

**CITY COUNCIL MINUTES
REGULAR MEETING
JANUARY 19, 2016**

The Winnemucca City Council met in regular session on Tuesday, January 19, 2016 at 2:00 p.m. in the City Hall meeting room. Present: Councilmen Mike Owens, Theresa Mavity, Ken Tipton, and Paige Brooks. Mayor Di An Putnam and Councilman Jim Billingsley were absent. Staff present: City Manager Steve West, City Attorney Kent Maher and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Councilman Brooks, acting Mayor Pro Tem, called the meeting to order at 2:00 p.m.

APPROVAL OF MINUTES:

The January 5, 2016 regular City Council meeting minutes were reviewed and Councilman Owens moved for approval as presented. Motion carried unanimously.

APPROVAL OF WARRANTS:

The warrants were reviewed and Councilman Mavity moved for approval as submitted. Motion carried unanimously.

PROCLAMATIONS / EMPLOYEE AWARDS:

Mayor Pro Tem Brooks presented Police Sergeant Jeff Lynn with a five year service award and commended Lynn for his diligent service to the City.

PUBLIC / PERSONAL COMMUNICATION / CORRESPONDENCE:

There were no public-personal communications or correspondence.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed and Councilman Tipton moved to make a finding that no item on this agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

SPORTS COMPLEX USE REQUEST / BADGER BASEBALL TOURNAMENT

Benny Martinez, Badger Baseball League representative, requested the use of the Sports Complex for the annual Mother's Day Baseball Tournament on Friday-Saturday-Sunday May 6-7-8, 2016. The league is a non-profit organization and they will maintain the fields during the tournament and take care of the trash. Councilman Owens moved to approve the request by

the Badger Baseball League to use the Sports Complex and waive the fees for the annual Mother's Day Baseball Tournament on May 6-7-8, 2016. Motion carried unanimously.

DEVELOPMENT STANDARDS WAIVER REQUEST / E. WINNEMUCCA BLVD. AT I-80 EXIT 180 INTERCHANGE / JOHNSON

John Milton, Desert Mountain Surveying, as agent for Roger Johnson and the other property owners, requested a waiver from the development standards requirement imposed for parcel map application PW-15-10. Milton stated the property owners are selling a large piece of their property and retaining two acres, and have filed the parcel map to split the property to facilitate the sale. The Planning Commission parcel map approval included the standard requirement that all development standard improvements are required on the property. Currently, there are no plans for building on the property; however, when the property is developed, the owner will have to put in the improvements required by the City development standards ordinance. City Manager West said it is not uncommon for the Council to waive the development standard requirements on remotely located parcels like this one, and the City waived the same development standards when other parcels owned by Johnson in the vicinity were originally created. Councilman Tipton moved to approve the request to waive the development standard requirements for parcel map application PW-15-10, Humboldt County APN 3638-22-100-005. Motion carried unanimously.

SPORTS COMPLEX USE REQUEST / WINNEMUCCA BALLOON FESTIVAL 2015

Jeremy Crosby, Winnemucca 2016 Balloon Festival representative, requested to use the Sports Complex from Friday April 29 through Sunday May 1, 2016 for the fifth annual Winnemucca Balloon Festival. They are hoping to have 10 balloons for this year's event. Crosby said that he has six balloons committed and he usually has some additional commitments after the Lovelock Balloon Race. They are extending an invite this year to Idaho balloon enthusiasts. The event has been moved a week forward this year to run in conjunction with the Shooting the West event. Crosby hopes the later date may provide better weather than the event has had in the past. Mayor Pro Tem Brooks asked about attendance and Crosby said attendance has been increasing each year. Fire Chief Olsen asked if the festival had any safety precautions in place. Crosby stated all pilots have safety rules in place; no propane is delivered to or stored on site. All pilots have a one million dollar insurance policy. In addition, Crosby said the FAA has to approve the event in order for it to be held. Councilman Owens moved to approve the request to use the Sports Complex for the 2016 Winnemucca Balloon Festival as a hot air balloon launch site from Friday April 29 through Sunday May 1, 2016. Motion carried unanimously.

TEMPORARY STREET CLOSURE / RUN-A-MUCCA:

Darrel Field with the Winnemucca Convention and Visitors Authority (WCVA) requested temporary street closures to accommodate the annual Run-A-Mucca event on Memorial Day weekend. Fields said there was a change to the Run-A-Mucca plans this year. Winners Casino will sponsor an outdoor concert on Sunday night that will be held on their Fourth Street parking lot, which is normally the location where the vendors set up. Therefore, in addition to the regular requested street closures, they are requesting the closure of a portion of Melarkey Street from Winnemucca Blvd. to the upper entrance to the Winner's parking lot to allow access to the vendors. City Manager West said he was somewhat concerned about the negative impacts to

the traffic flow in this area over several days, but he suggested the closure be tried to see how it works this year. The traffic signal at the Melarkey Street-Winnemucca Blvd. intersection will have to be placed on flashing status for the entire three days. Councilman Mavity moved to approve a request for temporary street closures for the Run-A-Mucca celebration as follows: Lay Street from Winnemucca Blvd. to Wells Fargo entrance on easterly side of Fourth Street from Friday May 27, 2016 at 5 a.m. through Monday May 30, 2016 at 5 p.m. / Melarkey Street from Winnemucca Blvd approximately 150' to the end of the Winners East lot curb cut from Friday May 27, 2016 at 5 a.m. through Sunday May 29, 2016 at 10 p.m. / Fourth Street from Aiken Street to Lay Street (including the two intersections) from Friday May 27, 2016 at 5 a.m. to Sunday May 29, 2016 at 10 p.m. / Fourth Street from Lay Street to approximately 130' east of the Lay Street intersection (to a point just west of the Wells Fargo Bank exit) from Friday May 27, 2016 at 8 a.m. through Sunday May 29, 2016 at 10 p.m. / Aiken Street from Fourth Street south to the curb cut from Friday May 27, 2016 at 8 a.m. to Sunday May 27, 2016 at 10 p.m. Motion carried unanimously.

