

**CITY COUNCIL MINUTES
REGULAR MEETING
OCTOBER 8, 2013**

The Winnemucca City Council met in regular session on Tuesday, October 8, 2013 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam, Councilmen Mike Owens, Doug Cain, Ken Tipton, Jim Billingsley and Paige Brooks. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The minutes of the September 17, 2013 regular City Council meeting were presented for review and Councilman Cain moved for approval as submitted. Councilmen Owens and Tipton abstained from voting as they were absent from the meeting. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were presented for review and Councilman Brooks moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

There were no public or personal communications or correspondence.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

Police Chief Silva and Police Captain Dalley were present and reported that after researching the availability of no cost used military equipment, they submitted an application for and were awarded a Mine Resistant Ambush Protected (MRAP) vehicle. The department plans to use it as a rescue vehicle. Dalley stated the vehicle has been well maintained, and it holds six (6) people in the rear area, the driver and one front passenger. The S.W.A.T. van will be retired and the MRAP vehicle will be retrofitted with the equipment from the S.W.A.T. van.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Councilman Cain moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

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PLANNING-ZONING / VARIANCE VW-13-06 / SIDE YARD SETBACKS / SUNDING

Betty Lawrence, Humboldt County Planning Department, presented a request from Debbie Sunding to reduce the required twenty (20) feet side yard setback to five (5) feet in order to allow construction of a new garage to replace an existing garage on property located at 304 W. First Street. Lawrence stated no comments were received on the application, and staff did not foresee any issues with the variance request. Councilman Cain moved to approve the variance request based on staff findings and recommendations. Motion carried unanimously.

PLANNING-ZONING / VARIANCE VW-13-07 / FENCE HEIGHT / AUSTIN

Betty Lawrence, Humboldt County Planning Department, presented a request from Kay Austin to increase the allowed three (3) feet fence height to six (6) feet at 939 S. Bridge Street along the front property line for approximately fifty (50) feet from the west side of the property. Mayor Putnam asked if this replaces an existing fence. Lawrence stated the fence will replace a barrier of dying lilac bushes and provide privacy. Lawrence said no comments were received. Councilman Owens moved to approve the variance request based on staff findings and recommendations. Motion carried unanimously.

FEE WAIVER REQUEST / SENIOR CENTER EXPANSION PROJECT

Mayor Putnam stated the Senior Center Board is requesting waiver of sewer and water connection fees for a new addition at the Senior Center. The fees total approximately \$19,867 for Phase I and Phase II of the planned expansion. Phase I is being funded by a CDBG grant sponsored by the City, and the plan is to apply for additional CDBG grant funding in order to proceed with Phase II upon completion of Phase I. City Manager West stated the construction plans have not been completed on the project so the permit fees are an estimate. Putnam said the City has waived fees in the past for the Senior Center and other county buildings. Councilman Brooks moved to approve the request to waive all City fees on the Senior Center expansion project. Motion carried unanimously.

NHRA HOUSING DEMAND STUDY / HULT

NHRA Director of Real Estate, Eddie Hult, said the Rural Housing Demand Study is currently being done to identify and quantify the potential demand for affordable and workforce housing alternatives in Nevada's mining belt. NRHA believes the study will aid in identifying whether or not current community conditions can accommodate additional housing without the need for additional infrastructure, services, amenities or developable land in order to support the demand. The NRHA goal is to set up MOUs (Memorandums of Understanding) with the communities to define land-sites and financing options, work with the local governments and planners, and local and regional builders and developers in order to establish a plan for providing a responsible multi-family and single family inventory of units. Hult stated the study should be completed by the end of the year with the report to be published in January.

ORDINANCE INTRODUCTION / PROPERTY ANNEXATION / MORRISSEY

Desert Mountain Surveying, as agent for property owner Patrick Morrissey, requested the annexation of an eighty (80) acre parcel of land located south and east of the Stuart Street/Whitaker Drive intersection. Councilman Brooks questioned the reasoning behind wanting to annex into the city. City Manager West said the usual reason to request annexation of raw land is the need for utility services, particularly sewer and water. Mayor Putnam stated

that the land for annexation must be adjacent to existing city property. Councilman Owens moved to introduce the ordinance and set it for public hearing. Motion carried unanimously.

CEMETERY COLUMBARIUM FEE SCHEDULE

Mayor Putnam said the construction of the columbarium will cost \$45,880. The proposed fee schedule for the sale of niches will, when all the niches are sold, cover the construction cost and provide for some long term maintenance. The niches range in price from \$500 to \$1,000 depending on the location in the structure. City Manager West stated there are 96 medium size niches and each one can hold two (2) reasonably sized urns. Staff recommends adoption of the proposed fee structure. The opening and closing fees will remain the same and there will be an additional fee for weekend opening and closing to cover the cost of staff having to be available. Councilman Brooks moved to adopt the columbarium fee schedule as presented. Motion carried unanimously.

BLM RECREATION-PUBLIC PURPOSES LEASE APPLICATION / JUNGO ROAD EFFLUENT DISPOSAL SITE

City Manager West reported he met with BLM staff about leasing of a couple of parcels of land for the proposed sewage treatment plant effluent disposal site. BLM suggested the quickest way to obtain the property was to apply for a recreation and public purposes (R&PP) lease and then, at a later date, request to have the property transferred to the City. In order to request an R&PP lease, it requires City authorization to submit the application. Councilman Cain moved to proceed with the submittal of the BLM recreation and public purposes lease application. Councilman Tipton abstained from voting as his brother has the grazing lease on the proposed lease ground. Motion carried unanimously.

STAFF / COUNCIL REPORTS

City Manager West reported that Winnemucca Golf Pro Rick Longhurst will terminate his current contract on December 31, 2013, which is allowed by the contract. The Mayor will be putting together a recruitment committee consisting of Men's Club and Ladies' Club representatives. West and Putnam will be meeting with Longhurst to get some suggestions and time frames. The bids for the sewer interceptor project will be opened October 16. The fire station value engineering is proceeding well. Don Smit reported he may be ready with recommendations by the October 22 meeting. The Winnemucca Blvd. intersection project still has a couple of ADA issues to be resolved with NDOT, mainly the handicap ramps and drop inlet. West stated the City is close to getting the permit and can go to bid on the project once the permit is received. Survey information on the East Winnemucca Blvd. sewer project is expected soon, and then the project can be designed and bid. The extra dirt on Water Canyon Road will be used to fill in the low spots which prevented water from the Highland storm drain from reaching the Water Canyon ditch. This will reduce flooding issues on Highland Drive.

Councilman Owens asked how the new police dog was performing. Chief Silva reported the dog is working four days a week on the street. The dog has been given a clean bill of health by a veterinarian, and they are happy with her performance. Owens asked Silva about a radar camera with a ticketing system for use on Great Basin Drive. Silva said in order to ticket a speeder, the misdemeanor has to occur in the presence of a police officer. Citations could not be issued from a camera mounted radar sign. Silva said they are in the process of getting a radar speed sign that can be used on Great Basin Drive. Owens reported he attended a meeting for the Boys and Girls Club and it appears there is a lot of potential for this area.

Councilman Cain reported a flu shot clinic will be held at the Indoor Event Center on October 26. Cain complimented Animal Control Officer Connie Patterson for a job well done with an animal situation at his home.

Councilman Brooks reported she attended the Chamber luncheon and has a NNRC meeting tonight. Brooks said she has had inquiries regarding when the performing arts center meetings will begin again. The Lazy P farm corn maize is up and running. Brooks noted this is homecoming week for Lowry High School.

Mayor Putnam reported Don Smit is working on a funding structure for the performing arts center and the meetings should get back on schedule. Putnam thanked Councilman Cain and Councilman Owens for going to some events while she was unavailable. Putnam attended the barbeque at the lithium mine and reported the mine is in production of clay used for fracking/drilling purposes.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public or personal communications or correspondence.

The meeting was adjourned at 3:12 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: October 22, 2013

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Cain, Owens, Tipton, Billingsley, Brooks</u>
NAYS:	Councilmen	_____
NOT VOTING:	Councilman	_____
ABSENT:	Councilman	_____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk