINUTES
JOINT CITY COUNCIL / HUMBOLDT COUNTY COMMISSION AND
WINNEMUCCA CONVENTION & VISITOR'S AUTHORITY MEETING
AND REGULAR CITY COUNCIL MEETING
September 7, 2010**

The Winnemucca City Council met in a special joint meeting with the Humboldt County Commission and Winnemucca Convention and Visitors Authority (WCVA) on Tuesday, September 7, 2010 at 1:30 p.m. in the Humboldt County Courthouse meeting room at 25 West Fifth Street. City Officials present: Mayor Di An Putnam, Councilmen Richard Stone, Doug Cain, Joyce Sheen, Jim Billingsley and Paige Brooks. City Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Eddy Davis. County Officials present: Commission Chairman Chuck Giordano and Commissioners Tom Fransway, Garley Amos, Dan Cassinelli and Mike Bell. County Staff present: County Administrator Bill Deist, County Clerk Tami Spero and Deputy District Attorney Angie Elquist. WCVA Officials present: Director Kim Petersen, Board Members Terry Boyle, Rodd William Stowell, Don Stoker, County Representative Dan Cassinelli and City Representative Joyce Sheen.

CALL TO ORDER

Mayor Putnam called the City Council portion of the joint meeting to order at 1:30 p.m.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

The Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Sheen moved to find that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

SONOMA RANGE MULTI USE TRAIL MANAGEMENT PROGRAM PROPOSAL / NNRC

Howard Hammond of the Northern Nevada Recreation Coalition (NNRC) gave a presentation on the Sonoma Range Multi Use Trail Management program. Councilman Brooks disclosed that she is a member of the NNRC. Hammond said the NNRC was established in April 2009 as a non-profit group with participation from the Nevada ATV Association, the Alpine Club and Nevadans Against Garbage. The NNRC works closely with the Nevada Outdoor School and the Bureau of Land Management (BLM). Their mission is to "improve outdoor recreation opportunities in Northern Nevada while maintaining responsible stewardship of the resource." There are a few designated trails in the Sonoma Mountain Range. Off-Highway Vehicle (OHV) users travel to these areas to recreate. OHVs are defined as unlicensed vehicles not exceeding 60 inches in width. The number of OHVs is growing each year, with estimates of close to 500,000 being used in Nevada. The trail system needs constant revision in order to identify and provide a network of options that meet the needs of the public. The NNRC would like to provide connector trails and staging areas that meet these needs. By providing a more complex trail system in the Sonoma Range, the use of OHVs within the City limits will most likely decline. Hammond reviewed a map of the trails, proposed connectors and trailheads. The NNRC is seeking support from the City and County regarding water issues, trailhead parking development and some roadway assistance, mainly with manpower and equipment use. Commissioner Bell inquired about the cost to connect the trails and provide the support the NNRC is looking for. Hammond said he doesn't see much cost involved other than possibly providing manpower and equipment. Most of the work has already been done on the trails.

Joint City Council-County Commission-WCVA Meeting Minutes
September 7, 2010
Page 2

Councilman Brooks added the trail brochure provided at the Convention Center is being redone to feature all of the trail systems. Councilman Cain said the use of OHVs has a huge following and if all the trails are tied together, it will be a nice recreational venue to use. Commissioner Fransway suggested the NNRC apply for funding through the Question One funding program. Kevin Hill with the State of Nevada Question One funding program said funds will be available, but these funds will not cover any routine maintenance costs. County Administrator Deist said the County could provide assistance with the GPS mapping of the trails. Councilman Billingsley said his main concern is dust control on the proposed access roads to the trail system. Hammond said hopefully a gravel base will be placed on any access points to the trail system. It was the consensus of both the County Commission and City Council to support the efforts and future goals of the NNRC and the Sonoma Range trail system project.

