

**CITY COUNCIL MINUTES
REGULAR MEETING
FEBRUARY 2, 2021**

The Winnemucca City Council met in regular session on Tuesday, February 2, 2021, at 2:00 p.m. in the City Hall meeting room which had restricted public access due to the Nevada Executive Department Directives; the meeting was accessible via teleconference and videoconference. Present (in the meeting room): Mayor Richard Stone; Council members Mike Owens, Theresa Mavity, Vince Mendiola, Jim Billingsley and Pam Coats; City Manager Alicia Heiser, City Clerk John Millard, City Attorney Kent Maher, Police Chief Dave Garrison and Chad Peters, Executive Director of the Winnemucca Boys & Girls Club.

CALL TO ORDER:

Mayor Stone called the meeting to order at 2:00 p.m.

PUBLIC COMMENT-PERSONAL COMMUNICATION-CORRESPONDENCE:

There was no public comment, personal communication or correspondence.

MINUTES:

The minutes of the December 15, 2020 regular City Council meeting were reviewed. Council member Mendiola moved for approval as submitted. Motion carried unanimously.

The minutes of the January 19, 2021 regular City Council meeting were reviewed. Mayor Stone advised that in his comments the location of the proposed annual conference of the Nevada League of Cities should be Sparks, not Carson City. Council member Mendiola moved to approve the minutes as presented with the correction. Motion carried unanimously.

WARRANTS-EXPENSES:

The reports for payments of warrants and expenses were reviewed and Council member Owens moved for approval as submitted. Motion carried unanimously with Council member Billingsley abstaining from voting on the Jim Dandy Productions warrant(s) because he is the owner of the business.

PROCLAMATIONS-AWARDS-PRESENTATIONS:

There were no proclamations, awards or presentations.

BUSINESS ITEMS:

BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the Council agreed, and Council member Owens moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried unanimously.

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CORRECTIVE ACTION LETTER – FY 2019-2020 FINANCIAL AUDIT

City Manager Heiser explained that the proposed letter to the State Department of Taxation is a requirement the City must satisfy to complete the FY 2019-2020 audit. The circumstances leading to the two reported deficiencies and how future recurrences will be prevented were explained. Council member Mavity asked if the overspending of \$706 is considered significant. City Attorney Maher replied the amount is not considered significant for audit purposes, but any expenditure over the authorized budget is a statutory violation which must be explained to the Department of Taxation. Council member Mavity moved to authorize the mayor to sign and submit the letter as presented. Motion carried unanimously.

POSITION AND SALARY RANGE SCHEDULE AMENDMENT

This item was discussed at the January 19, 2021 regular City Council meeting, and staff was directed to modify the position description to align with the existing Position and Salary Range Schedule. Staff amended the description such that the position is an Administrative Support II position with an annual salary range of \$47,034 to \$53,524. Council member Mendiola moved to accept the salary range schedule with the addition of the Police Department Administrative Support II position. Motion carried unanimously.

CORONAVIRUS RELIEF FUNDS USE

City Manager Heiser reported that for the month of January, the City had \$156,767 in eligible expenses, including just over \$116,000 allocated to the Boys & Girls Club for their distance learning program and \$10,800 allocated to Humboldt County School District for personal protective equipment and sanitizing supplies. Total expenditures to date total just over \$1 million, leaving approximately \$389,000 remaining in the second City allocation. The wastewater testing is expected to be about \$70,000 for the remainder of the year and the City will have about \$100,000 in regular qualifying expenditures through 2021. The Boys & Girls Club requested \$75,000 for a new food delivery truck, and Humboldt County may request funds to cover their additional eligible expenses if the City has any remaining funds at the end of the year. Heiser discussed the food truck request with the Boys & Girls Club and they decided to hold that request until it is known whether funding from other sources is available and/or the City will be receiving additional stimulus funds. Council member Mendiola moved to accept the report as presented. Motion carried unanimously.

BODE HOWARD MEMORIAL POOL

City Manager Heiser reported that Greenplay is still working on the proposed operations and maintenance budget and market analysis, as well as looking at different funding mechanisms to construct a new aquatics center. No action was taken.

SALE OF CITY PROPERTY – FRONTIER STREET AND PAIUTE STREET

Mayor Stone said this is the public hearing for the sale of City-owned properties located at 3266 Frontier Street (APN 16-0444-07) and 3326 Paiute Street (16-0442-08) for the minimum price of \$66,000 for either the Frontier Street property or the Paiute Street property or the minimum price of \$125,000 for both the Frontier Street and Paiute Street properties. Sealed bids were due prior to today's meeting, but oral bids may be made during the public hearing after the written bids are opened. The City did not receive any bids for the Paiute Street property. Stone opened and read aloud the two written bids for the Frontier Street property. JR Builders bid

\$66,000 and Kendall Swensen bid \$69,451. JR Builders then offered an oral bid of \$72,923.55, which is five percent (5%) more than the Swensen bid. There were no other bids. Council member Mavity moved to accept JR Builders bid in the amount of \$72,923.55 for the 3266 Frontier Street property. Motion carried unanimously.

SALE OF CITY PROPERTY – SCOUT HUT PROPERTY

Mayor Stone announced the public hearing for the sale or lease of City-owned properties located at the corner of Harmony Road and South Street at 1120, 1150, and 1182 Harmony Road (APNs 16-0046-07, 16-0046-08, 16-0046-09 and 16-0046-10) for the minimum sale price of \$155,000 or minimum lease price of \$1,160 per month. No written bids were received and no oral bids were made at the hearing. Options for disposal of the property were discussed and City Manager Heiser reported that the District Court expressed an interest in the property. City Attorney Maher noted that the City has more options available in the event of a sale to another governmental agency. No action was taken.

STAFF-COUNCIL REPORTS

City Manager Heiser reported: (i) the revisions to the Railroad Springs pipeline project were made and submitted to NDEP; the NV Energy right-of-way permit is pending; (ii) Farr West has not submitted the final written report for the Well 8 project and Hunewill has begun work on the project; (iii) Hunewill has begun work on the Alleys sewer project but progress is slow due to on-site conditions; (iv) Hunewill will begin work on the West-side curb and gutter project upon completion of the Alleys sewer project; (v) discussions are continuing with the party interested in developing a transloading facility at the Airport Industrial Park; (vi) the Loon Project at the Airport Industrial Park was terminated and Heiser, Mayor Stone and City Attorney Maher visited the site to consider what improvements the City may be able to use, and there will be a meeting tomorrow to discuss the Loon close-out plan; (vii) BLM is working on a revised lease agreement for their expansion at the airport; and, (viii) High Desert Engineering will begin work soon on the Hardgrave Lane extension.

City Clerk Millard reported that the update of the electronic files management will require some revisions to the City website, primarily reorganizing the site to help users find information more easily and quickly. Input is being sought from City staff and other users prior to making any adjustments. The goal is to archive as much information as possible and make it available to the public via the website.

Council member Owens commented that the new signs at the intersection of Hanson, Highland, and Water Canyon Road seemed to be having a positive effect. Owens reported on the recent Nevada League of Cities meeting and the financial support provided by mining companies. Owens plans to meet with the police chief and fire chief regarding grant opportunities for LEPC.

Council member Mavity reported that there may be grants available from the State for a wide variety of City uses

Council member Mendiola reported attending the HDA meeting and discussing: the local housing shortage; the boom in the custom home market; the HDA work force classes were well received by the building trades; the Winnemucca Futures meeting scheduled for May has been rescheduled for September; the County acquisitions of the Gold Country and Star City water systems; and, BLM approved the Lithium Nevada mine plan. Paradise Conservation District meeting was cancelled and the Humboldt River Water Basin meeting is moved to January 29.

Council member Billingsley reported the WCVA is working on scheduling for the upcoming year. Billingsley spoke with Hunewill Construction about possible assistance with the potential fish pond project across the street from the Boys & Girls Club.

Police Chief Garrison confirmed reports of a gunfire incident and noted no damage was done.

Recreation Director representative Peters reported there are grant opportunities from Nevada Gold Mines for development projects

Mayor Stone reported the Nevada Division of Water Resources will hold a meeting on February 5 to discuss the results of the ground water models for the area. A joint meeting with Humboldt County is scheduled for February 22, 2021 to discuss cost sharing.

PUBLIC COMMENT:

There were no comments.

Mayor Stone adjourned the meeting at 3:02 p.m.

Respectfully submitted,

John Millard
City Clerk

PASSED AND ADOPTED: February 16, 2021

VOTE OF COUNCIL:

AYES: Owens, Mavity, Mendiola, Billingsley, Coats

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED:

ATTEST:

Richard Stone
Mayor

John Millard
City Clerk