

**CITY COUNCIL MINUTES  
REGULAR MEETING  
March 5, 2013**

The Winnemucca City Council met in regular session on Tuesday, March 5, 2013 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Michael Owens, Doug Cain, Ken Tipton, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and Administrative Assistant Lorrie Haaglund.

**CALL TO ORDER:**

Mayor Putnam called the meeting to order at 2:00 p.m.

**APPROVAL OF MINUTES:**

The City Council February 19, 2013 regular meeting minutes were presented for review and Councilman Cain moved for approval. Councilman Owens abstained as he was not present at the meeting. Motion carried unanimously.

**APPROVAL OF WARRANTS:**

The warrants were presented for review and Councilman Cain moved for approval as submitted. Motion carried unanimously.

**PROCLAMATIONS / EMPLOYEE AWARDS:**

Mayor Putnam recognized Winnemucca Police Department Reserve Officer David Simsek for 20 years of service. Chief Silva presented Officer Simsek with a 20-year service award and Volunteer Service Award Medal.

**PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:**

Mayor Putnam reported that on March 2, 2013, the reserve officer training program put together by Sergeant Marvel graduated six reserve officers, with four from the City and two from the County. There were no other public or personal communications or correspondence.

**DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:**

**BUSINESS IMPACT DETERMINATION**

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

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**VARIANCE REQUEST / VARIANCE VW-13-01 / REAR SETBACK REDUCTION / NEW FRONTIER DEVELOPMENT**

Betty Lawrence, Humboldt County Planning Department, presented the request of Alan Means for property owner New Frontier Development for a decrease in the required rear yard setback from twenty feet to ten feet for the construction of temporary housing units. Lawrence stated that the property does abut residentially zoned property, which is owned by Frontier Development, and that this request will allow placement of temporary housing units. Councilman Cain moved to approve the variance request based upon staff findings and recommendations. Motion carried unanimously.

**CITY STREETS / FOURTH STREET-BRIDGE STREET PARKING RESTRICTIONS / BUSINESS OWNERS**

Mayor Putnam stated that the City wants to accommodate the downtown business owner's desires regarding the two hour parking restrictions in the downtown area, but the decision of the businesses must be a collective one. Holly Barrett representing Le French Twiste salon stated their biggest concern with the two hour parking restriction is that they are a full service salon and many of the services they offer extend more than two hours, and they believe they are losing customers because of concern for being ticketed. She suggested parking passes for customers that are there for services extending beyond the two hours. She also stated they have some handicapped customers and there are no designated handicap spots in which to park. Elizabeth Barela, owner of Endless Memories, stated that the two hour restriction doesn't work for her customers that attend classes she offers. She needs six to eight hour parking. Tess Ellis, representing the Bar M Saloon, said she wants parking allowed for her employees that work at night. Putnam noted that the parking restriction ends at 6:00 p.m. Ellis stated her employees come to work at 3:00 p.m. Arlene Myers, C.B. Brown Co., stated her customers need parking spaces and that many times when the Convention Center is being used, there are no spaces available. Myers said she has received complaints from customers and, on occasion, the store has been unable to load deliveries from the front or alley because of the parking situation. John Iroz asked if the two hour parking was a decision of the City Council. Putnam replied that it was. Iroz said he owns the corner building at Bridge and Fourth Street and he has never been previously notified of the two hour parking restriction. Iroz has residents that live above the businesses located in the building and because of the two hour restriction they have been getting ticketed. He suggested a placard for residents to place in their vehicles that exempts them from the parking restriction. City Manager West stated that the two hour parking is typically approved by resolution. West said approval of new "Residents Only" parking spaces was discontinued about 25 years ago because it could not be adequately enforced and it was impacting public parking. West stated it is not feasible to expect the enforcement officer to look for placards, especially considering the number of apartments that exist in the downtown area. West suggested the Council should consider whether two hour parking is appropriate on Fourth Street. Councilman Brooks stated there needs to be consistency; either have two hour parking for the full block, or none at all. West said perhaps the two hour parking should remain only on Bridge Street and remove it completely from Fourth Street. Myers agreed, saying she felt it had to be all or nothing, and special parking permits will create a problem. Myers said the two hour parking on the business side of Bridge Street will serve the businesses, and the restricted parking on the Bridge Street side of the Convention Center could be removed. Councilman Cain said he liked that idea. Iroz suggested that Western Title only have a couple of spots designated as two hour parking only. Putnam noted that when the business corridor was put in it was with the thought of wanting people to come downtown; parking was not an

issue then and possibly the two hour restriction on Fourth Street is not needed. Barrett stated that won't work for the salon. Councilman Billingsley stated this is a no-win situation because everyone wants something different. Barela agreed with the suggestion of eliminating the two hour parking adjacent to the Convention Center. Owens stated there are two different decisions: one for Fourth Street and one for Bridge Street. Chief Silva stated there are also parking restrictions to accommodate the street sweeping. Owens suggested taking care of Fourth Street and lower Bridge Street now. Councilman Tipton asked if there was room for diagonal parking on Fourth Street and West indicated there was not. Owens made a motion to eliminate the two hour parking on Fourth Street on all sides. Councilman Billingsley stated that we need to notify all business owners affected on what is being proposed. Iroz asked if it had to be all or none. West said it will be difficult to break blocks up. Barela said too many signs are confusing. West said placing adequate signs in order to provide parking restrictions for partial blocks would not only be confusing, but will clutter the sidewalks. Barela said the signs are unclear and there is only one sign for every eight parking spaces. Councilman Owens withdrew his motion. Owens suggested looking at eliminating the two hour parking on Fourth Street, having two hour parking on the 200 and 300 blocks of Bridge Street with the exception of the parking adjacent to the Convention Center. Tipton stated he was concerned about enforcement between now and the next meeting. Chief Silva stated enforcement has been suspended until this is resolved. Billingsley asked if the two hour parking went away, will that help Le French Twiste. Barrett stated yes. Mayor Putnam stated the City still needs to enforce the street sweeping hours Mondays and Fridays from 5:00 a.m. to 8:00 a.m. Cain said there is usually not a problem at that time of day. Ellis stated Bridge Street is not cleaned and needs to be taken better care of. West said the City pays overtime for an employee to empty the garbage and pick up trash from the sidewalks/streets in the downtown business district every Saturday and Sunday morning. He stated there used to be more trash cans in front of Bridge Street businesses, but the City went to intersection garbage cans only because of vandalism of several of the City cement trash cans in front of those businesses. Ellis proposed that the Bar M Saloon purchase their own trash receptacles and anchor them to the sidewalk in front of their bar. The Mayor directed staff to develop a map showing the downtown two hour parking proposal and that it be distributed to all of the affected business owners. This item will be placed on the next meeting agenda for action.

### **TEMPORARY STREET CLOSURE REQUEST / RUN-A-MUCCA**

Darrel Field with the Winnemucca Convention and Visitors Authority (WCVA) submitted the annual request for temporary street closures to accommodate the Run-A-Mucca event on Memorial Day weekend. Mayor Putnam indicated that the request was identical to requests made in prior years. Councilman Brooks moved to approve a request for temporary street closures for the Run-A-Mucca celebration as follows: Lay Street from Winnemucca Blvd. to Wells Fargo entrance on easterly side of Fourth Street, from 5:00 a.m. Friday May 24, 2013 to 6:00 p.m. Sunday May 26, 2013 / Lay street between Winnemucca Blvd. and Fourth Street from 9:00 a.m. Thursday May 23, 2013 to 5:00 p.m. Monday May 27, 2013 / Fourth Street from Aiken Street to Lay Street (including two intersections) from 5:00 a.m. Friday May 24, 2013 to 6:00 p.m. Sunday May 26, 2013 / Fourth Street from Lay Street to approximately 130 feet east of the Lay Street intersection (a point just west of the Wells Fargo Bank exit) from 3:00 p.m. to 8:00 p.m. Friday May 24, 2013 and 5:00 a.m. Saturday May 25, 2013 to 6:00 p.m. Sunday May 26, 2013 / Aiken Street from Fourth Street south to the curb cut that allows residents ingress and egress (approximately 100 feet up Aiken Street) from 5:00 a.m. Friday May 24, 2013 to 6:00 p.m. Sunday May 26, 2013. Motion carried unanimously.

### **TEMPORARY STREET CLOSURE REQUEST / FIFTIES FEVER**

Darrel Field with the Winnemucca Convention and Visitors Authority (WCVA) submitted the annual request for temporary street closures to accommodate the Fifties Fever car show in August 2013. Mayor Putnam indicated that the request was identical to requests made in prior years. Councilman Cain moved to approve a request for temporary street closures for the Fifty Fevers celebration as follows: Winnemucca Blvd. from West Winnemucca Blvd. intersection with Fourth Street to East Winnemucca Blvd. junction from 4:00 p.m. to 5:00 p.m. Sunday August 4, 2013 for annual car cruise / Lay Street from Fourth Street intersection to Winnemucca Blvd. from 1:00 p.m. to 10:00 p.m. Friday August 2, 2013 for Winners Casino Car Show / Bridge Street from intersection with Fourth Street to Winnemucca Blvd. intersection and from Winnemucca Blvd. intersection to Giroux street and Second Street from Bridge Street intersection to Melarkey Street from 8:00 a.m. to approximately 5:00 p.m. Sunday August 4, 2013. Motion carried unanimously.

### **TEMPORARY STREET CLOSURE REQUEST / TRI-COUNTY FAIR AND STAMPEDE**

Darrel Field with the Winnemucca Convention and Visitors Authority (WCVA) submitted the annual request for temporary street closures to accommodate the Tri-County Fair and Stampede on Labor Day weekend. Mayor Putnam indicated that the request was identical to requests made in prior years. Councilman Brooks moved to approve a request for temporary street closures for the Tri-County Fair and Stampede celebration as follows: Winnemucca Blvd. from West Winnemucca Blvd. intersection with Fourth Street to East Winnemucca Blvd. intersection for annual Labor Day parade from 11:00 a.m. to approximately 12:30 p.m. Saturday August 31, 2013 / Fairgrounds Road from RV Park entrance to Indoor Events Center entrance for Fair events from 3:00 p.m. Thursday August 29, 2013 to 11:00 p.m. Sunday September 1, 2013. Motion carried unanimously.

### **WINNEMUCCA MUNICIPAL AIRPORT / FAA GRANT APPLICATIONS**

City Manager West reported the City has two projects that FAA grant funds are being applied for. One grant is for the south area land acquisition, which is estimated at \$250,000, with the local match share being \$15,625. The local share is typically split equally with the County. The second grant is for an updated airport layout plan which is a mandated update by the FAA. The project cost is \$80,000, with a local match of \$5,000. Councilman Cain moved to authorize the Mayor to sign and submit the grant applications for FAA funds. Motion carried unanimously.

### **SPAY-NEUTER PROGRAM / VOUCHER AMOUNT**

Mayor Putnam recommended that the City/County spay-neuter certificates be increased for spaying dogs to \$50, for neutering dogs to \$30, for spaying cats to \$75 and for neutering cats to \$40. City Manager West said the voucher costs have always been split equally with the County and that the total program budget would have to be increased from \$3,200 to \$10,000 per year. Councilman Tipton asked if there would be a cap on the amount of program. West indicated the total program budget has been allowed to exceed the budget in the past. Councilmen Brooks and Billingsley said they thought the City should move forward with implementing the program now and then revisit it in a year or so. Sheriff Kilgore said in the past when cat spay-neuter vouchers were issued, the County issued more cat vouchers than the City. Putnam stated increasing the voucher amounts will hopefully reduce the animal problems for responsible pet owners and help with the feral cat problem. Chief Silva stated that the increase will help with

animal adoptions from the pound as well. Councilman Cain moved to approve the increases in the contributions for the spay-neuter program as presented to become effective immediately and to ask the County to do the same. Motion carried unanimously.

### **COMMITTEE APPOINTMENTS**

Mayor Putnam appointed: (i) Councilman Owens to the Western Nevada Development District Committee; and, (ii) Councilmen Owens and Tipton to the City negotiation team.

### **STAFF / COUNCIL REPORTS**

City Manager West reported 18 applications for the City Clerk position were received and they are being reviewed, but that he and the Mayor are considering a possible reorganization option. West reported the deed for the airport property was received from the GSA. At the joint meeting it was discussed that the architect needs to finalize plans for the Winnemucca Blvd. intersection project and that a decision about the log will have to be made soon. West asked if this will require another meeting with the WCVA. The Council felt that the decision to move the log had already been made at a previous joint meeting and the plans should move forward. The City Attorney is reviewing the professional service agreement provided by the engineer for the Sewer Plant feasibility study. The survey work has been completed for Water Canyon Road project and the design work is started. The Great Basin Drive project design work is proceeding and they hope to start construction in the next few of weeks.

Councilman Owens said he went to the high school to pick up applications for the Nevada League of Cities scholarship and there were none.

Councilman Cain said he will be attending the RTC, Airport Board and the LEPC meetings this month.

Councilman Tipton reported he will attend HDA meeting and he had attended the Futures Forum, which was informative.

Councilman Billingsley said he also attended the Futures Forum and found it very informative as to where the City is headed. He had nothing to report from WCVA and stated that the room tax is still doing well.

Councilman Brooks said she also attended the Futures Forum and it was good. She also checked on the Nevada League of Cities scholarships, and will check with the high school again next week.

Mayor Putnam reported she received a letter from Mike and Mary Lou Curti regarding the possibility of the City putting in a columbarium for cremains at the cemetery. She feels this is something the Council should look into. She also received a letter from the Felshaw family requesting the Council to look into the possibility of a splash park. She has information on one located in Rexburg, Idaho but the cost is about \$350,000. The Mayor and City Manager had a meeting with Louis Mendiola, Wellness Coordinator with Humboldt General Hospital, regarding implementing a wellness program in cooperation with the County. She said this has also been discussed with the City's health insurance representatives.

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**PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:**

There were no public or personal communications or correspondence.

Mayor Putnam adjourned the meeting at 3:30 p.m. until the next meeting on March 19, 2013.

Respectfully submitted,

Lorrie Haaglund  
Administrative Assistant

**PASSED AND ADOPTED:** March 19, 2013

**VOTE OF COUNCIL:**

<b>AYES:</b>	<b>Councilmen</b>	<u>Cain, Owens, Tipton, Billingsley, Brooks</u>
<b>NAYS:</b>	<b>Councilmen</b>	_____
<b>NOT VOTING:</b>	<b>Councilman</b>	_____
<b>ABSENT:</b>	<b>Councilman</b>	_____

**APPROVED:**

**ATTEST:**

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Di An Putnam  
Mayor

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Lorrie Haaglund  
Administrative Assistant