WINNEMUCCA MOUNTAIN BIKE TRAIL UPDATE

Nick Brancato, Great Basin Institute, and Lynn Zonge, Resource Concepts, Inc. Hydrologist, said at the last update on the Winnemucca Mountain Bike Trail project there was an issue about the mapping of the best trail route and not infringing on mining claims in the area. Commissioner Fransway gave a brief history of the project and said AHL Holdings, Inc. had signed off on the adjustment to the trail route. Zonge said she walked the proposed change in the trail and found it to be satisfactory. The next steps to be taken are to complete the cultural resource survey, revise the environmental assessment study, obtain the proper permits from the Bureau of Land Management (BLM) and build the trail. Because of the route change, construction of the trail will be less than expected. Brancato added that approximately three miles of trail were lost due to the adjustment, and it is now just under eight miles in length with different levels of challenge. Kevin Hill with the State Question One funding program said the unused dollars for the trail construction could be re-allocated to anything related to construction of the trail. Hill said as long as the project is moving forward, there should be no problem in extending the deadline for completion. Hill said he needed some form of acknowledgement from the County regarding the amendment to the project. Commissioner Fransway moved to support the amendment to the Winnemucca Mountain Bike Trail project as presented today. Motion carried unanimously. Councilman Sheen moved to mirror the County's motion as stated. Motion carried unanimously.

MARKETING POLICY TO SOLICITE LARGER EVENTS REQUIRING ADDITIONAL RV SPACES / WINNEMUCCA CONVENTION AND VISITORS AUTHORITY

Kim Petersen, Director of the Winnemucca Convention and Visitors Authority (WCVA), said they are continually seeking out new event activities to increase the economic diversity of the community. One event under consideration is the Silver State International Rodeo (SSIR) which is held each year in July. The WCVA, City, and County all have similar mission statements that refer to the improvement and sustainability of the local economy. A very conservative estimate of \$441,875 in additional revenues will benefit the community if the event comes to Winnemucca. The facilities alone will benefit by an estimated \$80,875 through rental of the Events Complex, the use of RV spaces and horse stables, and concession stand revenues. The total economic impact is an estimated \$522,750. The revenue estimates do not include the benefits to local businesses and services, including private RV parks. Local private RV parks do not allow horse trailers in their parks. Because an event of this nature usually draws the use of horse trailers with living quarters in them, the WCVA believes additional temporary RV spaces should be provided to accommodate the event. The temporary spaces will provide electricity and water; sewage disposal will be handled either through a local company that pumps each

Joint City Council-County Commission-WCVA Meeting Minutes
September 7, 2010
Page 3

unit, or through the use of the on-site sewage disposal facility. Councilman Stone said the event will be excellent for the whole community and noted the City has always endorsed bringing larger events to Winnemucca. The decision about whether to develop additional temporary RV spaces at the Events Complex is up to the WCVA and Humboldt County. Mayor Putnam suggested emphasis should be placed on utilizing RV spaces through local parks first, and expressed appreciation for the WCVA efforts to bring events to the community. Commission Chairman Giordano asked if the WCVA was researching the possibility of other events coming to town. Petersen said the WCVA is always on the lookout for events, and additional RV spaces are sometimes required to attract them. Commissioner Amos said the County should show support for additional RV spaces at the Events Complex, adding that additional funds through budget appropriation by the County could be discussed next spring, if needed. Commissioner Cassinelli said the WCVA is only asking for Commission support of the idea to develop additional RV spaces at the Events Complex.

Councilman Sheen stated the SSIR event discussed today is an example of what can be brought to the community. The WCVA wants to know if the County is okay with moving forward to develop the additional spaces and, if so, are there adequate policies in place to avoid competing with private RV parks as much as possible. The WCVA is seeking direction on how to proceed. Winnemucca has an opportunity to establish itself as a host for larger events. There will be increased competition with Elko in the years ahead. WCVA Board member Stowell said WCVA needs to be ready to go after these larger events. In answer to Commission Chairman Giordano's question, Petersen said he did not know at this time what the cost would be to construct the additional temporary RV spaces. Mayor Putnam said the City is in full support of accommodating larger events at the Events Complex. Commissioner Amos said that he is in support of this endeavor. Commissioner Bell moved to support the WCVA in their request to establish additional temporary RV spaces at the Events Complex that would facilitate the needs of larger events in Winnemucca. Motion carried unanimously.

Tebeau Piquet suggested any policy made regarding RV spaces should be written in conjunction with private business, and should include language to encourage RV users to utilize private parks first with the Events Complex being primarily to accommodate horse trailers. David Selesnick, High Desert RV Park, asked what constitutes an event, adding the word "event" should be defined in the policy. Deist replied the policy already states that an event is defined as one staged at the Events Complex.

Mayor Putnam adjourned the City Council portion of the joint meeting at 3:16 p.m.

CALL TO ORDER:

Mayor Putnam called the portion of the regular meeting to order at 3:24 p.m.

APPROVAL OF MINUTES:

The August 24, 2010 regular City Council meeting minutes were presented and Councilman Stone moved for approval as submitted. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were presented for review and Councilman Cain moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

There were no proclamations or employee awards.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public or personal communications or correspondence.

DISCUSSION / ACTION ON ITEMS OF BUSINESS AND OTHER REPORTS:

NUISANCE COMPLAINT / 231 WEST SHEPARD

City Attorney Maher said the only action for the Council is to set the nuisance complaint for public hearing. Councilman Stone moved to set for public hearing the nuisance complaint on property located at 231 West Shepard Street on Tuesday September 21, 2010 at 2:30 p.m. Motion carried unanimously.

REQUEST TO USE GOLF COURSE / GIRLS HIGH SCHOOL GOLF TOURNAMENT

Byron Jeppsen, Lowry High School Athletic Department, requested use of the municipal golf course for a girl's high school golf tournament on Friday September 24, 2010 to host the AAA high school tournament. The golf pro is aware of the tournament. Councilman Stone moved to approve the request by Lowry High School to use the golf course for the girl's high school golf tournament between 10:00 a.m. and approximately 5:00 p.m. on Friday September 24, 2010. Motion carried unanimously.

REQUEST TO USE GOLF COURSE / BOY-GIRL CROSS COUNTRY RACES

Byron Jeppsen, Lowry High School Athletic Department, requested the use of the municipal golf course for the boy and girl cross country races all day on Friday October 8, 2010. The golf pro is aware of this event. All age groups from middle school, junior high school and high school are included, with the majority of schools participating from the AAA leagues. Councilman Billingsley said it is a big event and it is good for public relations. Police Chief Davidson suggested that in light of the new no trespassing signage placed around the golf course, the police department should be informed of any dates the golf course is closed. Councilman Cain moved to approve the request made by Lowry High School to close the golf course for the boy and girl cross country races on Friday October 8, 2010. Motion carried unanimously.

DIAGONAL PARKING / GARRISON STREET

Mayor Putnam said the request for diagonal parking on Garrison Street (from Second Street to West Winnemucca Boulevard) was made by West Wind, LLC (Tom Fransway). City Manager West said that similar requests for diagonal parking had been approved for several other downtown area streets. The street is 56 feet wide and can accommodate diagonal parking. However, because Garrison Street on the Winnemucca Boulevard half of the block consists of driveways and perpendicular parking, staff recommends approval of diagonal parking only on the other half of the block (from the driveways to Second Street). Councilman Cain moved to approve the request made by West Wind, LLC (Tom Fransway) for diagonal parking on Garrison Street on the Second Street half of the block, as recommended by staff. Motion carried unanimously. Resolution Number 2010-23.

CONTRACT AWARD / NEW POLICE STATION BUILDING REMODEL

Mayor Putnam said bids for the project were opened on August 26 with eight bids received ranging in price from \$675,000 up to \$947,471. Staff reviewed the low bid from Bison Construction (Carson City) and found it to be responsive. The project architect has worked with Bison Construction before and had good results. The bids are all higher than the \$500,000 construction budget projected earlier in the year, which was a very preliminary figure established before the project was designed. After design completion, the architects estimated a construction cost of between \$600,000 and \$700,000. There is adequate funding for the project, and staff recommends awarding the project to the low bidder. Councilman Billingsley asked if adequate funding was available for the architectural fees. West answered those costs were planned for above and beyond the remodel costs.

Councilman Cain commented that the volunteer fire department has been asking for funding for a new building for years. There should be future reserves earmarked for the needs of the fire department. Councilman Sheen noted that set aside funds are sometimes used other than as planned when priorities change. Councilman Stone asked if grants are a possible funding source for a new fire department building. Mayor Putnam said she and Fire Chief Johnstone are exploring that possibility. Stone pointed out that the City has the option of establishment of debt to finance it. Billingsley stated it has always been the desire of the volunteer fire department to have a better building and location for their service. West pointed out that the City now has two prime locations upon which to build a new fire station that didn't exist before.

Councilman Sheen moved to award, per staff recommendation, the contract to Bison Construction in the amount of \$675,000 to remodel the new police station located at 500 E. Winnemucca Blvd. Motion carried unanimously.

STAFF / COUNCIL REPORTS

City Clerk Davis reported after a review of over 3000 government websites the City website received a "Top City Government Website Award" from Juggle.com, an organization which highlights informational tools on a variety of subjects that include government transparency and information available to the public. The City website was chosen for its rich information, useful services and excellent visual design. Davis will be interviewed about the website at a later date. The City website is linked to Juggle.com for reference purposes.

Police Chief Davidson said he is down one staff position but hopes to make an offer for the job soon. The Labor Day weekend was fine with business as usual.

City Manager West said he again received complaints regarding the parking of RVs in parks zoned for mobile homes. The last time this was discussed the Council decided to temporarily relax the RV site requirements (tie downs, skirting and rigid sewer pipe connection) in MH zones until a satisfactory solution to the enforcement issues was found. West is not sure how to handle the complaints at this time. Councilman Brooks added she has also received complaints on the subject, saying the people complaining feel their neighborhood has been downgraded. West noted there is now a temporary demand for RV spaces caused by the influx of workers with the Ruby Pipeline Project. City Attorney Maher said this has typically been a temporary issue when parks are full. Brooks feels it is an enforcement issue. West said enforcement was very difficult because the lot owners do not inform their new renters that they need a City permit and the Building Department does not have the resources to monitor all RV activity.

**Joint City Council-County Commission-WCVA Meeting Minutes
September 7, 2010
Page 6**

Councilman Sheen suggested the required RV improvements remain inapplicable until the City decides how it will enforce them. Mayor Putnam directed staff to research the matter for future consideration by the Council. West said he still doesn't know an exact date when the demonstration lighting will arrive, but probably within the next two weeks. The SCADA (Telemetry) contract has been signed. Water samples were taken again last week and the distribution system tests were good. Staff does not know why there were some positive coliform tests last month, especially since the samples were from random well locations and none reflected e-coli in the water. In most cases, testing problems are the result of poor testing procedures, but the Public Works staff took every precaution in taking the samples. The State is satisfied at this point. The zone one water tanks and fire hydrants have been flushed and chlorine levels have been increased as precautionary measures.

Councilman Brooks said the condition of the Ray Pearson property on Second Street may be a nuisance. Pearson is deceased and the property is in foreclosure, which should take care of the problem as the foreclosure moves forward.

Mayor Putnam reminded that the "Always Remember – Never Forget" vigilance is scheduled to take place at Vesco Park this Saturday September 11 to commemorate the 9-11 tragedy in New York City. A meeting was recently held between the Fort McDermitt Paiute and Shoshone Tribe and the Futures Committee. Tribal Chairman Billy Bell indicated this was one of the first times that City-County government officials had come to McDermitt and communicated with them.

Mayor Putnam adjourned the meeting at 4:06 p.m. until the next scheduled regular meeting on September 21, 2010.

Respectfully submitted,

Eddy D. Davis
City Clerk

PASSED AND ADOPTED: September 21, 2010

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Stone, Cain, Sheen, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilmen	_____
ABSENT:	Councilmen	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Eddy D. Davis
City Clerk