

**CITY COUNCIL MINUTES
REGULAR MEETING
SEPTEMBER 19, 2018**

The Winnemucca City Council met in regular session on Tuesday September 19, 2018 at 2:00 p.m. in the City Hall meeting room. Present: Mayor Di An Putnam; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Paige Brooks; and, City Attorney Kent Maher, City Manager/Engineer Alicia Heiser and City Clerk Lorrie Haaglund.

CALL TO ORDER:

Mayor Putnam called the meeting to order at 2:00 p.m.

PUBLIC COMMENT - PERSONAL COMMUNICATION - CORRESPONDENCE:

There were no public comments.

MINUTES:

The September 4, 2018 regular City Council meeting minutes were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously.

WARRANTS-EXPENSES:

The payments for warrants and the expense reports were reviewed and Council member Brooks moved for approval as submitted. Motion carried unanimously.

PROCLAMATION-AWARDS:

There were no proclamations or awards.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation or expansion of a business. Motion carried unanimously.

REGIONAL PLANNING COMMISSION APPOINTMENT / JIMENEZ

Mayor Putnam appointed Lyndsee Jimenez to the Regional Planning Commission. Putnam commented that Jimenez grew up in Winnemucca, owns two businesses here and indicated a great desire to pay it forward to her community. Council member Mendiola moved to confirm the appointment of Lyndsee Jimenez to the Regional Planning Commission. Motion carried unanimously.

BUILDING PERMIT FEE WAIVER REQUEST / RADIO TOWER / HUMBOLDT COUNTY

Mayor Putnam said Humboldt County is requesting waiver of the building permit fees for the construction of a radio communications tower at 1300 W. Railroad Street in Winnemucca. Putnam commented that the City has waived the building permit fees for the County in the past. The proposed structure is the 911 cellular service tower which will be available for use by the

City police department for communication purposes through dispatch. Council member Owens moved to approve the request by Humboldt County for waiver of the building permit fees related to the construction of a proposed radio communications tower at 1300 W. Railroad Street. Motion carried unanimously.

COOPERATIVE AGREEMENT / PEDESTRIAN SAFETY IMPROVEMENTS / NDOT

City Manager Heiser reported that the Nevada Department of Transportation (NDOT) will be improving the pedestrian crossings at five locations on West and East Winnemucca Blvd. and making some drainage, sidewalk and ADA improvements at other locations within the City. This cooperative agreement will allow NDOT to work within the City rights-of-way. The City will be required to perform routine operations and maintenance for the improvements. The maintenance of the flashing signs should be minimal as they are all LED lights. City Attorney Maher commented that this agreement is substantially similar to other NDOT cooperative agreements with the City. Council member Owens moved to approve the interlocal cooperative agreement with the Nevada Department of Transportation to provide for the installation and maintenance of pedestrian crossings on Winnemucca Blvd. and improvements to drainage, sidewalk and ADA facilities at other locations within the City. Motion carried unanimously.

WINNEMUCCA POLICE DEPARTMENT REPORT

Police Chief Dalley presented the police department annual report for the 2017-2018 fiscal year and explained the department core values and goal of being the best police department in the northern part of the State. Currently, all department positions are filled, which helps with serving the public. The community outreach and social media programs are improving, and the website is almost complete. The department was a pioneer for body cameras which have been very successful. The department upgraded the wifi service and installed a new server. Dalley expressed appreciation for the support of the City Council. Mayor Putnam commended Dalley for his leadership, noting the department training is better than ever and the officers work in a very professional way.

2018 STREET INTERSECTIONS IMPROVEMENT PROJECT

City Manager Heiser said the City received two bids for the 2018 street intersections improvement project. Hunewill Construction was the low bidder at \$209,569.30 and Z7 Development bid \$363,762.50. This project will be funded by RTC funds. Council member Owens moved to accept the Hunewill Construction bid proposal in the sum of \$209,569.30 for the 2018 street intersections improvement project. Motion carried unanimously.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: (i) the revised right-of-way application for the Railroad Spring water line project is under review by BLM and once approved the City will meet with McGinley and Associates for the Environmental Assessment; (ii) the Well #8 project is on hold until FY20; (iii) the City is still waiting to close on the airport acquisition properties (the deed is currently being circulated for several seller signatures); (iv) the equipment for the Fitness Park has been ordered and will be delivered in six to eight weeks; (v) both proposals for the Fitness Park sidewalk and equipment installation came in higher than \$50,000, so the project will now have to go out to bid, but the anticipated completion date is still November 5, 2018; (vi) Heiser will be preparing the bid documents and drawings for the alley water and sewer upgrade project which will replace outdated lines in the alleys from First Street to Second Street and between Melarkey

Street and Pavilion Street; and, (vii) there are three storm drain projects proposed for this fiscal year.

Council member Owens attended the September meetings of the RTC and Airport Board and the Nevada League of Cities Conference.

Council member Mavity attended the Nevada League of Cities Conference.

Council member Mendiola attended the Nevada League of Cities Conference and will attend the HDA meeting tomorrow.

Council member Billingsley attended the Nevada League of Cities Conference and will attend the WCVA meeting tomorrow.

Council member Brooks attended the Nevada League of Cities Conference.

Mayor Putnam attended the Nevada League of Cities Conference and reported that she and City Manager Heiser attended a broadband meeting. Putnam had several ribbon cuttings and participated in the AYSO opening ceremony last Saturday. Putnam commented there is a ribbon cutting ceremony at the Splash Pad at 3:30 p.m. today.

PUBLIC COMMENT:

There were no public comments.

The meeting was adjourned at 2:57 p.m.

Respectfully submitted,

Lorrie Haaglund
City Clerk

PASSED AND ADOPTED: October 9, 2018

VOTE OF COUNCIL:

AYES: Owens, Mavity, Mendiola, Billingsley, Brooks
NAYS: _____
ABSTAIN: _____
ABSENT: _____

APPROVED:

ATTEST:

Di An Putnam
Mayor

Lorrie Haaglund
City Clerk