FIRE TRUCK SURPLUS EQUIPMENT DETERMINATION / FIRE TRUCK DONATION / NORTHERN NEVADA RACING ASSOICATION

Fire Chief Olsen stated when the federal grant for the recently acquired ladder truck was received, it was determined that the 1976 American Lefrance fire truck C-3 does not meet the National Fire Protection Association standards, and it was understood as a condition of the grant that the 1976 truck would no longer be used for fire service and could only be used as a water truck. Olsen said that the fire department has no further use of the truck and made the recommendation that it be donated to the Northern Nevada Racing Association (NNRA). Chris Forney and Steve Kenner, representing the NNRA, requested the donation of the fire truck to be used for cleaning the race track facility. All lights and sirens will be removed so it will not resemble a fire truck. Forney submitted a notarized letter signed by the NNRA officers acknowledging that the truck is not to be used as a fire truck. Councilman Owens moved to determine that the 1976 American Lefrance fire truck C-3 is no longer required for public use by the City as recommended. Motion carried unanimously. Councilman Mavity moved to authorize disposal of the fire truck equipment by donation to the Northern Nevada Racing Association as recommended. Motion carried unanimously.

PUBLIC HEARING / USDA-NDEP LOAN-GRANT APPLICATION / WASTEWATER TREATMENT PLANT PROJECT

City Manager West stated the USDA loan-grant program requires that the City advertise and hold a public hearing to allow public input regarding the proposed sewer project and loan application. The loan amounts reflected in the published public hearing notice are estimates, and subject to change. The City contribution will probably be closer to \$8 million, but it is unknown what the total cost of the project will be. The guaranteed maximum price figure from the City CMAR contractor is expected to be received in the near future. Mayor Pro Tem Brooks called for public comment. There was no public comment. No action was taken.

BID REVIEW-CONTRACT AWARD / SAGE HEIGHTS PUBLIC WORKS YARD POLEBARN

City Manager West reported the City received two bids to construct the proposed Water Department equipment storage building at the Sage Heights public works yard. The low bid

from Sonoma Construction was in the amount of \$88,925 and the other bid from JR Builders was for \$121,683. The budget included only \$60,000 for the project, and staff recommends that the bids be rejected. The staff will research options as to specification changes in order to reduce the cost of the project. Councilman Owens moved to reject all bids submitted since they are substantially higher than the approved budget. Motion carried unanimously.

ORDINANCE INTRODUCTION / REDUCED PUNCH CARD FEE PAYMENT FOR YOUTH AND SENIOR USERS OF SWIMMING POOLS

Mayor Pro Tem Brooks stated the ordinance proposal is to amend the recently adopted recreation fee ordinance and will create a senior and youth punch card fee category in the amount of \$50 for 30 uses (which represents a reduction of the current \$75 fee for 30 uses). Councilman Owens moved to introduce the ordinance and set it for public hearing at the February 2, 2016 meeting. Motion carried unanimously.

STAFF-COUNCIL REPORTS

City Manager West reported that the construction plans have been submitted to the Building Department by the project architects (S & H Architecture) for the Boys and Girls Club building.

Councilman Owens attended an RTC meeting this morning, a LEPC meeting last week, and the Airport Board meeting on January 11. The hospital plans to build a hangar at the hospital complex for the MedX Air One helicopter operations and the Airport Board voted 3:2 to allow the helicopter operation to continue to use the airport hangar area for landings/takeoffs. The helicopter owner has purchased a tow bar and mounted a special piece of equipment on a pickup to tow the helicopter, but the helicopter will only rarely land at the airport. The landing location (per FAA guidelines) is left up to the pilot's discretion. Airport Board member Dick Robie submitted his resignation effective immediately.

Councilman Mavity will attend the Landfill Committee meeting today.

Councilman Tipton attended the Paradise Sonoma Conservation District meeting. There is money available for private property owners in the sage grouse habitat area to improve their habitats.

Councilman Brooks will attend the Landfill Committee meeting today, and attended the Frontier Community Coalition meeting that included a discussion on the "Truth About Drugs" program being presented by the Police Department in the schools.

PUBLIC-PERSONAL COMMUNICATION-CORRESPONDENCE:

There were no public or personal communications or correspondence.

The meeting was adjourned at 2:40 p.m.

The Mayor, City Council members and staff attended an inspection of the recently acquired ladder-pumper truck at the fire station after the meeting but did not reconvene the meeting; there was no collective discussion and no action taken.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: February 2, 2016

VOTE OF COUNCIL:

AYES:	Councilmen	<u>Mavity, Owens, Tipton, Brooks</u>
NAYS:	Councilmen	<u>_____</u>
NOT VOTING:	Councilman	<u>Billingsley</u>
ABSENT:	Councilman	<u>_____</u>

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk